

VENTURA RIVER COUNTY WATER DISTRICT
REGULAR MEETING HELD MARCH 12, 2014

1456

Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on March 12, 2014.

Directors present were J. Curtis, M. Hanson, T. Jamison, B. Kuebler, and E. Lee. Also present were General Manager/Board Secretary Bert Rapp, recording secretary/Office Manager Janet Schaefer, and Counsel Lindsay Nielson. Public present was Mr. George Galgas.

1. CALL MEETING TO ORDER – President T. Jamison called the meeting to order at 3:00 o'clock p m.
2. PLEDGE OF ALLEGIANCE – Led by T. Jamison.
3. CONSENT AGENDA – A. MINUTES FOR THE REGULAR MEETING OF FEBRUARY 12, 2014.

B. FINANCIAL EXPENDITURES FOR FEBRUARY 2014 AND FINANCIAL REPORT FOR JANUARY 2014.

C. AUTHORIZATION TO ADVERTISE FOR BIDS HYDRANT & VALVE REPLACEMENT 2014.

After some discussion regarding the proposed valve replacements, J. Curtis moved for approval of the consent agenda, seconded by E. Lee and carried 5 – 0.

4. PUBLIC COMMENT – None
5. LEAK APPEAL 410 BURNHAM RD – The owner of the property submitted an appeal to the Board on behalf of his tenant. The total amount of the bill in dispute is \$741.88. The owner and the tenant were not able to attend the Board meeting. Staff reported that the meter was tested and is reporting 1% low as is normal for a 7 year old meter and has no history of reading problems. The meter manufacturer was contacted and their response was that the meter will under read with age cannot over read. E. Lee moved to approve the Staff recommendation to have the bill stand since the meter was tested and it is accurate. The District is not responsible past the meter. Staff may offer the customer a payment plan and an opportunity to come to the next Board meeting to be heard. Seconded by J. Curtis and carried. 5 – 0.
6. RESOLUTION 2014-287 RECOGNIZING 25 YEARS OF SERVICE BY THE OFFICE MANAGER – President read aloud the proposed Resolution. B. Kuebler moved for approval of Resolution 2014-287, seconded by M. Hanson and carried by a roll call vote of 5 – 0.

RESOLUTION # 2014 – 287

RESOLUTION EXPRESSING APPRECIATION TO JANET M. SCHAEFER FOR HER 25 YEARS OF SERVICE TO VENTURA RIVER COUNTY WATER DISTRICT.

WHEREAS, Janet M. Schaefer, began service with the Ventura River County Water District on March 1, 1989; and

WHEREAS, Janet has held the position as Office Manager since she began at the Ventura River County Water District; and

WHEREAS, during Janet's tenure at VRCWD she played an intricate part in maintaining the financial records whereby her advanced preparation minimized the work required by the auditor; and

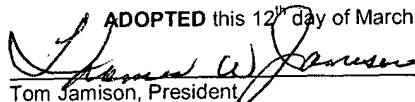
WHEREAS, Janet's organizational skills has been a vital part to the success of the District in reaching the electronic age of financial reporting, filing, and record keeping; and

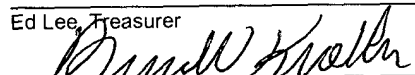
WHEREAS, Janet's accounting skills has earned the District praise from the auditor for many years running and gives the Board confidence in the budget and revenues; and

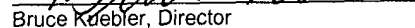
WHEREAS, since starting at VRCWD Janet has maintained a productive work ethic and cooperative spirit which has contributed to the Ventura River County Water District being looked upon as a leader in the Public water district industry.

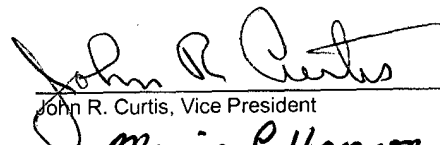
NOW THEREFORE: The Ventura River County Water District Board of Directors hereby would like to express their sincere appreciation to Janet M. Schaefer for her twenty five (25) years of service and dedication to the Ventura River County Water District.


ADOPTED this 12th day of March 2014.


