

NOTICE OF REGULAR BOARD OF DIRECTORS MEETING

3:00 P.M. WEDNESDAY, OCTOBER 16, 2019
VENTURA RIVER WATER DISTRICT
409 OLD BALDWIN ROAD, OJAI, CA 93023



VENTURA RIVER WATER DISTRICT

409 Old Baldwin Road
Ojai, CA 93023
Phone (805)646-3403
E-Mail:

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www.VenturaRiverWD.com

DIRECTORS

President:

Peggy Wiles

Vice President:

Ed Lee

Treasurer:

Bruce Kuebler

Directors:

Jack Curtis

Marvin Hanson

GENERAL MANAGER

Bert Rapp, P.E.

OFFICE MANAGER

Amy Joy Bakken

FIELD SUPERVISOR

Joe Zuniga

ATTORNEY

Lindsay Nielson, ESQ.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public, which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of 54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

AGENDA

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. CONSENT AGENDA:
 - A. MINUTES SEPTEMBER 18TH, 2019
 - B. FINANCIAL REPORTS FOR AUGUST & SEPTEMBER 2019
4. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA
(LIMIT PER PERSON – 5 MINUTES)
5. VALLEY MEADOW DRIVE PHASE II WATER MAIN PROJECT – VERBAL UPDATE ON PROJECT PROGRESS
6. BOARD REPORTS ON MEETINGS ATTENDED & UPDATE ON THE UPPER VENTURA RIVER GROUNDWATER AGENCY- BRUCE KUEBLER
7. GENERAL MANAGERS REPORT ON WATER & DISTRICT STATUS
8. OLD & NEW BUSINESS
9. EXECUTIVE SESSION – A closed session will be held regarding:
 - a. Pending litigation pursuant to Government Code Section 54956.9 (b) (City of Ventura v. VRWD, CPF-14-513875, Friend of the Court filing, Channelkeeper), case update.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-3403 (Govt. Code Section 54954.1 and 54954.2(a)).

**VENTURA RIVER WATER DISTRICT
MINUTES OF REGULAR MEETING SEPTEMBER 18, 2019**

Directors present were: Bruce Kuebler, Ed Lee, Peggy Wiles, Jack Curtis and Marvin Hanson. Also present were: Attorney Lindsey Nielson, General Manager/Board Secretary Bert Rapp, Office Manager Amy Joy Bakken, VRWD Staff members Mark Albertsen, Craig Lee and Nancy Padilla. Public present were: Nikolas Krankl and Regina Hirsch.

1. **CALL MEETING TO ORDER-** President Peggy Wiles called the meeting to order at 3:00 P.M.
2. **PLEDGE OF ALLEGIANCE** – Peggy Wiles.
3. **CONSENT AGENDA:**
 - A. MINUTES AUGUST 21ST, 2019
 - B. FINANCIAL REPORTS FOR JULY & AUGUST 2019

Ed Lee moved for approval of the consent agenda items, seconded Marvin Hanson and carried 3-2 (AYES: Ed Lee, Marvin Hanson and Peggy Wiles. NOES: None. Abstain: Jack Curtis and Bruce Kuebler).

4. **PUBLIC COMMENT (FOR ITEMS NOT ON THE AGENDA)** – None.
5. **LEAK APPEAL – 82 CATALINA**–The owners at 82 W. Catalina Drive experienced a high water use event on their September water bill (138 units). The event was not eligible for leak relief so the owners appealed to the Board. Bert Rapp discussed the research he completed at the customer’s residence to try and determine the cause of the high water use. The homeowner, Nikolas Krankl, stated that his family was home during the entire billing period and saw no evidence of excess water that would have amounted to the 138 units he was billed. Bert Rapp showed a leak relief credit calculation if the event had qualified for the leak relief program. There was some general board discussion regarding possible causes of the high use, such as a malfunctioning shutoff valve on the irrigation system. There was Board consensus to install a smart meter at this customer’s home so that he would have access to hourly use data. Bruce Kuebler stated that the District had to trust the meter and adhere to the guidelines of the leak relief program, which were not met in this case. Jack Curtis moved for approval of a one-time \$532.50 cost reduction credit, seconded Marvin Hanson, and denied 2-3 (AYES: Jack Curtis and Marvin Hanson. NOES: Bruce Kuebler, Ed Lee and Peggy Wiles. Abstain: None).
6. **DRAFT PERSONNEL POLICY UPDATES**– Bert Rapp gave an update to the personnel policy revisions since the draft policy was last reviewed. 1) Paid time off policy revisions: Bert Rapp re-reviewed the proposed changes to the paid time off policy. VRWD Staff members Mark Albertsen, Craig Lee and Nancy Padilla briefly stated their thoughts regarding the proposed changes to leave time. Bruce Kuebler stated he has some concern that providing a cash payout incentive for accrued hours may discourage employees from taking regular vacation and this would conflict with the policy encouraging employees to take their vacations as they improve performance and are important for mental health etc. **Board consensus was to combine sick and vacation hours according to the draft policy proposed at this meeting.** 2) Life Insurance, Deferred Compensation, Long Term Disability: Bert Rapp stated that in the process of writing up the General Manager draft contract, some additional benefits were discovered that aren’t currently being offered to District employees. He requested board feedback on the option to offer those benefits. **Board consensus was to bring back more information and costs for those benefits at a future meeting.** 3) General Manager draft contract: Peggy Wiles and Bruce Kuebler discussed changes to be made to the draft contract including removal of severance pay at termination, deleting the automatic termination of the agreement every two years, limiting notification period for resignation or termination, etc. **Board consensus was to continue editing draft General Manager contract per**

Board recommendations. Some other general personnel policy topics were discussed. No action was taken on this item.

