

VENTURA RIVER COUNTY WATER DISTRICT
REGULAR MEETING HELD JANUARY 8, 2014

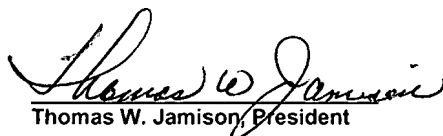
Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on January 8, 2014.

Directors present were J. Curtis, M. Hanson, T. Jamison, B. Kuebler, and E. Lee. Also present were General Manager/Board Secretary Bert Rapp, recording secretary/Office Manager Janet Schaefer, and Counsel Lindsay Nielson. Public present was Mr. George Galgas.

1. CALL MEETING TO ORDER – President T. Jamison called the meeting to order at 3:00 o'clock p m.
2. PLEDGE OF ALLEGIANCE – Led by T. Jamison.
3. CONSENT AGENDA – A. MINUTES FOR THE REGULAR MEETING OF DECEMBER 11, 2013.
B. FINANCIAL EXPENDITURES FOR DECEMBER 2013 AND FINANCIAL REPORT FOR NOVEMBER 2013.
J. Curtis moved for approval of the consent agenda, seconded by E. Lee and carried 5-0.
4. PUBLIC COMMENT – None.
5. ACCEPTANCE OF IMPROVEMENTS VALVE STACK RAISING 2013 – E. Lee moved to approve the Staff recommendation to accept the project as complete and direct the General Manager to record the Notice of Completion and release the 10% retention after the 35 day lien period, seconded by M. Hanson and carried 5-0.
6. REVIEW 2014 AGENDA CALENDAR & GOALS – B. Rapp presented a proposed schedule of agenda items and goals for 2014 and 2015. Additional goals were suggested to be added to the schedule. B. Kuebler suggested a goal for 2014 to draft a phased drought plan and continue the goal of obtaining the instrument and training to get coordinates of District infrastructure. M. Hanson suggested an interconnection with other agencies for emergency supply. B. Kuebler suggested draft of an earthquake emergency plan and to review the Personnel Policies, By Laws & Rules & Regs every 5 years beginning mid-2015. CSDA has personnel policies that it updates on a regular basis that can be used to aid in keeping VRCWD policies up to date. B Kuebler also suggested adding the processing of the Cell Tower agreement as a goal. The Board directed that the following additional goals be included: 1. Phased drought plan; 2. Continue the goal of obtaining the instrument and training to get coordinates of District infrastructure; 3. review the Personnel Policies, By Laws & Rules & Regs every 5 years beginning mid-2015.
7. WELLS, WATER PRODUCTION & USAGE UPDATE – B. Rapp reported on wells, production, and usage. The static aquifer level at Well #2 on January 1, 2014 was 83.8 feet below the surface. The level has dropped 0.3 feet since the first of last month, and is 39.6 feet below the 25 year average for January. District wells cannot meet customer demand requiring the purchase of supplemental water since October 4, 2012. The Purchased Water Surcharge on the December 31, 2013 billing was 27 cents per unit. Wells #2, #3, and #4 have been shut down due to lack of production from low groundwater levels. Well #3 was turned off on December 24, 2013 leaving only Well #1 still in production. Well #1 is producing 708 GPM (Gallons Per Minute) down 63 GPM from last month. Nitrate levels in Well #1 continue to rise. Monthly testing of nitrates is being performed on Well #1 and the Baldwin tanks for the mixed water.
8. ATTORNEY'S REPORTS – An executive session was tabled until the end of the meeting.
9. OLD & NEW BUSINESS – Under New Business, President T. Jamison announced that the General Manager's 3rd anniversary is February 28, 2014 and presented each Director with a performance review form to complete and return at the February 12, 2014 meeting. An executive session will be held at the March 12, 2014 meeting to review the General Manager. VCSDA will hold the Annual Meeting on February 4, 2014 and B. Rapp has been nominated for General Manager of the year award. B. Rapp and Directors J. Curtis, T. Jamison, and M. Hanson will attend. B Kuebler needs to check his calendar and will let Staff know. AWA of Ventura County will hold a Waterwise breakfast on January 16, 2014, J. Curtis, B. Kuebler and B. Rapp will attend. Under Old Business, B. Rapp reported that the electronic payment proposal has been tabled to the February 12, 2014 meeting. Staff is waiting for a release of liability statement to be added to the CUSI agreement. B. Rapp reported on system leaks on Grapevine Road, Howard Avenue and Feliz Drive, Moreno Drive and Thomas Street. B. Rapp reported that the cellular antenna site proposal has been tabled pending completion of higher priority items. B. Rapp reported that Staff will look into the ability to automate the control of the Casitas valve connection on Old Baldwin Road by using the SCADA system. Automation will reduce overtime because the valve has to be manually operated by Staff at this time. During this discussion it was suggested that Staff investigate putting in a temporary line from the Old Baldwin Casitas connection to the District yard on Old Baldwin for blending purposes. B. Rapp reported that the Ventura River Watershed Group grant for a coordinator is expiring in August 2014. B. Rapp is recommending to the group that they not pay for a full time coordinator but have members of the group share the responsibility.

The meeting was adjourned to executive session at 4:35 o'clock p.m. to discuss pending litigation. J. Schaefer and G. Galgas left the meeting. The meeting reconvened at 4:41 o'clock p.m. no action was taken.
10. MEETING ADJOURNMENT - On motion duly seconded at 4:42 o'clock p.m. the meeting was adjourned to the next regularly scheduled meeting February 12, 2014 at 3:00 P.M.

Attested:


Thomas W. Jamison, President


John R. Curtis, Vice President