

VENTURA RIVER COUNTY WATER DISTRICT
REGULAR MEETING HELD DECEMBER 14, 2011

Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on December 14, 2011.

There were present Directors J. Curtis, M. Hanson, T. Jamison, E. Lee and E. Ramseyer. Also present were General Manager/Board Secretary Bert Rapp, Office Manager/recording secretary Janet Schaefer, and Counsel Lindsay Nielson. Public present were Mr. George Galgas, Mrs. Rene Rapp and Eagle Scout, Andrew Rapp.

1. CALL MEETING TO ORDER - President J. Curtis called the meeting to order at 5:30 o'clock p.m.
2. PLEDGE OF ALLEGIANCE – Led by Andrew Rapp.
3. CONSENT AGENDA
 - A. MINUTES FOR THE MEETING OF NOVEMBER 9, 2011
 - B. FINANCIAL REPORT FOR OCTOBER 2011 AND EXPENDITURES FOR NOVEMBER 2011
 - C. PUBLIC DISCLOSURE – A public disclosure was made regarding a payment to employee Mark Albertsen, check number 11011 dated November 29, 2011, in the amount of \$120.00. This payment was to reimburse him for D1 Operator certification testing and permit filing. A disbursement was made to employee J. Schaefer, petty cash voucher #1573, in the amount of \$108.12, to reimburse for personal mileage to attend a Government Tax seminar. The consent agenda was approved as presented.
4. PUBLIC COMMENT - ITEMS NOT ON THE AGENDA – Andrew Rapp, of Boy Scout Troop 503, gave a progress report on the demonstration garden. Andrew reported that all donations have been collected privately; no contribution will be required from the District. The next scheduled work day is Saturday, December 17, 2011. Rene and Andrew Rapp left the meeting at 5:40 o'clock p.m.
5. ADMINISTRATION OF OATH OF OFFICE. B. Rapp administered the oath of office to reelected Directors Marvin Hanson, Tom Jamison and Eddie Ramseyer.
6. PUBLIC PROTEST HEARING – RATE INCREASE AND ADOPTION OF AN UPDATE TO THE RULES AND REGULATIONS. Three protests to the proposed rate increase were received prior to the meeting. The public hearing was opened at 5:44 o'clock p.m. and held open until 6:48 o'clock p.m. with no further protest. T. Jamison moved for approval of Resolution 2011-266, seconded by M. Hanson and carried by a unanimous roll call vote.

RESOLUTION 2011 – 266

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VENTURA RIVER COUNTY WATER DISTRICT APPROVING A WATER RATE INCREASE

WHEREAS, The VRCWD Board of Directors have identified \$6 million in improvements and upgrades for the next 10 years; and,

WHEREAS, water rates are adjusted to provide the funding for operations, maintenance, and system improvements; and

WHEREAS, for the period of October 2010 to September 2011 the annual Cost of Living has increased 3.1% according to Bureau of Labor Statistics as reported November 30, 2011 for the area of Los Angeles-Riverside-Orange counties, All Urban Consumers; and,

WHEREAS; The Ventura River County Water District has approximately 33 miles of water mainline. Over twenty miles of the water mains were built 50 & 60 years ago. The cost of these water mains when they were installed was approximately \$25 per foot totaling approximately \$2.8 million. Today those same water mains would cost an average of \$220 per foot to replace totaling \$38 million; and

WHEREAS; The VRCWD Board of Directors held a public hearing on December 14, 2011 forty-five (45) days after properly noticing each water customer/property owner within the boundaries of the district as proscribed in the California Constitution Article XIII D, § 6, Subdivision (a)(also known as Proposition 218) to present justification for a proposed water rate increase and receive public testimony or written protests; and,

WHEREAS, VRCWD did not receive written protests against the rate increase from a majority of the property owners as prescribed by Proposition 218 in order to reject the increase; and,

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the Ventura River County Water District hereby adopts the Rules and Regulations dated December 14, 2011 and declares that the new water rates will be effective with the January 31, 2012 billing period, i.e.: water meter readings from December 15, 2011 to January 15, 2012, the water rates are as indicated in the Rules and Regulations Appendix I, II & III.