- 7. UPDATE TO SALARY RANGE SCHEDULE AND APPROVE BUDGET TRANSFER #2**—Bert Rapp discussed updates to the salary range schedule to include the Assistant General Manager position as well as a market rate update to the Office Manager position. The General Manager is preparing a training program for the Office Manager to learn the skills of a General Manager. The position of Assistant General Manager is recommended to acknowledge the skills advancement when achieved. The General Manager recommended the following actions: 1) Approve the updated Salary Range schedule adding the position of “Assistant General Manager” and adjusting the salary range of Office Manager. 2) Approve Budget Transfer #2 in the amount of \$10,000 from Operating Reserves to Account –6000 Salaries. Bruce Kuebler moved for approval of the recommended actions, seconded Jack Curtis and carried 5-0.
- 8. WATER CONSERVATION GRANT AGREEMENT-WATERSHED PROGRESSIVE, TO BE PRESENTED 9/18/2019-** The Ojai Valley Green Coalition is no longer able to work with VRWD on water conservation education and outreach. The Watershed Progressive can continue the efforts and has brought Renee Roth on board to help. Regina Hirsch, of the Watershed Progressive, gave a brief statement about looking forward to working with VRWD. Jack Curtis moved for approval to accept the agreement contingent upon review by legal counsel, including any required edits, seconded Marvin Hanson and carried 5-0.
- 9. BOARD REPORTS ON MEETINGS ATTENDED & UPDATE ON THE UPPER VENTURA RIVER GROUNDWATER AGENCY (UVRGA)-BRUCE KUEBLER-** No UVRGA meeting was held since the last meeting. The next meeting will be in October. Bruce Kuebler and Bert Rapp attended a meeting with Steve Bennett, with nothing significant to report. No action was taken on this item.
- 10. GENERAL MANAGERS REPORT ON WATER & DISTRICT STATUS -** The aquifer is currently 10.9 feet above the 30 year average for September 1st at an elevation of 526.5 feet. Well #1 is pumping 1,026 GPM, unchanged from last month. Well #4 is pumping 1122 GPM, unchanged from last month. Well #2, #3 & #7 are not online. No supplemental water was purchased from Casitas in August. Sales dollars billed on August 31, 2019 amounted to \$271,352, over budget by \$11,090 for August. Water sold in August 2019 amounted to 39,707 HCF, a decrease of 36% below the 62,509 HCF sold in August 2013. On September 1, 2019, Lake Casitas level was at 43% of full capacity at elevation of 503.11 feet. The lake has decreased 0.9% or 1.3 feet and decreased 1,989 AF since last month. The customer water budgets were reduced by 10% for the August billing because the actual ET was 10% lower than the average ET for that period.
- 11. OLD & NEW BUSINESS** –ACWA Ballot asking for vote for region 8 board ballet. Board consensus was to vote with the nominating committee’s recommended slate. No action was taken on this item. Attorney Lindsay Nielson gave a brief legal update.
- 12. EXECUTIVE SESSION** –None.

Peggy Wiles adjourned the meeting at 4:56 pm.

Attested:

Peggy Wiles, President

Ed Lee, Vice President

Online A/P Payment Transactions - September 2019

Date	Vendor	Description	Amount
9/3/19	Rabobank	Return Check Fee	\$ 12.00
9/3/19	Postalia	Postage	\$ 200.00
9/3/19	Calpers	GASB68 Fee	\$ 700.00
9/3/19	Calpers	PEPRA	\$ 807.76
9/3/19	EDD	State Payroll Taxes	\$ 1,194.71
9/3/19	Calpers	457	\$ 1,331.62
9/3/19	Calpers	Classic	\$ 2,745.15
9/4/19	Rabobank	Monthly Bank Fees (ACH, etc)	\$ 451.25
9/9/19	Calpers	Unfunded Accrued Liability - PEPRA	\$ 75.50
9/9/19	Calpers	Unfunded Accrued Liability - Classic	\$ 2,207.45
9/13/19	EDD	State Payroll Taxes	\$ 1,116.19
9/13/19	IRS	Federal Payroll Taxes	\$ 6,163.12
9/16/19	Calpers	PEPRA	\$ 734.32
9/16/19	Calpers	457	\$ 1,308.36
9/16/19	Calpers	Classic	\$ 2,586.18
9/19/19	Rabobank	Return Check Fee	\$ 15.00
9/27/19	Rabobank	Stop Payment Fee	\$ 25.00
9/30/19	EDD	State Payroll Taxes	\$ 1,264.77
9/30/19	IRS	Federal Payroll Taxes	\$ 6,954.59
Total Online A/P Payments			\$ 29,892.97

Voided Checks

Check Number	Vendor	Reason	Amount
15832	UVRGA	Vendor never rec'd	\$ 33,429.61

Ventura River Water District
AP Check Register (Current by Bank)
 Check Dates: 9/1/2019 to 9/30/2019

