

**VENTURA RIVER COUNTY WATER DISTRICT
REGULAR MEETING HELD AUGUST 8, 2007**

Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on August 8, 2007.

President E. Ramseyer called the meeting to order at 5:30 o'clock p.m.

There were present Directors J. Curtis, M. Hanson, T. Jamison, E. Lee and E. Ramseyer. Also present were General Manager Matthew Bryant and, recording secretary/Office Manager Janet Schaefer and, Counsel Lindsay Nielson. Public present was Mr. George Galgas of 523 E. Katherine Avenue.

T. Jamison moved for approval of the minutes of the regular Board meeting held July 11, 2007, seconded by E. Lee and carried.

J. Curtis moved for approval of the Financial Statements for June 2007 and the disbursements for July 2007 Accounts Payable check numbers 8403 – 8453, Trust check numbers 2525 – 2577, and Payroll check numbers 4134– 4147 totaling \$96,724, seconded by T. Jamison and carried.

M. Hanson moved for approval of Resolution 2007-225, seconded by J. Curtis and carried by a unanimous roll call vote.

RESOLUTION # 2007 – 225

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE VENTURA RIVER COUNTY WATER DISTRICT
APPROVING A REVISION OF THE PERSONNEL POLICY SECTION 8.0.**

WHEREAS, the District encourages the improvement of service by providing employees with opportunities for training for advancement with tuition reimbursement, and

WHEREAS, the certification and license requirements for each District job classification are found in the individual Board approved position job description. These requirements will be classified as either Required (primary) or Desirable (secondary), and

WHEREAS, it is the sole responsibility of the employee to obtain all Required certification(s) and/or license(s) within the specified time frame indicated on the specific job description, and

WHEREAS, examination fees for Required and Desirable certifications and licenses will be paid directly by the employee. The District will reimburse the employee upon proof of successful examination passage of Required and Desirable certifications and licenses only, and

WHEREAS, Renewal fees (Required and Desirable) will be directly paid by the District.

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of Ventura River County Water District approves a revision to the Personnel Policy Section 8.1.1 and Section 8.7 as follows:

8.1.1 **CERTIFICATION AND LICENSES:** The certification and license requirements for each District job classification are found in the individual Board approved position job description. These requirements will be classified as either Required (primary) or Desirable (secondary). It is the sole responsibility of the employee to obtain all Required certification(s) and/or license(s) within the specified time frame indicated on the specific job description. Failure to obtain or maintain the Required certification and/or license will be grounds for disciplinary action, up to and including termination of employment.

Examination fees for Required and Desirable certifications and licenses will be paid directly by the employee. The District will reimburse the employee upon proof of successful examination passage of Required and Desirable certifications and licenses only. Renewal fees (Required and Desirable) will be directly paid by the District.

Continuing education training for Required and Desirable certifications and licenses will be paid directly by the District.

Employee attendance at, as well as travel to and from, certification and license training events shall be compensated at the regular hourly rate, including overtime pay when applicable, and in accordance with the District's Travel Policy. The employee shall make every effort to schedule travel to avoid incurring overtime hours.


8.7 **REQUIRED TRAINING:** When employees are required by Ventura River County Water District to attend training schools, courses, seminars, etc., other than those included in the employees job specification, the travel time and the attending shall be considered work time. Costs related to the program will be paid by Ventura River County Water District.

AYES: Curtis, Hanson, Jamison, Lee, Ramseyer

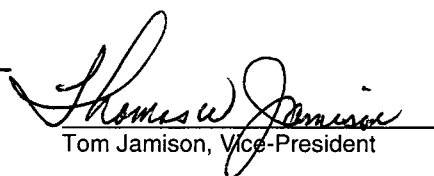
NOES: None

ABSENT: None

Attest:



Eddie Ramseyer, President



Tom Jamison, Vice-President

M. Bryant reported that the new Well #4 has cleared up completely and all required testing is complete and meets State Health Department standards.

M. Bryant reported on wells, production and usage. The aquifer level in Well #2 on August 1st was at 50.8' down 5.9' feet from last month. As the water levels drop water production drops increasing the amount of water purchased to meet customer demand. The Purchased Water Surcharge billed July 31, 2007 was 36 cents per HCF. Requests to customers to reduce demand continue and demand did go down 2.4% from June.

M. Bryant gave the Board a drought update. In 2004 was the last time the Purchase Water Surcharge was implemented and began in June 2004 at .6 acre feet. This year 2007 purchases began in May at 7.5 acre feet, June 51.9 acre feet and in July 42.0 acre feet. Customer consumption is down 4.8% from the same period in 2004 so it appears the District's water conservation campaign is becoming effective. Drought banners have been placed in two locations in the District and are periodically moved to new locations for maximum customer exposure. Currently 32.6% of the water sold in the District well system is being purchased from Casitas MWD. Casitas MWD Manager Steve Wickstrum is comfortable with the current demand on the lake and feels declaration of a water shortage emergency is a little premature at this time. However, being that Casitas is limiting the number of new connections available it would be prudent for VRCWD to put a moratorium on new connections to preserve the remaining lake supply. After much discussion J. Curtis moved approval of Resolution 2007-226 as corrected, seconded by T. Jamison and carried by a unanimous roll call vote.

