

**VENTURA RIVER WATER DISTRICT
MINUTES OF REGULAR MEETING JUNE 19, 2019**

Directors present were: Peggy Wiles, Bruce Kuebler and Marvin Hanson. Directors absent were: Ed Lee and Jack Curtis. Also present were: Attorney Stuart Nielson, General Manager/Board Secretary Bert Rapp and Office Manager Amy Joy Bakken. Public present were: None.

1. **CALL MEETING TO ORDER-** President Peggy Wiles called the meeting to order at 3:00 P.M.
2. **PLEDGE OF ALLEGIANCE** – Peggy Wiles.
3. **CONSENT AGENDA:**
 - A. MINUTES MAY 15TH, 2019
 - B. FINANCIAL REPORTS FOR APRIL & MAY 2019
 - C. REQUEST TO WRITE OFF BAD DEBT FY 2018/19

Marvin Hanson moved for approval of the consent agenda items, seconded Bruce Kuebler and carried 3-0.

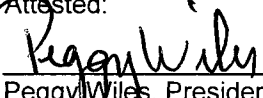
4. **PUBLIC COMMENT (FOR ITEMS NOT ON THE AGENDA)** – None.
5. **FINAL BUDGET ADOPTION FY 2019-2020**– Amy Joy Bakken presented the final draft of the FY 19/20 budget. There was some discussion regarding updates since the last draft and the allocation of penalty fees to new water resources. The General Manager and Office Manager recommended Adoption of the FY 19/20 Budget, adoption of the Salary Range Schedule and adoption of the 10 year Capital Improvement Plan. Bruce Kuebler moved for approval of the recommended actions, seconded Marvin Hanson and carried 3-0.
6. **AWARD OF CONTRACT – UPDATE BILLING SOFTWARE** – Amy Joy Bakken reviewed the billing software update specifics that were presented for review to the Board in April. The billing software update is included in the FY 19/20 Budget. Implementation would begin in January 2020. The Office Manager recommended that the Board authorize the General Manager to enter into contract with CUSI to upgrade the District billing software system from CBSW to UMS in the amount of \$28,000. Bruce Kuebler moved for approval of the recommended actions, seconded Marvin Hanson and carried 3-0.
7. **AWARD OF CONTRACT-SOLAR FEASIBILITY & REQUEST FOR PROPOSALS FOR POWER PURCHASE AGREEMENT**– Bert Rapp talked about his interest and investigation in solar technology for the District. As the District is a government agency, it isn't eligible for tax credits. The District can receive some benefit from the tax credit by entering into a Power Purchase Agreement with a private vendor who obtains the tax credits and provides the District a guaranteed price for power for a period of about 20 years. The first step to obtaining competitive PPA proposals would be a Photovoltaic feasibility study. There was some general discussion about the details of the proposed project. Bert Rapp teleconferenced in Kevin Ross with TerraVerde. The Board asked Kevin some clarifying questions, mostly regarding the payback period of the District's investment. The General Manager recommended that the Board approve the attached contract with TerraVerde Renewable Partners to conduct a Solar Photo Voltaic & Energy Storage Feasibility Assessment for District facilities at Baldwin and Parker at a cost of \$20,877. Bruce Kuebler moved for approval of the recommended action, seconded Marvin Hanson and carried 3-0.
8. **FLUME METER MONITORING DEVICE PILOT PROGRAM-** Bert Rapp discussed his use of a Flume meter monitoring device on his home for the last six months. Flume devices can be attached to positive displacement meters to monitor water usage in real time and provide leak alerts. Flume has offered to work with the District to run a pilot program to provide Flume devices to our customers at a discounted price of \$149. Bert Rapp recommended the Board authorize him to work with Flume to offer the device to

VRWD customers for purchase at no cost to the District. Peggy Wiles stated that all fliers to the public regarding the Flume device need to clearly state it is for leak detection/conservation only and that the District meter is used for billing purposes. Marvin Hanson moved for approval of the recommended action, seconded Bruce Kuebler and carried 3-0.

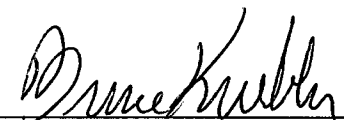
9. **SDRMA ELECTION OF OFFICERS-** The District's board member, Jack Curtis has the most knowledge regarding the SDRMA candidates for officers. As he was absent during this board meeting it was the board consensus to go with the incumbent candidates unless Jack Curtis had a different recommendation. Bert Rapp will call Jack Curtis to confirm. No action was taken on this item.
10. **ACWA CALL FOR NOMINATIONS-** The board consensus was to pass on ACWA nominations as two board members are absent for the June meeting.
11. **BOARD REPORTS ON MEETINGS ATTENDED & UPDATE ON THE UPPER VENTURA RIVER GROUNDWATER AGENCY (UVRGA)-BRUCE KUEBLER-** Bruce Kuebler stated a UVRGA meeting was held on the 13th of June. The fee structure was adopted with only one public comment. The other significant thing was approving the first work order to help start developing the GSP. The work order covers literature review and creation of templates to handle documents in an organized way to report to DWR. The invoices for the pump fee are being sent shortly. There is a twenty day protest period once the pumper receives the invoice. If they protest, there is a hearing. Invoices will go out twice a year. No action was taken on this item.
12. **GENERAL MANAGERS REPORT ON WATER & DISTRICT STATUS -** The aquifer is currently 2 feet above the 30 year average for June 1st at an elevation of 534.5 feet. Well #1 is pumping 1,070 GPM, unchanged from last month. Well #7 is pumping 780 GPM, unchanged from last month. Well #2,3 & 4 are not online. No supplemental water was purchased from Casitas in May. Sales dollars billed on May 31, 2019 amounted to \$176,694, under budget by (\$17,034) for May. Water sold in May 2019 amounted to 26,394 HCF, a decrease of 51% below the 54,146 HCF sold in May 2013. On June 1, 2019, Lake Casitas level was at 44.9% of full capacity at elevation of 505.98 feet. The lake has decreased 0.1% or 0.02 feet and decreased 137 AF since last month. The customer water budgets were reduced by 20% for the May billing because the actual ET was 20% lower than the average ET.
13. **OLD & NEW BUSINESS –** None.
14. **EXECUTIVE SESSION –** Peggy Wiles moved the meeting into executive session at 4:14 pm to discuss SBCK and Ventura litigation. The executive session ended at 4:32 pm. No action was taken on items discussed in executive session.

Peggy Wiles adjourned the meeting at 4:32 pm.

Attested:



Peggy Wiles, President



Bruce Kuebler, Treasurer