Check No.	Date	Status	Vendor ID	Payee Name	Amount
BANK ID: RBOGEN - OPERATING ACCOUNT					10005
15832	09/26/19	V	9/26/19 10108	UPPER VENTURA RIVER GROUNDWATE	(\$33,429.61)
* 15881	09/15/19	P	110	ACWA JPIA	\$10,191.92
15882	09/15/19	P	300	AQUA-FLO SUPPLY	\$206.30
15883	09/15/19	P	330	AT&T	\$178.43
15884	09/15/19	P	345	AT&T MOBILITY	\$215.84
15885	09/15/19	P	10094	BADGER METER	\$459.24
15886	09/15/19	P	10128	C.D. LYON, INC	\$2,294.00
15887	09/15/19	P	750	CASITAS MUNICIPAL WATER DIST	\$8,614.49
15888	09/15/19	P	790	CHASE CARD SERVICES	\$1,166.45
15889	09/15/19	P	1020	COUNTY OF VENTURA	\$350.00
15890	09/15/19	P	1268	DIAL SECURITY	\$467.00
15891	09/15/19	P	1392	FAIRWEATHER HEATING & AIR CON	\$113.50
15892	09/15/19	P	1391	FERGUSON WATERWORKS #1083	\$428.89
15893	09/15/19	P	1393	FGL, INC.	\$1,108.00
15894	09/15/19	P	1410	FRANK'S INC.	\$2,799.32
15895	09/15/19	P	10080	GREG RENTS	\$351.66
15896	09/15/19	P	1730	KELLY CLEANING & SUPPLIES	\$250.00
15897	09/15/19	P	10050	MATILJA PURE WATER SYSTEMS	\$18.00
15898	09/15/19	P	2025	MITEC SOLUTIONS LLC	\$544.94
15899	09/15/19	P	2075	NIELSEN SAND & GRAVEL	\$515.38
15900	09/15/19	P	2400	OJAI VALLEY SANITARY DISTRICT	\$114.90
15901	09/15/19	P	2625	PHOENIX CIVIL ENGINEERING, INC	\$32,901.85
15902	09/15/19	P	2750	QUILL CORPORATION	\$86.73
15903	09/15/19	P	10139	SAM HILL & SONS	\$193,292.70
15904	09/15/19	P	3175	SDRMA	\$102.85
15905	09/15/19	P	3550	UNDERGROUND SERVICE ALERT	\$113.78
15906	09/15/19	P	3575	USA BLUE BOOK	\$74.86
15907	09/15/19	P	10100	VCSDA	\$150.00
15908	09/15/19	P	10123	ZACHARIAS HUNT	\$1,950.00
15909	09/15/19	P	1393	FGL, INC.	\$170.00
15910	09/30/19	P	300	AQUA-FLO SUPPLY	\$32.10
15911	09/30/19	P	10105	CITIES DIGITAL	\$83.15
15912	09/30/19	P	1125	CUSTOM PRINTING	\$359.29
15913	09/30/19	P	1390	FAMCON PIPE & SUPPLY, INC.	\$93.31
15914	09/30/19	P	1391	FERGUSON WATERWORKS #1083	\$2,247.32
15915	09/30/19	P	1393	FGL, INC.	\$170.00
15916	09/30/19	P	10001	FRANCHISE TAX BOARD	\$200.00
15917	09/30/19	P	1410	FRANK'S INC.	\$34,588.80
15918	09/30/19	P	10149	J VEGA ENGINEERING, INC	\$32,067.25
15919	09/30/19	P	2074	LAW OFFC OF LINDSAY F. NIELSON	\$1,475.00
15920	09/30/19	P	1950	MEINERS OAKS HARDWARE	\$80.53
15921	09/30/19	P	2025	MITEC SOLUTIONS LLC	\$100.00
15922	09/30/19	P	2060	MOVE N' LUBE	\$102.59
15923	09/30/19	P	2625	PHOENIX CIVIL ENGINEERING, INC	\$16,752.50
15924	09/30/19	P	10114	SUPERIOR GATE SYSTEMS	\$4,950.00
15925	09/30/19	P	3555	UNIVAR USA INC	\$1,214.58
15926	09/30/19	P	10108	UVRGA	\$33,429.61
15927	09/30/19	P	3575	USA BLUE BOOK	\$1,483.48
15928	09/30/19	P	10108	UVRGA	\$30,800.00
15929	09/30/19	P	10034	VENTURA RIVER WATER DISTRICT	\$69.07
15930	09/30/19	P	10138	WEX BANK	\$947.51
BANK RBOGEN REGISTER TOTAL:					\$387,047.51
GRAND TOTAL :					\$387,047.51

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
 ** Denotes broken check sequence.

