

**VENTURA RIVER COUNTY WATER DISTRICT
REGULAR MEETING HELD JULY 10, 2002**

Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on July 10, 2002.

President J. Curtis called the meeting to order at 5:31 o'clock P.M.

There were present Directors Jack Curtis, Marvin Hanson and Eddie Ramseyer. Ed Lee was absent. Chuck Curtis is deceased. Also present were the District's Counsel Lindsay Nielson, General Manager Matthew Bryant, recording secretary/Office Manager Janet Schaefer and Mr. George Galgas of 523 E. Katherine Avenue.

M. Hanson moved for approval of the minutes of the Special Board meeting held June 18, 2002, seconded by E. Ramseyer and carried.

E. Ramseyer moved for approval of the financial statements for May 2002, and the disbursements for June 2002. Accounts Payable check numbers 5610 - 5656, Trust check number 2417 and Payroll check numbers 3225 - 3237 totaling \$51,342.97 seconded by M. Hanson and carried.

Mr. George Galgas presented his resume to the Board and requested consideration to be appointed to the Board to fill the remainder of Charles Curtis' term.

M. Hanson reported that the Insurance Committee met and reviewed options for Worker's Compensation Insurance coverage for the year ending June 30, 2003. E. Ramseyer moved to ratify the Committee's decision to change carriers from State Compensation Insurance Fund to RSDlwc (a S N Potter company), seconded by M. Hanson and carried.

M. Hanson moved to approve Resolution 2002-184 honoring the memory of Charles F. (Chuck) Curtis, seconded by E. Ramseyer and carried by a roll call vote.

RESOLUTION # 2002 - 184

**A SPECIAL RESOLUTION OF THE BOARD
OF THE VENTURA RIVER COUNTY WATER DISTRICT HONORING THE MEMORY OF CHARLES F. (CHUCK)
CURTIS.**

WHEREAS, The members of the Board of Ventura River County Water District were deeply saddened to learn of the death of Charles F. (Chuck) Curtis; and

WHEREAS, The Board of Directors gratefully acknowledges the contributions of Charles F. (Chuck) Curtis to the long and continued success of the Ventura River County Water District; and

WHEREAS, Mr. Curtis faithfully served as General Manager from May 16, 1988 to December 29, 2000 and Interim General Manager from September 2001 to December 2001 and was appointed to the Board of Directors on December 3, 2001;

NOW THEREFORE BE IT RESOLVED BY THE BOARD MEMBERS OF THE VENTURA RIVER COUNTY WATER DISTRICT, That the Board members will greatly miss Chuck's knowledge of and concern for the operation and well being of the District and his valued friendship and guidance, and they express their deepest sorrow at the Death of Charles F. (Chuck) Curtis, and extend their condolences to his family; and be it further

RESOLVED, in honor of Charles F. (Chuck) Curtis' service and dedication the District's well 5 site at 11960 N. Ventura Ave shall be from this day forward be known as the Charles F. (Chuck) Curtis Well Facility; and be it further

RESOLVED, That a suitably prepared copy of this resolution be transmitted to the family of Charles F. (Chuck) Curtis.

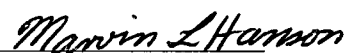
PASSED, APPROVED AND ADOPTED this 10th day of July 2002.

AYES: Curtis, Hanson, Ramseyer

NOES: None

ABSENT: Ed Lee

Attest:


Marvin Hanson, Treasurer


John R. Curtis, President

M. Hanson moved to readopt the current Conflict of Interest Code with no changes, seconded by E. Ramseyer and carried.

The Security Vulnerability Self-Assessment Guide received from the State Department of Health Services was discussed in detail. No action was taken at this time and will be on a future agenda after Staff has completed the assessment.

M. Bryant reported on progress at the Parker Tank Site. The pipeline tie-ins are complete. Staff is working with BEC Electric and ATSI to finish the electrical control drawings for the pump and SCADA operation. When the plans are complete the pumps can be installed, tested and put in service. The landscape plan was discussed with regard to security issues. Staff was instructed to make no changes to the proposed plan at this time.

The meeting was adjourned at 6:18 o'clock p.m. for a brief break.

The meeting reconvened at 6:21 o'clock p.m.

M. Bryant reported on water production and usage. The water level in Well #2 on July 1st was 52.4' to water. It was necessary today to turn on Casitas MWD at Rice Road to supplement the water system, as demand was greater than well production capabilities. E. Ramseyer moved to approve the amended letter to VRCWD customers regarding water conservation and potential implementation of the Purchased Water Surcharge, seconded by M. Hanson and carried. Staff was instructed to forward a copy of the amended letter to the Board prior to mailing.

M. Bryant discussed the back-up power generator set-up at the Baldwin yard. E. Ramseyer moved to have Staff investigate obtaining a power generator from OVSD and the cost to tie-in Well #1 to the backup power generation system as a test, seconded by M. Hanson and carried.

The LAFCO request for proposals for service area review of water and wastewater was discussed and no action was taken.

The Committee meeting with Casitas MWD regarding annexation of the Parker Family Trust properties is set for August 5, 2002 at 3:00 o'clock p.m. at CMWD. President Curtis appointed E. Ramseyer as an alternate in the event J. Curtis cannot attend this meeting.

L. Nielson reported that the Milner family will sign separate deeds for the completion of the Parker Tank Site property purchase and is in process at this time.

President J. Curtis appointed M. Hanson and E. Ramseyer to the Board Member Selection Committee. The Committee was instructed to review the applications received to fill the Board vacancy and to interview the Candidates. The Committee is to make a recommendation at the August 6, 2002 Board meeting.

J. Schaefer reported that the employee uniform design is 12 years old and with the new Bio-terrorism security standards a new uniform design would be prudent. E. Ramseyer moved to approve the Staff recommendation, seconded by M. Hanson and carried.

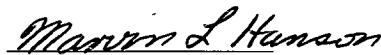
M. Bryant reported that the County of Ventura's GIS mapping system is will be demonstrated for the Board at the August 6, 2002 meeting.

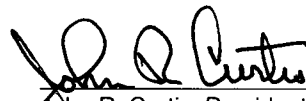
The meeting was adjourned to executive session at 7:31 o'clock p.m. to discuss the Hibberd litigation.

The meeting reconvened at 8:07 o'clock p.m.

There being no further business to come before this meeting on motion duly seconded the meeting was adjourned at 8:08 O'clock p.m.

Attested to:


M. Hanson, Treasurer


John R. Curtis, President