Resolution No. 2007 – 226

RESOLUTION DELAYING SERVICE CONNECTIONS AND EXPANSIONS OF EXISTING SERVICE CONNECTIONS FOR A PERIOD OF ONE YEAR.

WHEREAS, the Ventura River County Water District declared a drought condition on April 9, 2007 requesting customers to voluntarily reduce usage by 20% and eliminating outside watering of unnecessary water use between the hours of 12:00 pm and 5:00 pm; and

WHEREAS, VRCWD supplies water to its customers from water wells and/or Lake Casitas via purchase from Casitas Municipal Water District; and

WHEREAS, Casitas Municipal Water District is currently restricting the number of service connections and expansion of existing service connections; and

WHEREAS, groundwater levels continue to decline requiring VRCWD to purchase additional supplemental water from Casitas Municipal Water District; and

WHEREAS, current groundwater levels are down 33.6 feet below July 2006 levels and available production from district wells is 2.7 acre-feet per day below the 6.6 acre-feet available in July 2006 or 41%; and

WHEREAS, as a result of the findings and determinations made and adopted by the Board of Directors of VRCWD on this date intends by this resolution to delay new service connections and expansion of existing connections within the boundaries to preserve the current water supply for the greatest public benefit with particular regard to domestic use, sanitation, and fire protection for existing VRCWD customers; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of VRCWD that requests for service connections and expansions of existing services after August 8, 2007 shall be delayed for a period of one year or rescinded by the Board of Directors. Those applicants who applied with the appropriate form prior to August 8, 2007 shall be allowed to continue with the application until August 31, 2007. If the application is not accepted by that time, the application shall be delayed one year or until this resolution is rescinded by the Board of Directors; and

BE IT FURTHER RESOLVED, that the regulations and restrictions for the delivery of water within the VRCWD will conserve the water supply for the greatest public benefit with particular regard to domestic use, sanitation, and fire protection.

ADOPTED this 8th day of August 2007

AYES: Curtis, Hanson, Jamison, Lee, Ramseyer

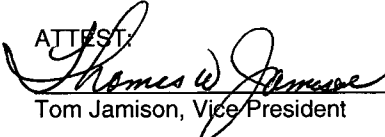
NOES: None

ABSENT: None



Eddie Ramseyer - President

ATTEST:



Tom Jamison, Vice President

L. Nielson reported that the claim from Mr. Hibberd of Valley Meadow Drive has expired and the matter is closed. The matter was turned over to the insurance carrier. The statute of limitations has expired to file a lawsuit against the District.

M. Bryant reported that the public hearing for the Help of Ojai-West Campus Conditional Use Permit at the old Honor Farms on Baldwin Road will be held September 6, 2007. The report filed by Help of Ojai for the permit indicates that water will be provided by Ventura River CWD. Staff will write a response that Ventura River CWD will supply water for domestic purposes only.

M. Bryant reported that the next meeting on the Matilija Dam Removal Project will be held August 16, 2007.

M. Bryant reported that Ventura River CWD and the Ojai Valley Sanitary District are experiencing a common problem in that the County of Ventura is issuing building permits without requiring Will Serve Letters in violation of their own Ordinance. M. Bryant has contacted that County to attempt to rectify this problem. The Ojai Valley Sanitary District has been in contact with the County since 2004 to attempt to rectify the problem to no avail. VRCWD and OVSD's Managers will work together to contact Supervisor Bennett's office for assistance. This is a serious revenue loss problem for both Districts. Requirement of Will Serve Letters enables the water and sanitation agencies to collect Capital Improvement Fees to accommodate the expanded services required to accommodate a larger customer base. When these fees are not collected the burden on the system, caused by the parties making the expansion, are borne by the other customers in the District and does not allow for funding to upsize lines that are no longer able to meet area demand.

M. Bryant reported that the pasture land across from the VRCWD office is being leased out for grazing about 10 cows.

New Business discussion included announcement of a new employee Mr. Craig Lee to fill the Utility Worker I position.

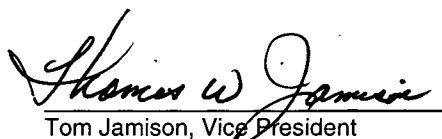
J. Schaefer reported that the new meter reading handheld devices have been purchased and implemented. The first implementation had some hardware problems that have been resolved and Staff hopes for a better implementation this month.

There being no further action to come before this meeting on motion duly seconded the meeting was adjourned at 7:12 o'clock p.m.

Attested:



Eddie P. Ramseyer, President



Tom Jamison, Vice President