Ventura River Water District
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Revenues								
WATER SALES	\$264,975.69	\$194,666.67	\$70,309.02	36.1 %	\$474,123.47	\$389,333.34	\$84,790.13	21.8 %
SERVICE INSTALLATION	0.00	83.33	(83.33)	(100.0)	0.00	166.66	(166.66)	(100.0)
DELINQUENT FEES	2,730.00	1,666.67	1,063.33	63.8	5,815.00	3,333.34	2,481.66	74.4
WATER WASTE FINES	0.00	0.00	0.00	0.0	100.00	0.00	100.00	0.0
CONSERVATION PENALTY FEES	3,646.09	2,500.00	1,146.09	45.8	5,800.20	5,000.00	800.20	16.0
Total Revenues	\$271,351.78	\$198,916.67	\$72,435.11	36.4 %	\$485,838.67	\$397,833.34	\$88,005.33	22.1 %
Operating Expenses								
WATER PURCHASES & CASITAS BASE FEES	8,614.49	8,750.00	135.51	1.5	8,865.38	17,500.00	8,634.62	49.3
UVRGA PUMP FEE	0.00	8,333.33	8,333.33	100.0	33,429.61	16,666.66	(16,762.95)	(100.6)
SALARIES	47,100.71	50,666.67	3,565.96	7.0	96,180.34	101,333.34	5,153.00	5.1
VACATION & SICK EXPENSE	3,584.28	0.00	(3,584.28)	0.0	7,544.68	0.00	(7,544.68)	0.0
SOCIAL SECURITY & MEDICARE	3,892.21	4,916.67	1,024.46	20.8	8,023.30	9,833.34	1,810.04	18.4
STATE PAYROLL TAXES (SUI, ETT)	0.00	166.67	166.67	100.0	0.00	333.34	333.34	100.0
PUBLIC EMPLOYEES RETIREMENT SYSTEM	6,746.45	6,500.00	(246.45)	(3.8)	12,911.32	13,000.00	88.68	0.7
GROUP HEALTH INSURANCE	10,744.82	11,166.67	421.85	3.8	21,458.16	22,333.34	875.18	3.9
WORKER'S COMPENSATION INSURANCE	1,684.30	1,581.42	(102.88)	(6.5)	3,265.75	3,162.84	(102.91)	(3.3)
LIABILITY INSURANCE	2,824.67	2,809.08	(15.59)	(0.6)	5,649.34	5,618.16	(31.18)	(0.6)
BOARD MEMBER COMPENSATION	480.00	1,083.33	603.33	55.7	1,280.00	2,166.66	886.66	40.9
CONTRACT LABOR	2,799.32	8,441.67	5,642.35	66.8	17,813.80	16,883.34	(930.46)	(5.5)
PROFESSIONAL SERVICES(Audit, Engr,Draft)	0.00	1,666.67	1,666.67	100.0	0.00	3,333.34	3,333.34	100.0
FUEL	1,433.13	1,291.67	(141.46)	(11.0)	1,850.46	2,583.34	732.88	28.4
VEHICLE MAINTENANCE	0.00	1,000.00	1,000.00	100.0	901.07	2,000.00	1,098.93	54.9
OFFICE MAINTENANCE	2,255.72	3,166.67	910.95	28.8	5,610.84	6,333.34	722.50	11.4
FIELD EQUIPMENT MAINTENANCE	15,745.44	4,166.67	(11,578.77)	(277.9)	16,025.33	8,333.34	(7,691.99)	(92.3)
METER REPLACEMENT & MAINTENANCE	12,075.90	5,083.33	(6,992.57)	(137.6)	13,759.55	10,166.66	(3,592.89)	(35.3)
EQUIPMENT RENTAL	0.00	416.67	416.67	100.0	87.84	833.34	745.50	89.5
WATER SYSTEM MAINTENANCE	11,285.51	7,916.67	(3,368.84)	(42.6)	29,141.54	15,833.34	(13,308.20)	(84.1)
DISTRICT LEGAL COUNSEL	625.00	1,083.33	458.33	42.3	1,725.00	2,166.66	441.66	20.4
DEPRECIATION	0.00	20,416.67	20,416.67	100.0	0.00	40,833.34	40,833.34	100.0
Total Operating Expenses	\$131,891.95	\$150,623.86	\$18,731.91	12.4 %	\$285,523.31	\$301,247.72	\$15,724.41	5.2 %
General & Administrative Expenses								
UTILITIES	6,277.47	9,666.67	3,389.20	35.1	8,698.32	19,333.34	10,635.02	55.0
TELEPHONE & INTERNET	685.27	1,191.67	506.40	42.5	1,951.95	2,383.34	431.39	18.1
LAFCO FEES	118.08	125.00	6.92	5.5	236.16	250.00	13.84	5.5
MISC/TAX/LICENSE/BANK CHARGES	586.51	500.00	(86.51)	(17.3)	1,018.96	1,000.00	(18.96)	(1.9)
MEMBERSHIP, DUES, SUBSCRIPTIONS	1,474.25	1,741.67	267.42	15.4	2,858.75	3,483.34	624.59	17.9
PUBLIC RELATIONS/EDUCATION/CONSERV	75.00	616.67	541.67	87.8	1,038.50	1,233.34	194.84	15.8
LEGAL NOTICES & NEWSLETTERS	0.00	375.00	375.00	100.0	0.00	750.00	750.00	100.0
DIRECTORS TRAVEL/EDUCATION	0.00	416.67	416.67	100.0	80.00	833.34	753.34	90.4
SECURITY	399.00	333.33	(65.67)	(19.7)	980.00	666.66	(313.34)	(47.0)

Ventura River Water District
Income Statement
(Original Budget to Actual Comparison)
For the period of 8/1/2019 Through 8/31/2019

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
POSTAGE	0.00	916.67	916.67	100.0	1,440.29	1,833.34	393.05	21.4
OFFICE SUPPLIES	1,347.66	1,000.00	(347.66)	(34.8)	2,201.66	2,000.00	(201.66)	(10.1)
VENTURA RIVER WATERSHED ISSUES	200.00	4,250.00	4,050.00	95.3	275.00	8,500.00	8,225.00	96.8
BAD DEBT EXPENSE	0.00	166.67	166.67	100.0	0.00	333.34	333.34	100.0
CONSERVATION	0.00	1,166.67	1,166.67	100.0	0.00	2,333.34	2,333.34	100.0
Total General & Administrative Expenses	\$11,163.24	\$22,466.69	\$11,303.45	50.3 %	\$20,779.59	\$44,933.38	\$24,153.79	53.8 %
Total Expenses	\$143,055.19	\$173,090.55	\$30,035.36	17.4 %	\$306,302.90	\$346,181.10	\$39,878.20	11.5 %
Income (Loss) from Operations	\$128,296.59	\$25,826.12	\$102,470.47	396.8 %	\$179,535.77	\$51,652.24	\$127,883.53	247.6 %
<u>Other Income (Expense)</u>								
PROPERTY TAXES	\$1,590.09	\$3,750.00	\$(2,159.91)	(57.6)%	\$6,415.10	\$7,500.00	\$(1,084.90)	(14.5)%
INTEREST INCOME	5.84	3,750.00	(3,744.16)	(99.8)	14,161.56	7,500.00	6,661.56	88.8
CAPACITY CHARGE	0.00	90.92	(90.92)	(100.0)	0.00	181.84	(181.84)	(100.0)
OTHER REVENUE	0.00	41.67	(41.67)	(100.0)	0.00	83.34	(83.34)	(100.0)
GAIN/LOSS ON ASSET DISPOSAL	0.00	0.00	0.00	0.0	(3,000.00)	0.00	(3,000.00)	0.0
Total Other Income (Expense)	\$1,595.93	\$7,632.59	\$(6,036.66)	(79.1)%	\$17,576.66	\$15,265.18	\$2,311.48	15.1 %
Income Before Taxes	\$129,892.52	\$33,458.71	\$96,433.81	288.2 %	\$197,112.43	\$66,917.42	\$130,195.01	194.6 %
Net Income (Loss)	\$129,892.52	\$33,458.71	\$96,433.81	288.2 %	\$197,112.43	\$66,917.42	\$130,195.01	194.6 %

