

**VENTURA RIVER COUNTY WATER DISTRICT
REGULAR MEETING HELD MARCH 12, 2008**

Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on March 12, 2008.

President E. Ramseyer called the meeting to order at 5:30 o'clock p.m.

There were present Directors J. Curtis, M. Hanson, T. Jamison, E. Lee and Eddie Ramseyer. Also present were General Manager Matthew Bryant and, recording secretary/Office Manager Janet Schaefer and, Counsel Stuart Nielson. Public present was Mr. George Galgas of 523 E. Katherine Avenue and Mr. N A B Yazdi of 275 Rockaway Road.

J. Curtis moved for approval of the February 13, 2008 regular Board meeting minutes as presented, seconded by E. Lee and carried.

T. Jamison moved for approval of the Financial Statements for January 2008 and the disbursements for February 2008 Accounts Payable check numbers 8724 - 8759, Trust check number 2539, and Payroll check numbers 4242 - 4255 totaling \$72,192, seconded by M. Hanson and carried.

Mr. N A B Yazdi appealed to the Board for relief from his high water bill dated February 29, 2008 in the amount of \$311.39. Mr. Yazdi felt he had not used the water and that the meter is in error. M. Bryant explained that the high use was noted at the time the meter was read. The meter reader hung a courtesy notice to the customer that his use was high and no leak was detected. At the request of the customer M. Bryant met the customer and checked the reading and did not detect a leak. M. Bryant explained at that time that the use had to be caused by an event since there is no leak and the use is now back to normal. The Board heard from Mr. Yazdi and M. Bryant. After some discussion, M. Hanson moved to deny the request for relief, seconded by J. Curtis and carried. However, Mr. Yazdi was granted a three month payment plan. Mr. Yazdi left the meeting.

Annual renewal of the \$100,000 line of credit at Ojai Valley Community Bank was discussed, including the interest rate and set-up fee. E. Lee moved to renew the line of credit, seconded by J. Curtis and carried by a unanimous roll call vote.

M. Bryant reported on the Casitas MWD meeting held March 4, 2008 regarding the potential for a Quagga/Zebra Mussel invasion of Lake Casitas and possible transmission into the distribution system. The migration and mitigation techniques and associated costs were discussed. The meeting was well attended with much public input. The Casitas MWD Board of Directors ultimately voted 3 to 2 in favor of closure of the lake to outside boats for the period of one year while they research mitigation measures.

The Board considered a request from Mr. Dennis Nickerson of 727 E Villanova to move the location of the two meters that currently serve the property from the private cross over road to the State Highway 33 and to tap the main line for a private fire line. M. Bryant reported that R. Davis Construction has been retained by Mr. Nickerson to do the work with VRCWD providing inspection and approval. J. Curtis moved for approval of the request, seconded by T. Jamison and carried.

M. Bryant reported on wells, production, and usage. The aquifer level in Well #2 on March 1st was at 17.5' up 12.1' since February 1st. On March 5, 2008 Lake Casitas was 9' from spill. The supplemental water source was turned off completely February 27, 2008. The Purchased Water Surcharge (PWS) will be lifted as a result. Staff will put a notice on the bill thanking the customers for their cooperation and inform them of the lifting of the PWS. The note will also state that the watering restriction from noon to 5 o'clock p.m. will continue. Continuance of this restriction will help emphasize the need to incorporate water conservation as a lifestyle.

M. Bryant reported that the U. S. Drought Monitor shows Ventura County as still abnormally dry.

M. Bryant reported that a cooperative local Ethics Training session will be held at the Ojai Valley Sanitary District at a cost of \$27 per person in July 2008. Ojai Valley Sanitary, Casitas MWD, Meiners Oaks CWD and Ventura River CWD Directors will attend. Additionally, the California Special District's Association has a self training kit available for those who can not attend in July.

Under Old Business Staff requested to reappropriate \$500 from Office Equipment to Office Supplies expense to allow purchase of Adobe 8.0 software to enable electronic document capture. Staff expressed that there may not be a need for the in house ACH Debit module the budget was originally for due to advances in technology. Staff will do further research but it appears the acceptance of customer initiated ACH Debits may be accomplished at no cost to the District. J. Curtis moved for approval of the Staff request and to amend proposed Budget Transfer #3 to accommodate the purchase, seconded by E. Lee and carried.

T. Jamison moved for approval of Budget Transfer #3 to fund the completion of Well #4 that exceeded the projected budget and to reappropriate previously budgeted funds for a software purchase, seconded by M. Hanson and carried. From: 93700000 Capital Improvement Contingency Fund \$1,000, 93200000 Office Equipment \$500. To: 91500031 Well #4 \$1,000, 77500000 Office Supplies \$500.

Under New Business M. Bryant reported that the valley wide emergency alert antenna agreement has been revised and will come before the Board in April.

Reservations for several upcoming meetings were discussed. AWA of Ventura County will hold a Waterwise Breakfast on March 20, 2008 and will be attended by M. Bryant and J. Curtis. VCSDA will hold a monthly dinner meeting on April 1, 2008 and will be attended by J. Curtis and M. Hanson. AWA of Ventura County will hold the 16th annual Water Symposium on April 17, 2008 and will be attended by M. Bryant and J. Curtis.

M. Bryant reported that the Legislative Analyst's Office (LAO) has proposed shifting the burden of parole supervision from the state to the county. To fund this, the LAO proposed to shift property tax revenues of water and wastewater/sanitation districts to the county.

The meeting was adjourned for a break at 6:54 o'clock p.m. Mr. Galgas left the meeting.

The meeting reconvened at 6:56 o'clock p.m. and was immediately adjourned to executive session to discuss pending litigation.

The meeting reconvened at 7:09 o'clock p.m. President E. Ramseyer stated for the record that pending litigation was discussed and no action was taken.

There being no further action to come before this meeting on motion duly seconded the meeting was adjourned at 7:09 o'clock p.m.

Attested:


Eddie P. Ramseyer, President


Thomas W. Jamison, Vice President