

**VENTURA RIVER COUNTY WATER DISTRICT  
REGULAR MEETING HELD MAY 13, 2009**

Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on May 13, 2009.

President T. Jamison called the meeting to order at 5:30 o'clock p.m.

There were present Directors J. Curtis, M. Hanson, T. Jamison, E. Lee, and E. Ramseyer. Also present were General Manager Matthew Bryant, Carla Burke – substitute recording secretary for Janet Schaefer, and Counsel Lindsay Nielson. Public present was Mr. George Galgas of 523 E. Katherine Avenue.

J. Curtis moved for approval of the April 8<sup>th</sup> and May 4<sup>th</sup> Minutes, plus February and March Financials, in addition to April Expenditures - seconded by E. Lee and carried. April and May Financials were not available. Approval of April and May Financials tabled for June 17<sup>th</sup> Board Meeting.

The Personnel & Finance Committee concurred and reaffirmed with the decisions made at the May 4<sup>th</sup> Budget Meeting. A 3% salary increase will be included in the 2009-2010 Budget year.

The Budget & Operational Committee concurred and reaffirmed with the decisions made at the May 4<sup>th</sup> Budget Meeting. The Board is pleased with the 2009-2010 Budget as presented.

M. Bryant referenced the memorandum of the three proposals for the Water System Evaluation Study. At the direction of the Board, M. Bryant contacted Lou Nagy of WREA regarding a specific component of the VRCWD system that Mr. Nagy was unaware of, which in turn allowed Mr. Nagy to reduce WREA's bid by 17.7%. The Board accepted WREA's proposal for the Water System Evaluation Study. M. Hanson moved to approve, E. Lee seconded and motion carried. Staff was instructed to contact the other firms and let them know the outcome of the Board's decision.

Two proposals for Auditing Services were presented for the Board's consideration. Staff explained 60% rate difference between the two proposals. The lower proposal made by Siebert, Botkin, Hickey & Associates was selected by the Board. Siebert, Botkin Hickey & Associates have retained Gary Porter as a consultant. E. Ramseyer moved to approve, J. Curtis seconded and carried. Staff was instructed to contact the other firm and let them know the outcome of the Board's decision.

The renewal of the 100K line of credit with Ojai Community Bank was moved for approval by E. Lee for the \$250.00 fee, seconded by J. Curtis, motion carried. The Board instructed staff to inquire about increasing the line of credit to 500K and have this information available for review at the June 17<sup>th</sup> Board meeting.

The California Special Districts – Amendments to Bylaws – J. Curtis moved to approve, seconded by M. Hanson, motion carried.

Shop Project update – staff will complete painting of structure and then remove scaffolding. We're waiting to hear from Edison to relocate the one meter from down below, to power the shop. Then we'll call for an inspection for the final permit.

Water Use Survey – Waterwise Consulting, Inc. – Sponsored by Casitas. Staff is seeking Board approval to release a list of specific commercial customers to Waterwise Consulting, Inc., for them to contact our specific commercial, industrial and institutional customers regarding their participation in this no-cost survey program. J. Curtis moved to approve, M. Hanson seconded and motion carried.

M. Bryant reported on wells, production, and usage. The aquifer level in Well #2 on May 1<sup>st</sup> was at 29.8' down 8.4 feet from last month. Water use is down in Books 4 & 5. The "Water Conservation" banners continue to be moved around the community, depending on which "Book" has the most water usage.

New Business – A few items are attached for the Boards review. First item, the Matilija Dam Article in the Ventura County Star – Their next meeting is June 4<sup>th</sup>. The second item is a letter from a Classification & Compensation Consulting firm, which will be kept on file for future reference. The third item is the Casitas Dam Tabletop Exercise – Emergency Action Plan. The meeting will be held on June 10<sup>th</sup> at the Oak View Community Center, from 8 AM to 2 PM. Staff member M. Bryant has RSVP'd to attend with Board member J. Curtis

T. Jamison and J. Curtis were appointed as a committee, to bring the Personnel Policy up to date and to create a clear and understandable Glossary of Terms within the Personnel Policy. T. Jamison also recommended that the Salary Rate Chart be simplified.

There being no further action to come before this meeting on motion duly seconded the meeting was adjourned at 6:30 o'clock p.m.

Attested:

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Thomas W. Jamison, President

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John R. Curtis, Vice President