Ventura River Water District

Balance Sheet

As of 8/31/2019

Assets

Current Assets

FUNDS IN COUNTY TREASURY	\$543,700.37	
LOCAL AGENCY INVESTMENT FUND	1,499,070.34	
PETTY CASH	580.72	
SECURITY DEPOSIT CHECKING	41,924.38	
RABO6073	71,805.64	
ACCOUNTS RECEIVABLE	273,585.52	
TREASURY INTEREST RECEIVABLE	215.35	
LAIF INTEREST RECEIVABLE	9,474.00	
CMWD PENALTY RECEIVABLE	76.56	
UPPER VENTURA RIVER GSA RECEIVABLE	(799.99)	
PREPAID SECURITY MONITORING & MAINT	327.00	
PREPAID WEB SERVICES	42.57	
PREPAID INSURANCE	50,875.19	
PREPAID COMPUTER MAINTENANCE	7,469.87	
PREPAID OTHER	19,853.33	
DEFERRED OUTFLOWS	156,085.00	
Total Current Assets		\$2,674,285.85

Property, Plant & Equipment

WATER SYSTEMS IMPROVEMENT	\$796,743.48
SCADA SYSTEM IMPROVEMENTS	59,597.10
METER REPLACEMENT	(0.08)
HYDRANTS & VALVES	87,503.58
WELL#3 MON WELL/WELL#7	(0.20)
WELL #6	107,757.98
AUTO EQUIPMENT	91,267.50
SHOP & MAINTENANCE EQUIPMENT	5,235.39
DOC MGMT SERVER REPLACEMENT	0.24
DISTRICT 4 AND DISTRICT 7	118,245.00
WELLS	2,058,603.69
TANKS	1,450,020.83
PUMPS	402,078.38
METERS	143,727.94
TRUCKS	182,964.91
OFFICE AND SHOP EQUIPMENT	356,671.35
BUILDINGS	465,408.45
LAND, WATER & RIGHTS OF WAY	227,580.50
SCADA SYSTEM	57,425.77
409 OLD BALDWIN FLOOD CONTROL 2015	68,324.24
PIPELINES	2,945,132.00
LANDSCAPE BERM HIDE 2ND PARKER TANK	16,101.86
COMPUTERS GM & OM	(0.01)
CUSI WATER BUDGET RATES MODULE	754.60
VALLEY MEADOW DRIVE PHASE I	31,339.05
VALLEY MEADOW DRIVE PHASE II	753,281.25
GIS INVENTORY AND CLOUD TRANSITION	26,975.00
LA CUMBRE & DEL VALLE FIRE FLOW	91,446.94
N. BALDWIN TANK REPAIR	2,831.99
VALLEY MEADOW SEWER/WATER SEP	9,561.25
LINE LOCATOR	1,861.93
PHOTOVOLTAIC SOLAR SYSTEM	6,116.44
ACCUMULATED DEPRECIATION	(5,030,390.26)
CONSTRUCTION IN PROGRESS	300.00
WELL 7 CONSTRUCTION	1,058.56
GAIN/LOSS ON ASSET DISPOSAL	(3,000.00)

Ventura River Water District

Balance Sheet

As of 8/31/2019

Total Property, Plant & Equipment	<hr/>	5,532,526.65
Total Assets		<hr/> <hr/>
		\$8,206,812.50
Liabilities and Equity		
Current Liabilities		
ACCOUNTS PAYABLE	\$70,668.92	
VACATION & SICK PAYABLE	39,702.32	
CONSTRUCTION DEPOSITS PAYABLE	16,255.76	
SECURITY DEPOSIT PAYABLE	19,963.26	
CMWD PENALTY PAYABLE	714.43	
NET PENSION LIABILITY	409,855.00	
DEFERRED INFLOWS	45,778.00	
Total Current Liabilities	<hr/>	\$602,937.69
Total Liabilities		\$602,937.69
Equity		
INVESTMENT IN CAPITAL ASSETS	3,489,389.00	
UNRESTRICTED NET POSITION	3,917,373.38	
Current Year Profit/Loss	197,112.43	
Total Equity	<hr/>	7,603,874.81
Total Liabilities and Equity		<hr/> <hr/>
		\$8,206,812.50

VENTURA RIVER WATER DISTRICT
Status of Capital Improvement Projects
9/30/2019

Water System Improvements

Account	Fixed Asset	19/20 Budget	YTD	Remaining/Over	Description/Status
13010	Hydrants & Valves	\$ 352,421.00	\$ 96,738.37	\$ 255,682.63	Annual Project (Some roll over from prior fiscal year)
13014	Well #6 (Well #5 Replacement)	\$ 45,000.00	\$ 5,742.84	\$ 39,257.16	Gate Opener, renovate buildings, retaining wall, gravel pad
13040	Mixing Valve South Alto Tank	\$ 16,000.00		\$ 16,000.00	Scheduled for January 2020
13052	Parker VFD to Zone 5	\$ 41,713.00		\$ 41,713.00	Obtain Edison efficiency grant and construct
13070	Santa Ana Blvd Fire Flow Upgrade	\$ 120,000.00		\$ 120,000.00	Prepare Plans and Specification for construction in 2021
13057	Re-plumb Encino & Thomas PRV Vaults - Design	\$ 20,000.00		\$ 20,000.00	Prepare Construction Drawings & Construct in 2020
13059	Valley Meadow Drive Phase II	\$ 703,935.00	\$ 214,503.30	\$ 489,431.70	Enlarge water mains & install fire hydrants (complete in 2020)
13072	Valley Meadow Sewer/Water Separation	\$ 100,000.00	\$ 28,229.96	\$ 71,770.04	Lower VMD: Sewer is within 18" of Wtr main
13069	N. Baldwin Tank Repair	\$ 35,500.00		\$ 35,500.00	Replace floor plates, floor nuts, etc. Budget Transfer #2
13061	Inspect, Renovate or Abandon Well #2 & 3	\$ 100,000.00		\$ 100,000.00	Determine condition of wells, clean/line/abandon as appropriate
13063	GIS Inventory & Cloud transition	\$ 37,500.00	\$ 12,485.00	\$ 25,015.00	Conduct second half of inventory of facilities and move GIS to cloud
13067	Chlorine Dilution Tank	\$ 15,000.00		\$ 15,000.00	Install 2,500 gal Chlorine Tank
13068	La Cumbre & Del Valle Fire Flow	\$ 160,000.00	\$ 27,060.98	\$ 132,939.02	Enlarge Water Main & Install Hydrants. Updated with Budget Transfer #3
13075	Photovoltaic solar system, Parker & Baldwin	\$ 21,000	\$ 6,116.44		Conduct feasibility analysis of Solar PV system for Parker & Baldwin
13073	Line Locator	\$ 6,000	\$ 1,861.93		Purchase a sounding devise for locating PVC & AC water pipes
13074	Well Level Monitoring Well #1	\$ 2,500		\$ 2,500.00	Well Watch 700 sounding device connected to SCADA

