

**VENTURA RIVER COUNTY WATER DISTRICT
REGULAR MEETING HELD OCTOBER 14, 2009**

Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on October 14, 2009.

President T. Jamison called the meeting to order at 5:30 o'clock p.m.

There were present Directors J. Curtis, M. Hanson, T. Jamison, E. Lee, and E. Ramseyer. Also present were General Manager Matthew Bryant, Carla Burke – substitute recording secretary for Janet Schaefer, and Counsel Lindsay Nielson. Public present was Mr. George Galgas of 523 E. Katherine Avenue.

J. Curtis moved for approval of the minutes of the regular Board meeting held September 9, 2009, and the Financial Statements for August 2009 and Cash Disbursements for September 2009, Accounts Payable check numbers 9650 - 9695, and Payroll check numbers 4542 – 4556, seconded by E. Lee and carried.

Public Comment – None

Request for Emergency Connection by 650 Burnham Rd – staff suggests installing a Hydrant Meter for a 6 month period only, in line with current rules & regulations, have an agreement drawn up, then reevaluate at the end of the 6 months. Provide availability of the Hydrant Meter on an “as needed” basis. Director M. Hanson motioned for approval, Director J. Curtis seconded, motion carried.

E. Lee moved for approval of Resolution 2009-245 to accept the Audit Report prepared by Siebert Botkin Hickey and Associates, LLP, CPA's, for Fiscal Year Ended June 30, 2009, seconded by E. Ramseyer and carried by a unanimous roll call vote.

Mr. Travis Hickey of Siebert Botkin Hickey and Associates, LLP, CPA's reported on the annual audit for the fiscal year ended June 30, 2009. Mr. Hickey discussed the excellent condition of the company's books and reported that there are no recommendations in the current Management Letter. Mr. Hickey was very impressed with the thoroughness of preparation in anticipation of this audit and commended Janet Schaefer on her efforts in making this audit go seamlessly smooth.

RESOLUTION # 2009 - 245

**RESOLUTION TO ACCEPT THE AUDIT REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

The Board of Directors of Ventura River County Water District hereby resolve to accept the District's audit report for the year ended June 30, 2009, as prepared by Siebert Botkin Hickey and Associates, LLP, CPA's

PASSED, APPROVED AND ADOPTED this 14th day of October 2009.

AYES: J. Curtis, M. Hanson, T. Jamison, E. Lee, and E. Ramseyer
NOES: None
ABSENT: None

J. Curtis moved for approval of Resolution 2009-246 to accept the District's Management Letter for the fiscal year ended June 30, 2009, prepared by Siebert Botkin Hickey and Associates, LLP, CPA's, seconded by M. Hanson and carried by a unanimous roll call vote.

RESOLUTION # 2009 - 246

**RESOLUTION TO ACCEPT THE MANAGEMENT LETTER
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

The Board of Directors of Ventura River County Water District hereby resolve to accept the District's Management Letter for the year ended June 30, 2009, as prepared by Siebert Botkin Hickey and Associates, LLP, CPA's

PASSED, APPROVED AND ADOPTED this 14th day of October 2009.

AYES: J. Curtis, M. Hanson, T. Jamison, E. Lee, and E. Ramseyer
NOES: None
ABSENT: None

The Parker Tank/Superior Tank's leak repair proposal has been tabled by the Board to the November 12th Board Meeting, pending the provision of additional information and costs on the rental of a Bladder for temporary water storage while the leak repairs are performed.

Staff requested authority to implement a #1 Budget Transfer to fund the purchase of a second scanner for the office, and fund Valve Stack raising in the Donna St. track. M. Hanson moved for approval of the Budget Transfer #1 that includes funding to increase the projected budget for Bad Debt Expense, Depreciation Expense and the Burnham Rd. Vault replacement; From: 93500000 Operating Contingency \$61,500 and 93700000 CIP Contingency Fund \$10,000 To: 77700000 Operating Supplies \$1,000 (Scanner), 80200000 Contract Labor \$10,000 (Valve Stacks), 84800000 Bad Debt Expense \$500, 85000000 Depreciation Expense \$50,000 and 91500034 Burnham Rd Vault \$10,000, seconded by E. Lee and carried.

GM M. Bryant reported that the Water System Evaluation Study is on schedule. The water flow testing will continue on 10/16 and 10/19.

Staff reported that the Prop 1A Suspension – 8% loan to the State – will be approximately \$2,500.

The Board completed their ballot selections for the NWRA California Caucus positions as follows; David A. Breninger, Wayne A. Clark, Lawrence M. Libeu, Adrienne "Ann" J. Mathews and Dr. Betty H. Olson. J. Curtis moved for approval, seconded by M. Hanson and carried.

M. Bryant reported on wells, production, and usage. The aquifer level in Well #2 on October 1st was at 57.7', down 3.2 feet since the first of last month. Casitas was turned off as of 10/14/09. The "Water Conservation" banners continue to be moved around the community, depending on which "Book" has the most water usage.

The monthly Board Meeting date was changed to November 12th, this change due to the original date of November 11th falling on the Veterans' Day holiday. E. Ramseyer moved to approve, seconded by M. Hanson and carried.

There being no further action to come before this meeting on motion duly seconded the meeting was adjourned at 7:20 o'clock p.m.

Attested:

Thomas W. Jamison, President

John R. Curtis, Vice President