



## Request for Water Budget Adjustment

The Ventura River Water District's (District) Water Budget Program is designed to serve as a tool to help customers know how much water they need compared to how much they are using and to use water efficiently so water supplies can be properly managed. If you believe you need an adjusted Water Budget based on the reasons listed below, you must complete and return this form. Adjustments may be approved subject to verification and periodic review by District Staff. Water Budgets are based on a Stage 1 water situation and are reduced when drought stages are declared.

**NAME:** \_\_\_\_\_ **ACCOUNT NO. :** \_\_\_\_\_  
**Service Address:** \_\_\_\_\_  
**Email:** \_\_\_\_\_ **Daytime Phone:** \_\_\_\_\_ **Evening Phone:** \_\_\_\_\_  
**Mailing Address: (if different from service address):** \_\_\_\_\_

**I have read the WATER BUDGET ADJUSTMENT GUIDELINES (on back page) and request an adjusted Water Budget for the following item(s):**

- | <u>Water Need</u>                            |                   |
|--|-------------------|
| 1. Swimming Pool                             | _____ Square Feet |
| 2. Lawn – irrigated                          | _____ Square Feet |
| 3. Lawn – not irrigated*                     | _____ Square Feet |
| 4. Miscellaneous Vegetation – irrigated      | _____ Square Feet |
| 5. Miscellaneous Vegetation – not irrigated* | _____ Square Feet |
| 6. Equestrian Arena                          | _____ Square Feet |
| 7. Orchard or Vineyard - irrigated           | _____ Square Feet |
| 8. Orchard or Vineyard – not irrigated*      | _____ Square Feet |
| 9. Dwelling units on the property            | _____ Each        |
| 10. Livestock (over 100 lbs)                 | _____ Each        |

\* “not irrigated” items are intended for areas that are not presently irrigated because of the drought but will be irrigated when the drought is over.

***PLEASE NOTE: Submissions with incomplete information or missing documentation(s) will be returned to applicant. Approval of a water budget adjustment does not constitute a release from conserving in your home and penalties may be incurred if you exceed your water budget. Processing may take 60 days. The District will respond to your request in writing. If denied you may appeal to the Board. If approved, the new water budget will apply starting with the next bill. For questions, call (805) 646-3403.***

**RETURN COMPLETED APPLICATION AND ACCEPTABLE DOCUMENTATION BY:**  
**(MAIL) Ventura River Water District, Ojai, CA 93023, or (EMAIL) Bert@VenturaRiverWD.com**

I have completed this form and affirm that I am the above account holder and the information contained herein, including attachments, is complete and accurate. I further understand that all variances are subject to change and I may be liable for back charges for providing false information.

**PRINT NAME:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_

**For District Use Only:**

**Date Received:** \_\_\_\_\_ **Water Budget Adjustment: Essential** \_\_\_\_\_ **Non-Essential:** \_\_\_\_\_  
**Documentation Submitted:** \_\_\_\_\_

## **Water Budget Adjustment Guidelines**

### A. GENERAL INFORMATION

1. The customer is responsible for contacting Ventura River Water District (District) and submitting a Request for Water Budget Adjustment in writing.
2. Documentation is subject to verification and review by District staff.
3. Upon verification and approval of customer's request, the Water Budget Adjustment will be applied to the next bill and will not be retroactive.
4. Refusal or failure of applicant to provide documentation acceptable to and requested by District shall result in denial or revocation of adjustment.
5. Reasons for requesting Water Budget Adjustments cannot be related to water waste.
6. Water Budget Adjustments may be subject to annual review.

### B. RELEVANT FACTORS THAT MAY QUALIFY FOR WATER BUDGET ADJUSTMENTS

1. Livestock (15 gallons of water per day per animal weighing more than 100 pounds)
2. Correction of irrigable area square feet (Non-Essential use)
3. Correction of the number of dwelling units on property (Essential use)

Non-Essential water use is subject to drought stage reductions.

#### **Before submitting an application , please read the following:**

Information contained on the application form is subject to an audit by the District. As an applicant subject to an audit, you must agree to: Provide documentation to support claims. If information supplied in the application is found to be false, water charges will be adjusted retroactively to the date of the application and penalty fees may apply. Once approved, the appropriate charges will be added to the next water service bill for the address on the application.