Office Equipment

Account	Fixed Asset	19/20 Budget	YTD	Remaining/Over	Description/Status
13054	Computers	\$ 27,000.00		\$ 27,000.00	2 office computers, board room laptop, 4 tablets for GIS and new server plus labor
12071	CBSW Upgrade to UMS	\$ 28,000.00		\$ 28,000.00	Upgrade CBSW to UMS + Check Scanning Interface

VENTURA RIVER WATER DISTRICT

DATE: October 16, 2019
TO: Directors
FROM: Bert J. Rapp, P.E. General Manager
SUBJECT: WATER AND DISTRICT UPDATE

Wells & Production

The static aquifer level at Well #2 on October 1, 2019 was at elevation 524.2, the level dropped 2.3 feet since the first of last month. The aquifer is **12.5** feet above the 30 year average for October 1st.

Well #1 is pumping 1,024 GPM down 2 gpm from last month. Well #4 is pumping 1,101 gpm down 21 gpm from last month. Wells #2, #3 & #7 are not on line.

Supplemental Water from Casitas

No supplemental water was purchased from Casitas in September.

Usage

Sales dollars billed on September 30, 2019 amounted to \$271,348, \$22,483 over budget for September. Last year we billed \$267,369 during the same period. Water sold in September 2019 amounted to 39,283 HCF, a decrease of 38% below the 63,102 HCF sold in September 2013.

Charts are enclosed to depict the ground water status and water usage. On October 1, 2019, Lake Casitas level was 42.3% of full capacity at elevation 502.06, 64.9 feet below spill elevation of 567 with storage of 100,699 AF. The lake has decreased 0.7% or 1 foot and decreased 1,650 AF feet since last month.

ET adjustment: The customer water budgets were unchanged for the September billing because the actual ET was equal to the average ET for that period.

Electronic Billing The number of customers using automatic payments increased from 782 to 802.

Customer Complaint Log

A copy of the Customer Complaint Log is attached.

Activities

Annual Audit - The office work for the audit has been finished and the Auditor is now compiling their report.

GIS - data collection is complete and now Zworld GIS is shifting water mains and facilities on the GIS mapping to match their true locations, see the attached map of the progress.

VMD Phase I - As-built drawings have been submitted.

VMD Phase II - Sam Hill has finished the Valley Meadow Drive Phase II construction and is working on clean up items.

VMD Phase III - Work is scheduled to start the week of October 20th.

Solar Project: a draft report has been prepared and is being reviewed. Board President Wiles, Director Kuebler and General Manger Rapp will meet with Tera Verde to review the report and discuss a grant for a battery enhancement to the project on October 30th.

Adjudication -An interim agreement has been reached between ChannelKeeper and City of Ventura to provide sufficient flow in the river during this fall by reducing City pumping if necessary. Stream flow gauging at Casitas Vista Bridge will be improved and steelhead migration barriers created by City pipes and underground dam will be mitigated at Foster Park. The adjudication lawsuit will continue and likely now begin to focus on permanent physical solutions.

The City of Ventura has been required by the court to name an additional 10,000 defendants in the adjudication litigation. This will undoubtedly concern our customers. The court has imposed some requirements that may calm that concern:

- The City will hold two public meetings: one in the City of Ojai and one in the City of Ventura to provide information to the new cross-defendants to help reduce confusion and help manage the case. Cross-defendants who have appeared and their attorneys would be invited to attend and participate in the discussion.
- The City will maintain an Excel spreadsheet that lists additional property owners by name, address, parcel number and the status of their involvement, e.g., service, appearance, request for default, etc.
- The court is requesting that the City maintain a neutral website containing pleadings, reports and other information about the litigation.

ACWA Election - Last month the Board voted in the ACWA election. The results are:

ACWA Region 8 2020-21 Term:

Chair: Steve Blois, Board Member, Calleguas Municipal Water District

Vice Chair: Gloria Gray, Vice President, West Basin Municipal Water District

Board Members:

Brian Bowcock, Director, Three Valleys Municipal Water District

Anselmo Collins, Director of Water Operations, City of Los Angeles Dept. of Water & Power

