

**VENTURA RIVER COUNTY WATER DISTRICT
REGULAR MEETING HELD OCTOBER 11, 2006**

Pursuant to due and official notice, the regular meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on October 11, 2006

President M. Hanson called the meeting to order at 5:30 o'clock p.m.

There were present Directors Jack Curtis, Marvin Hanson, Tom Jamison, Ed Lee, and Eddie Ramseyer. Also present were General Manager Matthew Bryant, recording secretary/Office Manager Janet Schaefer, District Counsel Lindsay Nielsen. Public present was Mr. George Galgas of 523 E Katherine Avenue.

J. Curtis moved for approval of the minutes of the Regular Board Meeting held September 13, 2006 seconded by T. Jamison and carried.

T. Jamison moved for the approval of the financial reports for July and August 2006 and the expenditures for September 2006, seconded by E. Ramseyer and carried.

The letter from Supervisor Bennett's office dated September 26, 2006 inviting participation in a valley-wide discussion to be held Sunday, November 12, 2006 was discussed. President Hanson will attend to observe and represent the District.

M. Bryant reported on the draft of the HCP implementation agreement with regard to monitoring, reporting, and mitigation cost distribution.

M. Bryant reported on the County of Ventura's intent to file a notice of non-compliance for the new shop structure at the Baldwin yard. Staff made numerous attempts to contact County Staff for a meeting to discuss compliance, to no avail. M. Bryant contact Supervisor Bennett's office to request his help in getting a meeting set-up. Staff was able to meet with County Staff on September 27th and discussed the requirements for compliance. County Staff granted an extension to November 30th to mitigate the violation. Staff has received an agreement for structural engineering services from Vinci & Associates and has forwarded the agreement to Counsel for review. Additionally, Staff has contacted Earth Systems to provide a soils report.

M. Bryant provided the Board an analysis of how second dwelling units are treated by other water agencies in the area with regard to installing separate meters. After much discussion President Hanson appointed a Committee of E. Ramseyer and T. Jamison to work with Staff to study the need to install separate meters for second dwellings and report back to the Board at a future date. Currently the Rules & Regulations of VRCWD require installation of a separate meter for second dwellings.

The audit of non-investment wire transfer verification and authorization procedures of the County of Ventura Treasury report dated September 27, 2006 was discussed. The audit was conducted by the County Auditor-Controller and disclosed that dual authorization for wire transfers out of the County Treasury should be required to protect public funds. Ventura River CWD is in receipt of the new procedures and forms to comply with the new processes. Ventura River CWD has required dual authorization for wire transfer for many years and has been in compliance. The audit had to do with another agency performing wire transfers with single authorization.

M. Bryant reported on wells production and usage. The Aquifer level in well #2 was 36.1 feet to water on October 1, 2006.

The results from the LAFCO Independent Special District Alternative Member election for a four-year term starting January 1, 2006 were discussed. Candidate William E. Lotts of the Ojai Valley Sanitary District received the majority vote.

The AWA Ventura County water wise breakfast will be held Thursday October 19, 2006. M. Bryant and possibly L. Nielson will attend. The topic of discussion is *What's new with the Endangered Species Act ...and how could it affect you?*

The AWA Golden Holiday Corporate Night will be held Thursday December 12, 2006. T. Jamison moved to sponsor the event in the amount of \$100, seconded by J. Curtis and carried.

The open house tour of the Help of Ojai West Campus (the old Honor Farm site) will be held on October 14, 2006 from 11 a.m. to 2 p.m.

The letter from Casitas MWD dated October 6, 2006 inviting attendance at a meeting to discuss a water allocation incentive program was discussed. E. Ramseyer moved to send J. Curtis and E. Lee to represent VRCWD and report back at the next Board meeting, seconded by T. Jamison and carried. The letter had an error on the date of the meeting. Staff will clarify if the meeting is to be held October 17th or October 18th and notify the attendees.

The meeting was adjourned to executive session at 6:48 o'clock p.m. to discuss potential litigation. Mr. Galgas left the meeting.

The meeting was reconvened at 6:57 o'clock pm. President Hanson stated for the record that the executive session was held to discuss potential litigation and no action was taken.

Counsel stated he had reviewed the contract from Vinci & Associates and it looks in order except for the inclusion of the requirement for general liability and worker's compensation insurance certificates.

There being no further action to come before this meeting on motion duly seconded the meeting was adjourned at 7:01 o'clock pm.

Attested:


Marvin Hanson, President


Eddie P. Ramseyer, Vice President