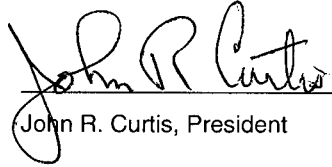
PASSED, APPROVED AND ADOPTED this 14th day of December 2011.

AYES: Curtis, Hanson, Jamison, Lee, Ramseyer
 NOES: None
 ABSENT: None

ATTEST:



Edward E. Lee, Vice-President



John R. Curtis, President

7. REVIEW AND COMMENT ON DRAFT VENTURA RIVER WATERSHED MANAGEMENT PLAN. – B. Rapp reported that the Ventura County Watershed Protection District released for comments a draft of the Ventura River Watershed Projection Report. Item of particular concern is in section 3.4 Upper and Lower Ventura River Basin Groundwater Budget and Approach to a Groundwater Management Plan. Staff expressed concern about the model used to determine safe yield and maximum daily load to sustain Steelhead trout. After much discussion it was determined that staff will work with other agencies to provide data that supports the position that pumping does not significantly impact the river. Comments must be provided by January 13, 2012.
8. REVIEW OF DRAFT MITIGATED NEGATIVE DECLARATION FOR THE VALLEY MEADOW DRIVE PIPELINE – B. Rapp discussed the draft prepared by Padre Associates. T. Jamison moved to approve the draft as revised to eliminate archaeologist observation on Feliz Drive, seconded by M. Hanson and carried.
9. APPROVE \$100 CONTRIBUTION TO THE ASSOCIATION OF WATER AGENCIES CORPORATE NIGHT – T. Jamison moved to approve the \$100 contribution, seconded by M. Hanson and carried. E. Ramseyer abstained.
10. GENERAL MANAGERS REPORT WELLS, WATER PRODUCTION & USAGE UPDATE - B. Rapp reported on wells, production, and usage. The static aquifer level at Well #2 on December 1, 2011 was 39.2 feet below surface. The level has dropped 0.4 feet since the first of last month, and is 11.1 feet above the 21-year average for December.

B. Rapp presented a year in review outline of some of the achievements in the past year by each department and plans for the next year and forward.

B. Rapp reported on three suggestions made by employee R. Klassen. On suggestion #1 to include staff in the interview process for future General Managers the Board indicated that this would not be a good idea. On suggestion #2 the Board requested that the suggested Code of Conduct be brought back at a future Board meeting for consideration for adoption. On suggestion #3 to defund the structural retrofit budget items and add the funding to meter purchases the Board elected to take no action.

T. Jamison moved for approval of Resolution 2011-267 renewing the district's Investment Policy, seconded by E. Ramseyer and carried by a unanimous roll call vote.

**RESOLUTION # 2011 - 267
 RESOLUTION STATING THE INVESTMENT POLICY FOR DISTRICT FUNDS**

WHEREAS, Government Code Section §53646 requires the Chief Fiscal Officer of the District to annually submit a statement of investment policy to the Board of Directors; and

WHEREAS, the Board of Directors desires to reaffirm the Ventura River County Water District investment policy as modified to assist the District in making safe and prudent investments;

NOW THEREFORE, be it resolved, determined and ordered by the Board of Directors of the Ventura River County Water District that its investment policy shall be as follows;

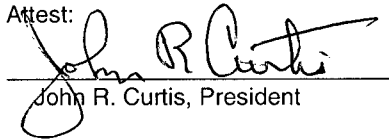
1. That this Resolution is intended to outline the policies for prudent investment of the District's funds and to provide guidelines for suitable investment.
2. The investment policies and practices of the District are based upon Federal, State and Local law and prudent money management.
3. The primary goals of these policies are:
 - a) To assure compliance with all Federal, State and Local laws governing the investment of monies under the control of the District's Treasurer.
 - b) To protect the principal monies entrusted to this office.