Tom Jamison, President


Ed Lee, Treasurer


Bruce Kuebler, Director


John R. Curtis, Vice President


Marvin L. Hanson, Director

- 7. FUNDING REQUEST FOR WATERSHED COORDINATOR - A funding request from the Ventura River Watershed Council for the position of "Watershed Coordinator" was considered. Staff explained that if adequate funds are not provided for a full time Watershed Coordinator, the other option is to have a volunteer structure under a Watershed Leadership Committee. E. Lee moved to contribute a funding level of \$350.00 and to indicate a preference to a volunteer approach, seconded by M. Hanson and carried 5 - 0.
- 8. USED VEHICLE OPTION FOR GENERAL MANAGER VEHICLE - The Ojai Valley Sanitary District offered the sale of a surplus 2002 Ford Explorer at a cost of \$3,200.00. The meeting adjourned to a break at 3:30 o'clock p.m. to examine the vehicle. The meeting reconvened at 3:35 o'clock p.m. M. Hanson moved to approve the Staff recommendation to have the vehicle examined by a mechanic and if it is found acceptable to fund the purchase with budget transfer #5 From: 92000000 Meter Reader Vehicle Rehabilitation \$4,000.00 To: 92000001 2002 Ford Explorer \$4,000.00, seconded by J. Curtis and carried 5 - 0.
- 9. NAME CHANGE TO "VENTURA RIVER WATER DISTRICT" - The General Manager suggested the Board consider dropping the word "County" from the District's name. The purpose is to shorten the name of the District and remove some confusion caused by having "County" in the name. The new name would be Ventura River Water District. The Board directed the General Manager to work with Legal Counsel to determine the steps and cost involved and prepare a name change Resolution for the Board to consider at a future meeting.
- 10. 2014/2015 BUDGET CALENDAR - B. Rapp presented a proposed Budget Calendar. The Board accepted the budget calendar as presented. 1st Draft, April 9, 2014 Regular Board Meeting 3:00 o'clock p.m., 2nd Draft, April 30, 2014 Special Workshop 8:00 o'clock a.m., (Sexual Harassment Training 10:00 o'clock a.m.), 3rd Draft, May 14, 2014 Regular Board Meeting 3:00 o'clock p.m., Final Draft June 11, 2014 Regular Board Meeting 3:00 o'clock p.m. The Board made no changes to the suggested budget calendar.
- 11. WELLS, WATER PRODUCTION & USAGE UPDATE - B. Rapp reported on wells, production, and usage. The static aquifer level at Well #2 on March 1, 2014 was 84.8 feet below the surface. The level rose 0.8 feet since the first of last month, and is 56 feet below the 25 year average for March 1st. District wells cannot meet customer demand requiring the purchase of supplemental water since October 4, 2012. The Purchased Water Surcharge on the February 28, 2014 billing was 43 cents per unit. Wells #2, #3, and #4 have been shut down due to lack of production from low groundwater levels. Well #3 was turned off on December 24, 2013 leaving only Well #1 still in production. Well #1 is producing 683 GPM (Gallons Per Minute) down 3 GPM from last month. Nitrate levels in Well #1 are holding steady at 29 mg/L and are tested monthly.


The meeting was adjourned to a break at 4:26 o'clock p.m. The meeting reconvened at 4:31 o'clock p.m. and was immediately adjourned to executive session at 4:31 o'clock p.m. to discuss personnel matters. Mr. Galgas left the meeting.

The meeting reconvened at 4:49 o'clock p.m. President T. Jamison stated for the record that Personnel Matters were discussed and no decisions were made.
- 12. ATTORNEY'S REPORTS - None.
- 13. OLD & NEW BUSINESS - Under Old Business B. Kuebler requested to amend the Minutes of February 12, 2014 to reflect that the General Manager's annual review was conducted in executive session and that the vote was missing on item #7, Budget Transfer #4. J. Curtis moved to approve the February 12, 2014 Minutes as amended, seconded by E. Lee and carried 5 - 0. E. Lee reported that he received a notice from the registrar of voters regarding consolidation of VRCWD election with the even year Statewide election and that the incumbent terms shall be extended accordingly. Under New Business the CSDA call for nominations for Seat C was discussed. VCSDA will hold a dinner meeting on April 1, 2014 J. Curtis, M. Hanson and B. Rapp will attend. B. Rapp reported that a Steelhead conference will be held March 19th to the 22nd in Santa Barbara. B. Kuebler and B. Rapp will attend.
- 14. MEETING ADJOURNMENT - On motion duly seconded at 4:49 o'clock p.m. the meeting was adjourned to the next regularly scheduled meeting on April 9, 2014 at 3:00 P.M.

Attested:



 Thomas W. Jamison, President



 John R. Curtis, Vice President