

**VENTURA RIVER COUNTY WATER DISTRICT
REGULAR MONTHLY MEETING HELD MAY 8, 2002**

Pursuant to due and official notice, a regular monthly meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on May 8, 2002.

President J. Curtis called the meeting to order at 5:30 O'clock P.M.

There were present Directors Charles Curtis, Jack Curtis, Marvin Hanson, Ed Lee and Eddie Ramseyer, the District's Counsel Lindsay Nielson, General Manager Matthew Bryant, recording secretary/Office Manager Janet Schaefer. Also present were Mr. George Galgas of 523 E. Katherine Avenue and Mr. Ryan Ellis representing his Grandmother Sallie Porter of 9097 N. Ventura Avenue.

M. Hanson moved for approval of the minutes of the regular Board meeting held April 10, 2002, seconded by E. Lee and carried.

E. Ramseyer moved for approval of the financial statements for March 2002, and the disbursements for April 2002. Accounts Payable check numbers 5522 - 5563, Trust check numbers 2413 - 2415 and Payroll check numbers 3197 - 3210 totaling \$54,333.75 seconded by M. Hanson and carried.

The letter from Mrs. Sallie Porter dated April 9, 2002 requesting to purchase or lease VRCWD parcel 061-0-160-170 adjacent to the Arroyo Mobil Home Park was discussed. E. Ramseyer moved to deny the request at this time, seconded by M. Hanson and carried. C. Curtis abstained.

The preliminary budget and 5 year plan for the fiscal year ending June 30, 2003 was discussed. President Curtis appointed E. Lee and C. Curtis to the Budget/Personnel committee to meet with Staff and come back with a recommendation for the June Board meeting.

Governmental Accounting Standards Board ruling 34 (GASB34) was discussed. E. Ramseyer moved to approve the Staff request to include GASB34 compliance to the scope of the next audit services for the year ending June 30, 2003. Seconded by C. Curtis and carried.

Staff reported that the response from the District's customers for interest in an in-house electronic payment system was only 3.5%. E. Lee moved to approve the Staff request to abandon electronic payment services at this time and to use the money budgeted to purchase a printer to accommodate the new mapping system, digital camera and a color printer. Seconded by M. Hanson and carried.

C. Curtis moved to approve Budget Transfer #5 from 93500000 Appropriation Contingency \$1,500. to 74000000 Liability Insurance \$1,000. and 75000000 Auto Equipment Maintenance \$500. seconded by E. Ramseyer and carried.

M. Bryant reported that the drain at the Parker Tank site is complete. Staff is working on the pipeline tie-in this week and will begin the electrical work at the Booster station next week. Staff hopes to have the new system on line before the end of June. Staff was instructed to begin planting the Landscape mitigation now.

M. Bryant reported on water production and usage. The water level in Well #2 on May 1st was 38.6' to water.

The potential for a drought due to lack of rain this winter was discussed. President Curtis appointed E. Lee and M. Hanson to the Drought Preparedness committee. The committee will analyze the potential water production shortfall and plan for customer information outreach and implementation of the Purchased Water Surcharge as well as staging of customer consumption restrictions.

L. Nielson reported that the deed sent to the Milner Family for signature six weeks ago is still in transit. Mr. Nielson indicated he would write a letter to the Milner Family attorney requesting he expedite the process.

L. Nielson reported that this meeting marks the seventeenth year he has represented VRCWD as legal counsel.

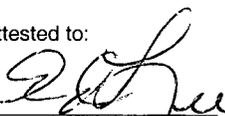
M. Bryant reported he will take his Grade 1 Treatment Operator test on May 18, 2002.

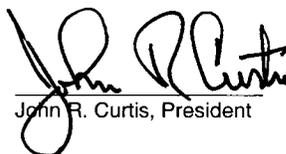
Staff reported that the LAFCO fees for annexation have increase and the Rules and Regulations need to be updated to reflect the correct fees. Staff was instructed to bring a recommendation to the next Board meeting.

M. Bryant reported that the District received a letter from the County of Ventura offering a collaborative funding of resolution color digital imagery of the entire County. VRCWD's level of contribution to the project would be \$3,000.00. Staff was instructed to determine the annual update fee for this service. No action was taken.

There being no further business to come before this meeting on motion duly seconded the meeting was adjourned at 7:20 O'clock p.m.

Attested to:


E. Lee, Vice-President


John R. Curtis, President