

**VENTURA RIVER COUNTY WATER DISTRICT  
SPECIAL MEETING HELD JUNE 18, 2002**

Pursuant to due and official notice, a Special meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on June 18, 2002.

President J. Curtis called the meeting to order at 5:30 o'clock P.M. and dedicated this meeting to the memory of Director C. F. "Chuck" Curtis who was tragically killed along with his wife Barbara in a plane crash on June 7, 2002.

There were present Directors Jack Curtis, Marvin Hanson and Ed Lee. Eddie Ramseyer was absent. Chuck Curtis is deceased. Also present were the District's Counsel Lindsay Nielson, General Manager Matthew Bryant, recording secretary/Office Manager Janet Schaefer and Mr. George Galgas of 523 E. Katherine Avenue.

E. Lee moved for approval of the minutes of the regular Board meeting held May 8, 2002, seconded by M. Hanson and carried.

M. Hanson moved for approval of the financial statements for April 2002, and the disbursements for May 2002. Accounts Payable check numbers 5564 - 5609, Trust check numbers 2416 and Payroll check numbers 3211 - 3224 totaling \$82,523.65 seconded by E. Lee and carried.

Mr. George Galgas addressed the Board and expressed his condolences to the Family, Board and Staff at the loss of Director Charles Curtis.

E. Lee reported that the Budget Committee met with Staff on May 29, 2002. Mr. Lee discussed the changes made to the preliminary budget for the year ending June 30, 2003. M. Hanson moved to accept the proposed Budget and 5 year Capital Improvement Plan as presented, seconded by E. Lee and carried.

E. Lee reported on the recommendations of the Personnel Committee from their meeting on May 29, 2002. M. Hanson moved to approve the Personnel package as presented for the year ending June 30, 2003, seconded by E. Lee and carried.

M. Hanson reported that the Drought Preparedness Committee met with Staff on May 13, 2002. Mr. Hanson reviewed the proposed Drought Preparedness Procedure and the various levels of staging. E. Lee moved to approve the Procedure with further review at the July 2002 meeting to determine the triggers for the various levels of staging. Seconded by M. Hanson and carried. Staff was instructed to put a note on the next billing requesting water conservation and clarifying that customers do not have to restrict use during peak hours on weekends since the District's pumping hours are not restricted on weekends.

M. Bryant reported that the District received a Subpoena for records in the litigation Darcy vs. Rogo Pools. The District has no records to provide and responded to the Subpoena on June 3, 2002.

M. Bryant reported that Casitas MWD contacted him requesting records on the Parker Family Trust property parcels 032-0-201-150 and 032-0-201-140, which the Parker Family is trying to have annexed to VRCWD. President Curtis appointed a Committee of Curtis and Hanson to meet with a committee from Casitas MWD to discuss this matter.

M. Bryant reported on progress at the Parker Tank Site. The Encino tie-in to allow pumping to Alto tanks is complete. The Valley Meadow main line tie-in is complete. The pressure vault on the Bevans property at 2590 Valley Meadow Drive has been removed and repaved, the customer is very happy with the result. The Electricians are working on the final plans for the Booster station and Staff feels the project is on track to be on-line by the end of June 2002. The landscaping has been put on hold until after the Booster station is complete to allow Backhoe access to the area.

M. Bryant reported on water production and usage. The water level in Well #2 on June 1<sup>st</sup> was 44.3' to water.

M. Bryant reported that cost of participation in the County of Ventura's GIS mapping system is a one-time fee of \$3,000.00 with no annual update requirement. Staff was instructed to set up a demonstration of the system for the Board at a future meeting.

The meeting was adjourned for a break at 6:45 o'clock p.m.

The meeting reconvened at 6:58 o'clock p.m.

M. Bryant presented a Draft Resolution honoring the memory of Director Charles Curtis that will be brought to the next Board meeting for approval.

M. Hanson moved to reschedule the August 2002 Regular meeting from August 14<sup>th</sup> to August 6, 2002 due to Director vacations, seconded by E. Lee and carried.

Staff was instructed to set a deadline of July 12, 2002 to accept applications for a Director to complete Charles Curtis' term. President Curtis will appoint a committee at the July Board meeting to review the applications.

The crisis in the Worker's Compensation Insurance market was discussed. President Curtis appointed a committee of E. Lee and M. Hanson to review coverage proposals for the next year and decide on a package. E. Lee moved to authorize Staff to change Worker's Compensation carriers based on the committee recommendations to be ratified by the full Board at the next Board meeting, seconded by M. Hanson and carried.

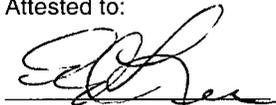
L. Nielson reported that the deed sent to the Milner Family for signature three months ago has not been received back yet. Mr. Nielson requested and was granted authority to write a letter threatening litigation if this issue is not resolved.

The meeting adjourned to executive session at 7:30 o'clock p.m. to discuss litigation matters.

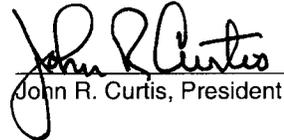
The meeting reconvened at 7:47 o'clock p.m.

There being no further business to come before this meeting on motion duly seconded the meeting was adjourned at 7:50 O'clock p.m.

Attested to:



E. Lee, Vice-President

  
John R. Curtis, President