

VENTURA RIVER WATER DISTRICT
REGULAR MEETING HELD SEPTEMBER 10, 2014

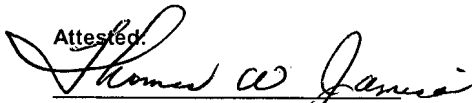
Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River Water District was held at 409 Old Baldwin Road, Ojai, California on September 10, 2014.

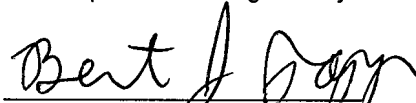
Directors present were J. Curtis, M. Hanson, T. Jamison, B. Kuebler and E. Lee. Also present were General Manager/Board Secretary B. Rapp, Office Manager/recording secretary Janet Schaefer, and Counsel L. Nielson. No public were present.

1. CALL MEETING TO ORDER – President T. Jamison called the meeting to order at 3:00 o'clock p m.
2. PLEDGE OF ALLEGIANCE – Led by T. Jamison.
3. CONSENT AGENDA – A. MINUTES FOR THE REGULAR MEETING OF AUGUST 13, 2014 AND THE SPECIAL MEETING OF AUGUST 27, 2014.

B. Kuebler moved for approval of the consent agenda, seconded by J. Curtis and carried 5-0.
4. PUBLIC COMMENT – None.
5. BYLAWS UPDATE - B. Rapp presented amended By-Laws to clean up obsolete language. J. Curtis moved to approve the amended By-Laws, seconded by M. Hanson and carried 5-0.
6. PERSONNEL POLICY UPDATE – B. Rapp presented a draft revised Personnel Policy for review. Each change was reviewed and some revisions made at the meeting. Director B. Kuebler expressed that the "At-Will Employment" statement says an employee can be terminated for no reason, but felt that a progressive discipline policy had been discussed and should be included in the Personnel Policy. B. Rapp stated that the CSDA will be releasing their latest sample personnel policy in February 2015. The new release will incorporate all the recent changes in law. Staff will bring that to the Board when it becomes available. Director E. Lee moved to approve the Personnel Policy as amended at the meeting, seconded by M. Hanson and carried. Curtis-yes, Hanson-yes, Jamison-yes, Kuebler-no, Lee-yes.
7. CASITAS DROUGHT ALLOCATION CONCEPT FOR VRWD – B. Rapp reported that the Casitas MWD (CMWD) drought allocation plan is being revised for possible implementation in 2015. B. Rapp requested that the Board authorize him to work with CMWD General Manager Steve Wickstrum to develop a variable allocation plan for VRWD. The current plan does not account for a situation where VRWD's aquifer may be dry and the District would need 100% Casitas water or that a storm that might fill up the aquifer and not the lake, leaving CMWD in a drought stage while VRWD might not need supplemental water for two years. The variable concept would address an allocation that is relative to the amount of supplemental water VRWD will need from CMWD that year. The Board authorized B. Rapp to work with CMWD on a variable allocation for VRWD.
8. METER SIZING FOR HELP OF OJAI CAMPUS – B. Rapp reported that the Help of Ojai Campus is served by a 4" meter and the demand is low for the meter capacity. Low flows could go undetected. B. Rapp requested to offer the Help of Ojai to down size their meter with no liability for back charges of base fees should the need for a 4" meter be needed in the future. The Board directed B. Rapp to send a letter to HELP of Ojai offering the downsizing and return to the Board with a draft agreement if the County and HELP of Ojai are interested.
9. GENERAL MANAGER'S REPORT WELLS, WATER PRODUCTION AND USAGE UPDATE – B. Rapp reported that the water level in Well # 2 was at 70.5 feet below the surface, down 3.4 feet since the first of last month, and 23 feet below the 25 year average for September 1st. Well #1 is pumping 770 GPM down 17 GPM from last month. Well #3 is pumping 265 GPM down 26 GPM. Wells #2 & 4 are not pumping due to low water levels. Total well production is 1,035 GPM down 43 GPM from last month. Water used in August 2014 amounted to 56,219 HCF, a decrease of 10% below the 62,509 HCF sold during August 2013.
10. OLD BUSINESS AND NEW BUSINESS – B. Rapp reported that VCSDA will hold a dinner meeting on October 7, 2014 at the Chumash Indian Museum in Thousand Oaks J. Curtis, M. Hanson and B. Rapp will attend.
11. EXECUTIVE SESSION - The meeting was adjourned to executive session at 4:55 o'clock p.m. to discuss personnel matters. J Schaefer and B. Rapp left the meeting. The meeting reconvened at 5:17 o'clock p.m. B. Rapp returned to the meeting. B. Kuebler moved to increase the General Manager's salary by \$10,000.00 a year effective October 1, 2014, seconded by J. Curtis and carried by a unanimous roll call vote.
12. MEETING ADJOURNMENT - On motion duly seconded at 5:20 o'clock p.m. the meeting was adjourned

Attested:


Thomas W. Jamison, President


Bert J. Rapp, Secretary