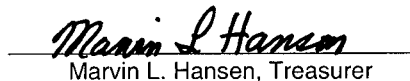
- c) To generate income within the parameters of this Statement of Investment Policy and the guidelines for suitable investments.
4. Safety of principal is the foremost objective of the District. Liquidity is the second most important objective. Investments shall be undertaken to produce an acceptable rate of return after first considering safety of principal and liquidity.
5. The Rabo Bank shall be utilized for operations banking purposes. The following accounts shall be limited to the amounts insured by the FDIC as shown;
- | | |
|-------------------------------|--------------|
| a) General Operating Checking | \$200,000.00 |
| b) Security Deposit Checking | \$ 50,000.00 |
6. Investment funds exceeding the limits outlined in item four (4) above shall be placed in the Ventura County Treasury Portfolio and/or the State of California Local Agency Investment Fund as instructed by the Board of Directors in this Investment Policy.
7. The Investment policies outlined above may be modified at any time with a majority of the Board of Directors approval.

PASSED, APPROVED AND ADOPTED this 14th day of December 2011.

Ayes: Curtis, Hanson, Jamison, Lee, Ramseyer
 Noes: None
 Absent: None

Attest:


 John R. Curtis, President

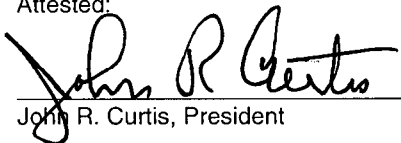

 Marvin L. Hansen, Treasurer


11. ELECTION OF OFFICERS. President J. Curtis suggested a slate of Officers. E. Ramseyer moved to nominate the proposed slate of E. Lee for President, M. Hanson for Vice President, E. Ramseyer for Treasurer, seconded by T. Jamison and carried.
12. ATTORNEY'S REPORT - L. Nielson reported that his report would be given in executive session to discuss personnel matters.
13. OLD BUSINESS - None
14. NEW BUSINESS - None

The meeting adjourned to executive session at 6:50 o'clock p.m. to discuss personnel matters. The public present and recording secretary J. Schaefer left the meeting. The meeting reconvened at 7:50 o'clock p.m.

15. MEETING ADJOURNMENT - There being no further action to come before this Board on motion duly seconded the meeting was adjourned at 7:50 o'clock p.m.

Attested:


 John R. Curtis, President


 Ed Lee, Vice President

VENTURA RIVER COUNTY WATER DISTRICT
SPECIAL MEETING HELD DECEMBER 28, 2011

Pursuant to due and official notice, a special meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on December 28, 2011.

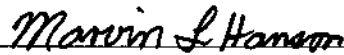
There were present Directors: J. Curtis, M. Hanson, T. Jamison, E. Lee and E. Ramseyer. Also present were General Manager/Board Secretary Bert Rapp, and Counsel Paul Huff. No public were present. (M. Hanson arrived to the meeting at 3:03 P.M.)

1. CALL MEETING TO ORDER - President E. Lee called the meeting to order at 3:00 o'clock P.M.
2. PLEDGE OF ALLEGIANCE – Led by Director Tom Jamison.
3. CONSENT AGENDA - NONE
4. PUBLIC COMMENT - ITEMS NOT ON THE AGENDA – NONE
5. ATTORNEY'S REPORT – EXECUTIVE SESSION The Board adjourned to executive session at 3:03 P.M. regarding personnel matters. The meeting reconvened at 4:28 P.M. No decisions were made by the Board.
6. OLD BUSINESS - None
7. NEW BUSINESS – None
8. MEETING ADJOURNMENT - There being no further action to come before this Board on motion duly seconded the meeting was adjourned at 4:30 o'clock p.m.

Attested:



Ed Lee, President



Marvin Hanson, Vice President