William Cooper, Board President, Santa Clarita Valley Water Agency

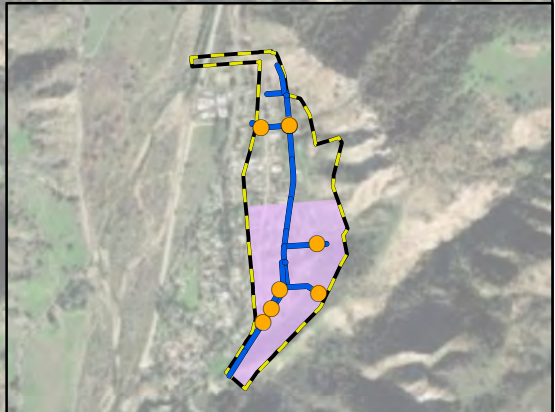
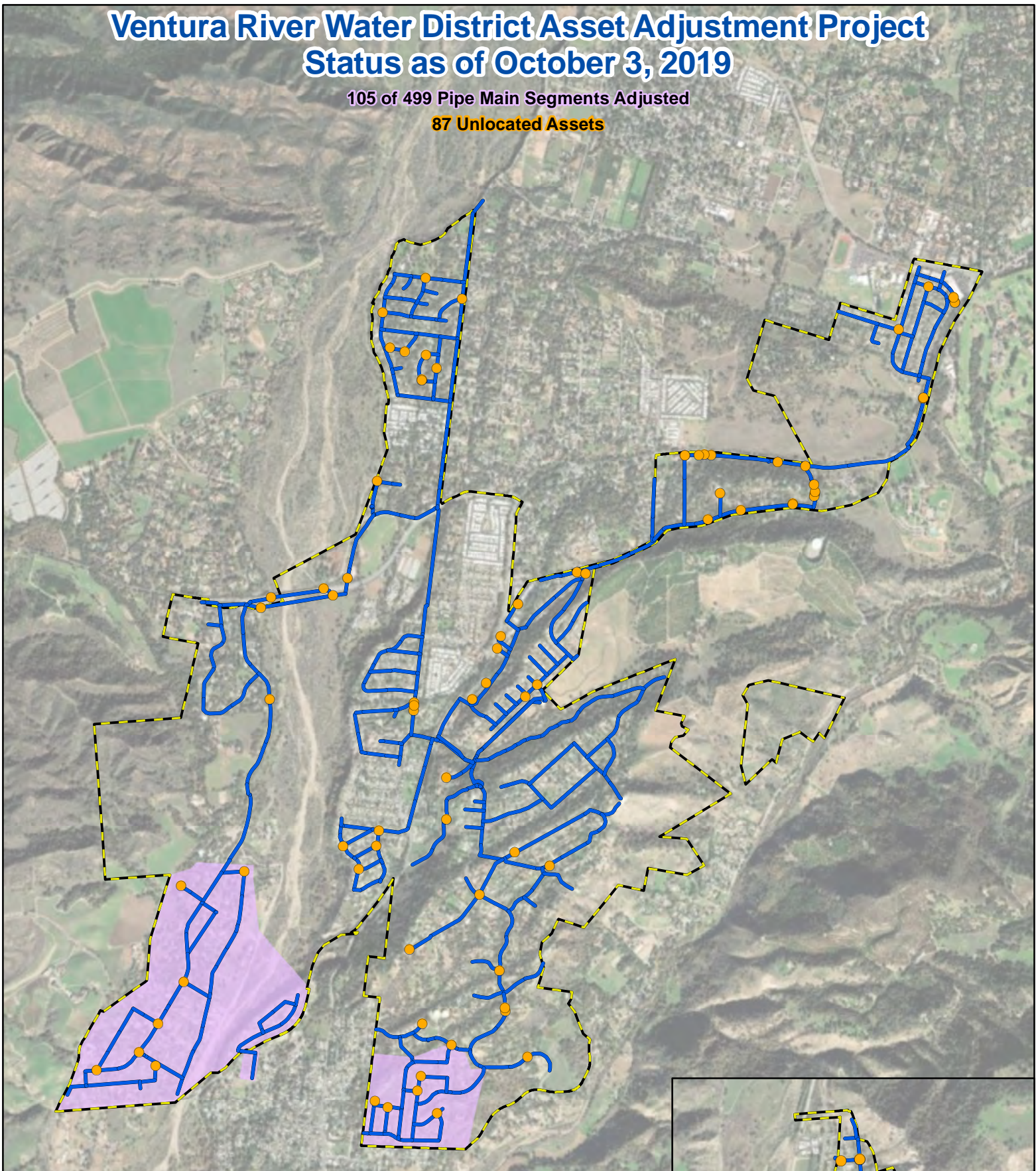
Anthony R. Fellow, Board Member, Upper San Gabriel Valley Municipal Water District

Leonard E. Polan, Director, Las Virgenes Municipal Water District

Ventura River Water District Asset Adjustment Project Status as of October 3, 2019

