

**VENTURA RIVER COUNTY WATER DISTRICT
REGULAR MEETING HELD APRIL 12, 2006**

Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on April 12, 2006.

President M. Hanson called the meeting to order at 5:30 o'clock p.m.

There were present Directors Jack Curtis, Marvin Hanson, Tom Jamison, Ed Lee, and Eddie Ramseyer. Also present were General Manager Matthew Bryant and, recording secretary/Office Manager Janet Schaefer and, District Counsel Lindsay Nielson. Public present was Mr. George Galgas of 523 E Katherine Avenue.

E. Ramseyer moved for approval of the minutes of the Regular Board meeting held March 8, 2006 seconded by T. Jamison and carried.

T. Jamison moved for approval of the Financial Statements for February 2006, and the Disbursements for March 2006. Accounts Payable check numbers 7658 – 7706 and cashier's checks 1219388 & 1219389, Trust check number 2490, and Payroll check numbers 3891 – 3904 totaling \$385,205.95 seconded by J. Curtis and carried.

Mr. Galgas commented on the drying of the Ventura River due to vandals turning a valve at the Casitas MWD diversion canal. Mr. Galgas stated that he was surprised that CMWD Director Baggerly had no idea where the valve was located. Mr. Galgas asked if the Ventura River CWD Directors are aware of facility locations and would they be able to respond in case of an emergency? President Hanson stated that the Board has not received emergency instruction. VRCWD is in the process of creating an operations procedure manual and a drill will be conducted with Directors in the future when the manual is completed. However Board members would respond in an emergency and do as instructed by Staff. M. Bryant explained that by no means are Directors authorized to operate the controls of the District. California requires only certified licensed water operators to make system adjustments. Directors could only make adjustments under direct supervision of a licensed water operator and VRCWD has an operator on call at all times.

J. Curtis moved approval of the Staff request for direct write off of uncollectible accounts receivable in the amount of \$141.38, seconded by T. Jamison and carried.

E. Ramseyer moved approval of the funds transfers from LAIF to Mid-State Bank on March 16, 2006 in the amount of \$25,000 and on March 24, 2006 in the amount of \$300,000 in accordance with previously adopted investment policy. Funding operations and the Valley Meadow 12" pipeline replacement. Seconded by T. Jamison and carried.

E. Lee moved approval of Budget Transfer #6, seconded by E. Ramseyer and carried. From: 93500000 Appropriation Contingency \$1,680, To: 76500000 Membership/Dues/Subscriptions \$200, 79000000 Interest Hibberd Note \$1,330, 84800000 Bad Debt \$150.

Audit proposals from four firms were reviewed. E. Lee moved to accept the proposal from Porter & Company CPAs for a three year term, seconded by J. Curtis and carried. Staff was instructed to ensure that the contract contains language that reserves the right to terminate the multi-year contract if the Auditors performance proves unsatisfactory.

M. Bryant reported that the Baldwin Tank #2 is assembled. Staff hopes to have the tank on-line by the end of the month.

M. Bryant reported that the pipe is in at the Valley Meadow 12" main replacement. The tie-in at the top is complete and Staff is working to tie in the bottom portion. Once the bottom tie in is complete the temporary line will be taken out of service. Director J. Curtis stated he hoped Staff would leave the temporary line in place for a month or two in case there are any unanticipated problems.

President Hanson appointed a Budget Committee of J. Curtis and T. Jamison who will meet with Staff on April 24, 2006 to work on a preliminary Budget for the fiscal year ending June 30, 2007.

President Hanson appointed a Personnel Committee of E. Lee and E. Ramseyer who will meet with Staff on April 27, 2006 to work on a personnel package for the fiscal year ending June 30, 2007.

T. Jamison moved approval of the Amendment No. 2 agreement for the Steelhead HCP with a monetary participation of \$3,500 in the next fiscal year, seconded by J. Curtis and carried.

M. Bryant reported on well production and use. The aquifer level in Well #2 was 13.8' to water on April 1, 2006 and had risen to 9' to water on April 12, 2006.

M. Bryant reported that Forest Home Ministries called to report that they have complied with all of the conditions contained in the conditional Will Serve Letter and are ready for a final inspection. After the rains stop the final inspection will be conducted. Staff was instructed to write a letter to the corporate office commending Mr. Guy Bratton, General Manager for his efforts in complying with the conditions set forth by VRCWD.

J. Schaefer reported the AWA Water Wise Breakfast on April 20, 2006 subject will be "Updates from the U S Environmental Protection Agency."

M. Bryant reported that there will be a benefit held at Lake Casitas on April 23, 2006 for Marvin Werber a former CMWD employee who was injured in a motorcycle accident.

M. Bryant reported that AWA will hold a water symposium on May 18, 2006.

The meeting was adjourned to executive session at 6:35 o'clock p.m. to discuss potential litigation. Mr. Galgas left the meeting.

The meeting reconvened at 6:51 o'clock p.m. President Hanson stated for the record that the executive session was held to discuss potential litigation and no action was taken.

There being no further action to come before this meeting on motion duly seconded the meeting was adjourned at 6:52 o'clock p.m.

Attested:

Marvin Hanson, President

Eddie P. Ramseyer, Vice President

9/28/11

DISCOVERED THAT
4/12/06 MINUTES
MISSING FROM BOOK.

CM