

**VENTURA RIVER COUNTY WATER DISTRICT
REGULAR MEETING HELD AUGUST 10, 2005**

Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on August 10, 2005.

President M. Hanson called the meeting to order at 5:30 o'clock p.m.

There were present Directors Jack Curtis, Marvin Hanson, Tom Jamison, Ed Lee and Eddie Ramseyer. Also present were General Manager Matthew Bryant and, recording secretary/Office Manager Janet Schaefer, District Counsel Lindsay Nielson, Mr. Dick Frazier of 325 Valley View who is served from Alto Court, and Mr. George Galgas of 523 E Katherine Avenue.

T. Jamison moved for approval of the minutes of the Regular Board meeting held July 13, 2005 as amended to reflect correction of the spelling of Counsel Tina Cowdray's last name as pointed out by Counsel Nielson, seconded by E. Lee and carried.

E. Ramseyer moved for approval of the financial statements for June 2005, and the disbursements for July 2005. Accounts Payable check numbers 7260 - 7309, Trust check numbers - none, and Payroll check numbers 3771 - 3784 totaling \$70,283.52 seconded by T. Jamison and carried.

Mr. Galgas commented that he feels customers should be instructed on how to turn off water service using the District's valve, in case of a major event the limited staff would not be able to respond to all requests for turn off. President Hanson explained that when customers apply for water service they are shown a demo meter and the District valve and Customer valve and their operation are explained at that time. Director J. Curtis explained that customers are not to operate District valves because improper operation can result in having to shut down an entire line affecting other customers. Additionally, all new meter installs have customer valves that can be operated freely by the customer. Customers with older meters are encouraged to install customer valves at a nominal cost. Staff appreciated the input and will consider putting a diagram in the next water quality report to illustrate the District's valve versus the Customer's valve.

Item five on the agenda requesting revision of a water bill by customer Jeanne Rennell of 10680 Encino Drive was tabled until later in the meeting because the customer was not present.

Resolution 2005-206 supporting the nomination of Glen D. Peterson to serve as Vice President of the Association of California Water Agencies was discussed and tabled with no action.

Mr. Dick Frazier addressed the Board requesting upgrade of his 1" service to a 2" service to accommodate the long run from the meter to the house and to provide flow for fire protection purposes. E. Lee moved approval of the upsize of the meter with the stipulation on the Will Serve Letter that VRCWD cannot provide adequate fire protection for this property, seconded by T. Jamison and carried. Mr. Frazier requested a cost estimate. Staff replied that a formal estimate and Capital Improvement Fee schedule will be provided in writing. Mr. Frazier thanked the Board and left the meeting at 5:57 o'clock p.m.

M. Bryant discussed the bid proposal for the Baldwin Tank #2 replacement project. Director E. Ramseyer questioned whether the Insurance and Bond requirements were included. M. Bryant responded that those items are covered in the specification cover letter. The bid requests will be sent out with a bid deadline of 4 o'clock p.m. September 12, 2005 to be brought to the Board for the September 2005 meeting.

M. Bryant reported on water production and use. The aquifer level in Well #2 on August 1, 2005 was 21.1' to water.

President Hanson asked how often the stand-by generators are exercised. M. Bryant replied that they are exercised at least quarterly. President Hanson said he would like to see them exercised weekly. Staff explained that there is a yearly hour limit that generators can be run under air pollution control restrictions. Staff will begin exercising them monthly.

L. Nielson reported that Mr. Hibberd called the District office and requested that the temporary by-pass line be removed. Staff responded by letter dated July 22, 2005 stating that the line is within the District's easement and will remain in place until the District has secured an alternative route for the water main. Counsel informed the Board that the response letter was appropriate and the District is within its rights as outlined in the easement agreement.

Item five that was tabled earlier in the meeting was discussed. Mrs. Rennell of 10680 Encino Drive was not in attendance. Mrs. Rennell wrote a letter requesting relief for a large water bill caused by a pressure surge. On June 15, 2005 a car lost control and took out the fire hydrant on Encino Drive .1 miles from Thomas Street. This event caused an abrupt loss of a large quantity of water causing the Cla-Valve to stick open. When the water was restored there was a short period of high pressure that went to nearby homes until the valves could be stabilized.

Staff explained that all customers are notified at application for water service that the system is subject to surges in pressure that the District cannot control and to protect their plumbing system a pressure regulator is required on the customer's side of the meter. Customers are reminded of this requirement annually in the water quality report. The Board and Staff sympathized with the customer for the loss caused by this event but felt that Mrs. Rennell needs to collect her damages from the driver of the car that caused the damage. Staff did provide Mrs. Rennell with the police report number. E. Lee moved to deny Mrs. Rennell's request for a bill adjustment, seconded by T. Jamison and carried.

E. Lee moved approval of the transfer made by Staff from Mid-State Bank general checking account on August 10, 2005 in the amount of \$40,000 to the State of California LAIF in accordance with previously adopted investment policy, seconded by J. Curtis and carried.

Mr. Galgas addressed the Board regarding the minutes of the Board meeting held June 8, 2005. Mr. Galgas felt the minutes should more clearly reflect the billing period effected by the rate increase imposed July 1, 2005. At the beginning of the public hearing Mr. Bryant read the proposal in full including the implementation date of July 1, 2005. However, it was not stated that the July 1st bill reflects meter service from mid-May to mid-June. The rate increase was approved June 8, 2005 and Mr. Galgas pointed out that the meter period prior to that date should not have been affected by the rate increase. Counsel stated that the point was well taken and in future the service period would be clearly stated and the timing fully considered prior to a rate increase. Counsel also spoke of the cost to re-bill the July period. Mr. Galgas stated he was not looking for a re-bill or credit to the period he just wanted to illustrate the point that the July 1st effective date for the increase was tantamount to a retroactive increase.

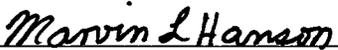
M. Bryant reported that Forest Home contacted him to report that a temporary fix to supply the leaking fire sprinkler line has been accomplished. Forest Home tied into an existing 3" line that is attached to their 2" domestic meter to supply the fire sprinkler system until the fire line can be repaired. Staff will make another site visit to inspect for compliance on or about September 1, 2005 as per invitation from Forest Home.

Due to conflicts in scheduling Staff was instructed to post a notice to reschedule the regular September Board meeting to Wednesday September 21, 2005.

M. Bryant reported that the Fire Department contacted him for a price to relocate a fire hydrant on Nye Road to the other side of the street. The Fire Department had to close both Nye Road and Ventura Avenue to fight the last fire in Casitas Springs and by relocating the fire hydrant Nye Road can remain open in a similar fire situation.

There being no further business to come before this meeting on motion duly seconded the meeting was adjourned at 6:52 o'clock p.m.

Attested to:


Marvin Hanson, President


Eddie P. Ramseyer, Vice-President