

**VENTURA RIVER WATER DISTRICT
MINUTES OF REGULAR MEETING JANUARY 17, 2018**

Directors present were: Bruce Kuebler, Jack Curtis, Peggy Wiles, Marvin Hanson and Ed Lee. Also present were: Attorney Lindsay Nielson, General Manager/Board Secretary Bert Rapp. Public present was: Ron Calkins.

1. **CALL MEETING TO ORDER-** President Jack Curtis called the meeting to order at 3:00 P.M.
2. **PLEDGE OF ALLEGIANCE** – Jack Curtis.
3. **CONSENT AGENDA:**
 - A. **MINUTES DECEMBER 20TH, 2017**
 - B. **FINANCIAL EXPENDITURES FOR DECEMBER 2017**
 - C. **FINANCIAL REPORTS FOR NOVEMBER 2017**

Bruce Kuebler inquired about the CIP expenditures to date and if the projects planned for the year are going to be accomplished. Bert Rapp responded the Hydrant Valve replacement project should be ready to advertise at the February 21st meeting but that the mixing valve for the Alto tank would not occur this year because staff does not have time to work on it and it must be performed in the winter. Marvin Hanson moved for approval of the Consent Agenda, seconded by Bruce Kuebler and carried 5-0.

4. **PUBLIC COMMENT (FOR ITEMS NOT ON THE AGENDA) – None**

5. **LEAK APPEAL - 435 Monte Via**– Bert Rapp explained that he had visited the property and that the Dailey family had taken extraordinary measures to conserve water and use much less than many of their neighbors. However the meter cannot turn except when water flows through it and is confident the water usage did occur. The leak amount is less than the 40 unit limit set in the Leak Relief Program. Ed Lee moved that the request for relief to be denied, seconded by Marvin Hanson and carried 5-0.

6. **DRAFT RULES AND REGULATIONS UPDATE** – Bert Rapp discussed several proposed changes to the Rules and Regulations that will be considered on February 15, 2018 for adoption. One of the proposed changes is to increase the minimum contract amount from \$2,000 to \$4,000 before three written bids are required. Bert explained that contractors are reluctant to go to the trouble of providing a written bid for work that is less than a one day project. Ron Calkins asked what the dollar amount limits were for informal and formal bids. Bert Rapp responded that projects \$35,000 and greater required formal bids. Bruce Kuebler moved to set the informal bid limit at \$5,000 and seconded by Marvin Hanson and carried 5-0.

7. **AUTHORIZATION TO ADVERTISE FOR BIDS FOR WELL #6** – Bert Rapp explained that with the drought worsening it would be appropriate to drill Well #6 and bring it on line in late summer 2018. Bruce Kuebler said that he would bring up the project at the Conjunctive Use of Casitas meeting on Friday to see if the Well could be a candidate for grant funding. Bert Rapp is to hold off advertising the drilling until after the Friday meeting. Peggy Wiles moved to approve the plans and specifications and authorize the advertisement for bids, seconded by Marvin Hanson and carried 5-0.

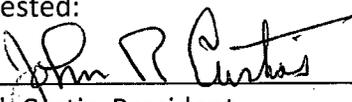
8. **BOARD CALENDARS 2018 & 2019** – Ed Lee moved to approve the draft calendars as presented, seconded by Bruce Kuebler and carried 5-0.

9. **UPDATE ON THE UPPER VENTURA RIVER GROUNDWATER AGENCY-KUEBLER** – The UVRGA meeting scheduled for January 18th was canceled because the Montecito mud slides had prevented Jordan Kear from doing the data collection and preparing reports for the UVRGA. Diana Engle has prepared excellent comments on the Thomas fire impact on the Ventura River watershed and the ongoing Surface Water Groundwater study. No action was taken on this item.

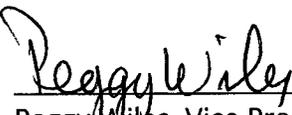
10. **GENERAL MANAGER REPORT ON WATER & DISTRICT STATUS-** The aquifer is currently 3.4 feet below the 30 year average for January 1 at an elevation of 504.4 feet. Well #1 is pumping 760 gpm unchanged from last month. Well #3 is pumping 280 GPM down 35 GPM from last month. Well #4 is pumping 550 gpm down 100 GPM from last month. No water was purchased from Casitas in January. Sales dollars billed on December 31, 2017 amounted to \$218,152 (\$55,701 above budget for December, most likely because of the extra water used during the Thomas fire and the lack of rain so far this year). Last year we billed \$158,907 during the same period. Water sold in December 2017 amounted to 35,634 HCF, an increase of 11% above the 32,019 HCF sold in December 2013.
11. **OLD & NEW BUSINESS** – Bert Rapp indicated there is a MOU meeting scheduled with Steve Wickstrum and Mike Hollebrands for Friday January 26th. Bruce Kuebler, Peggy Wiles and Bert Rapp will attend the Special Districts meeting on February 6, 2018.
12. **EXECUTIVE SESSION-** The Board went into executive session at 4:17 p.m. to review the General Manger and Legal Counsel performance. No decisions were made and no action was taken.

Jack Curtis adjourned the meeting at 4:33 pm.

Attested:



Jack Curtis, President



Peggy Wiles, Vice President