105 of 499 Pipe Main Segments Adjusted

87 Unlocated Assets

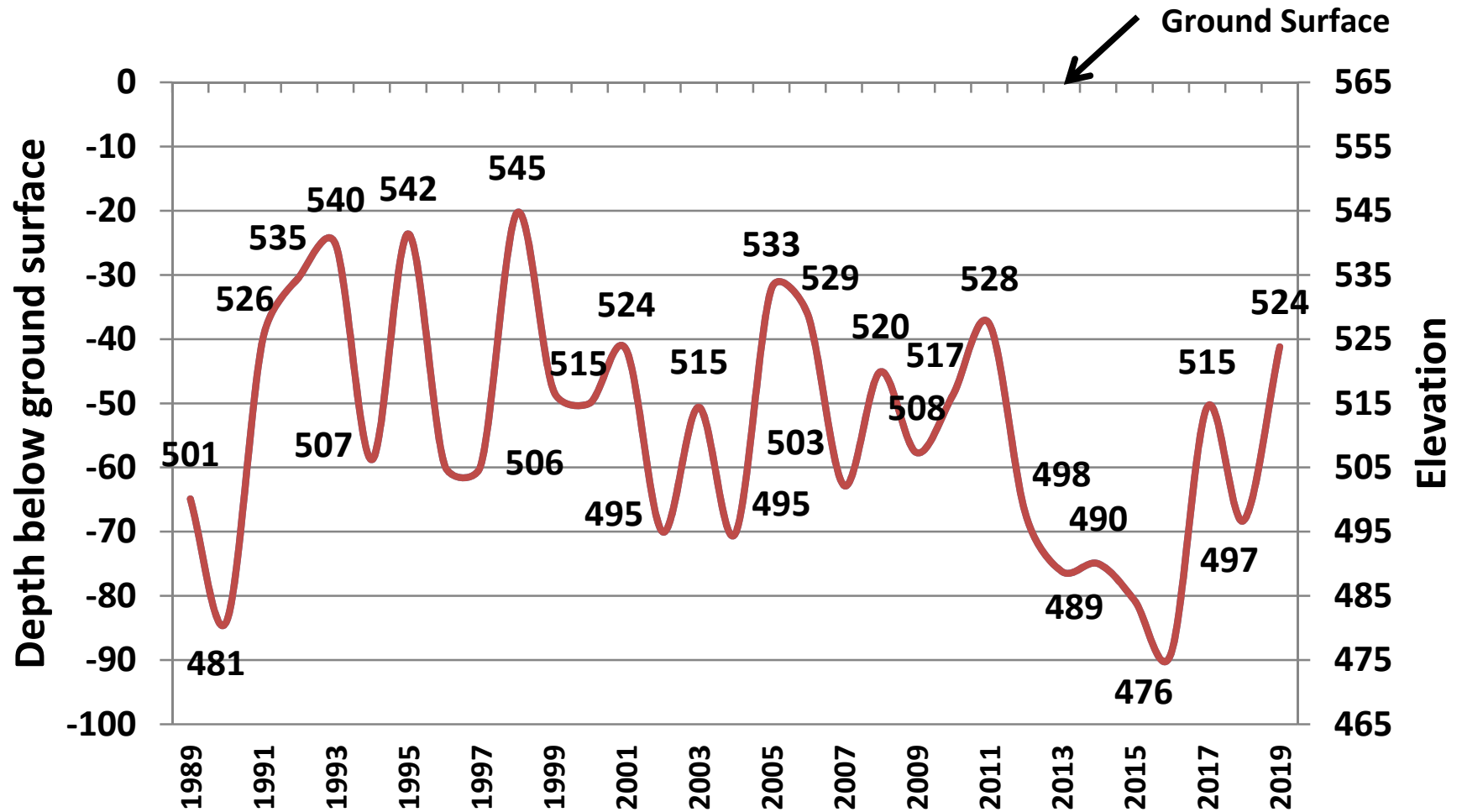


-  Unlocated Assets
-  Pipe Mains
-  VRWD Boundary
-  Asset Adjusted Area

N

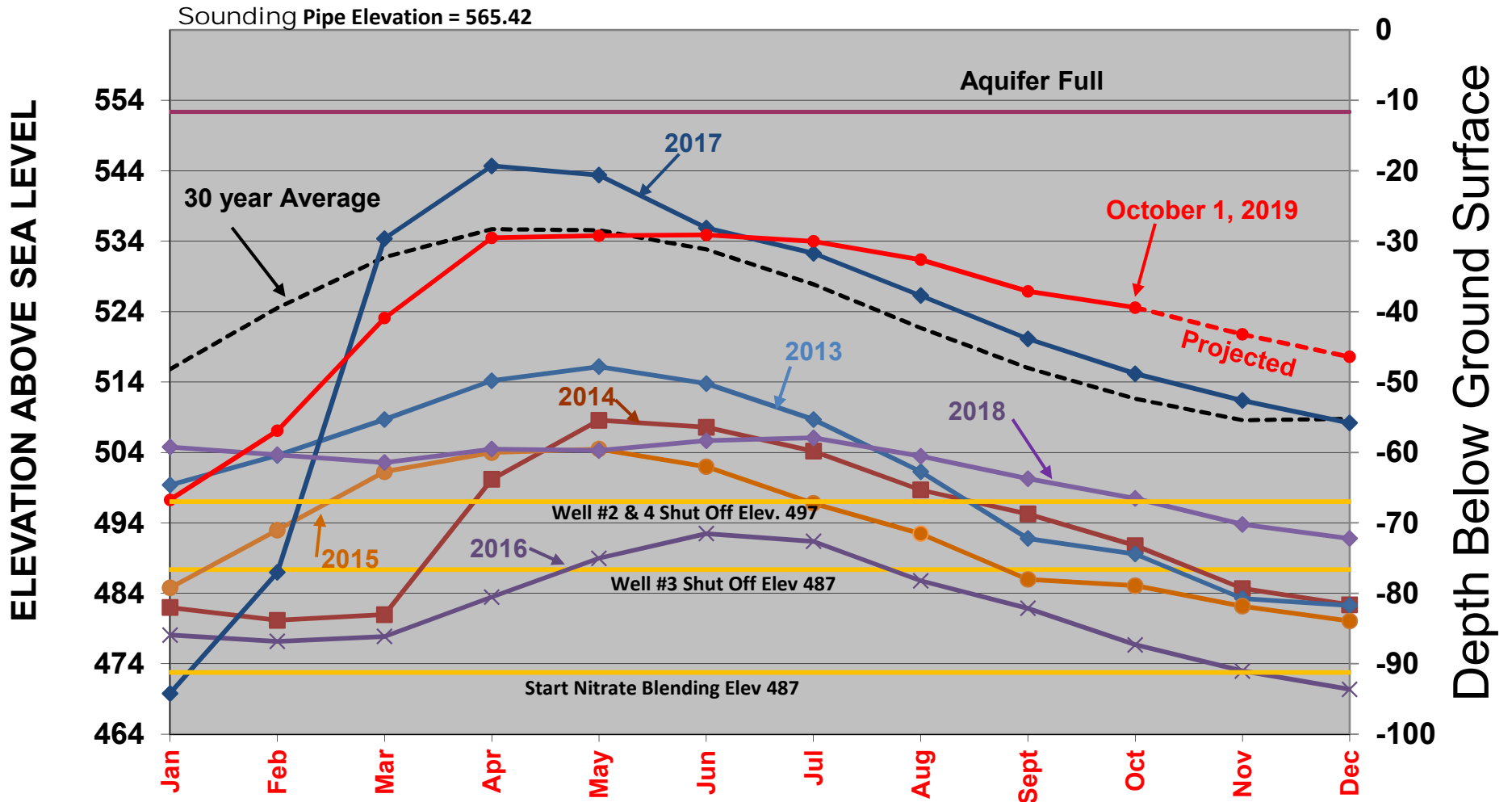

Z WORLD
GEOSPATIAL INFORMATION SYSTEMS
Board Packet Page 13 of 21
27 West Anapamu Street, Santa Barbara, CA 93101 PH 805.448.1726

DEPTH TO GROUND WATER IN WELL #2 ON THE FIRST OF OCTOBER



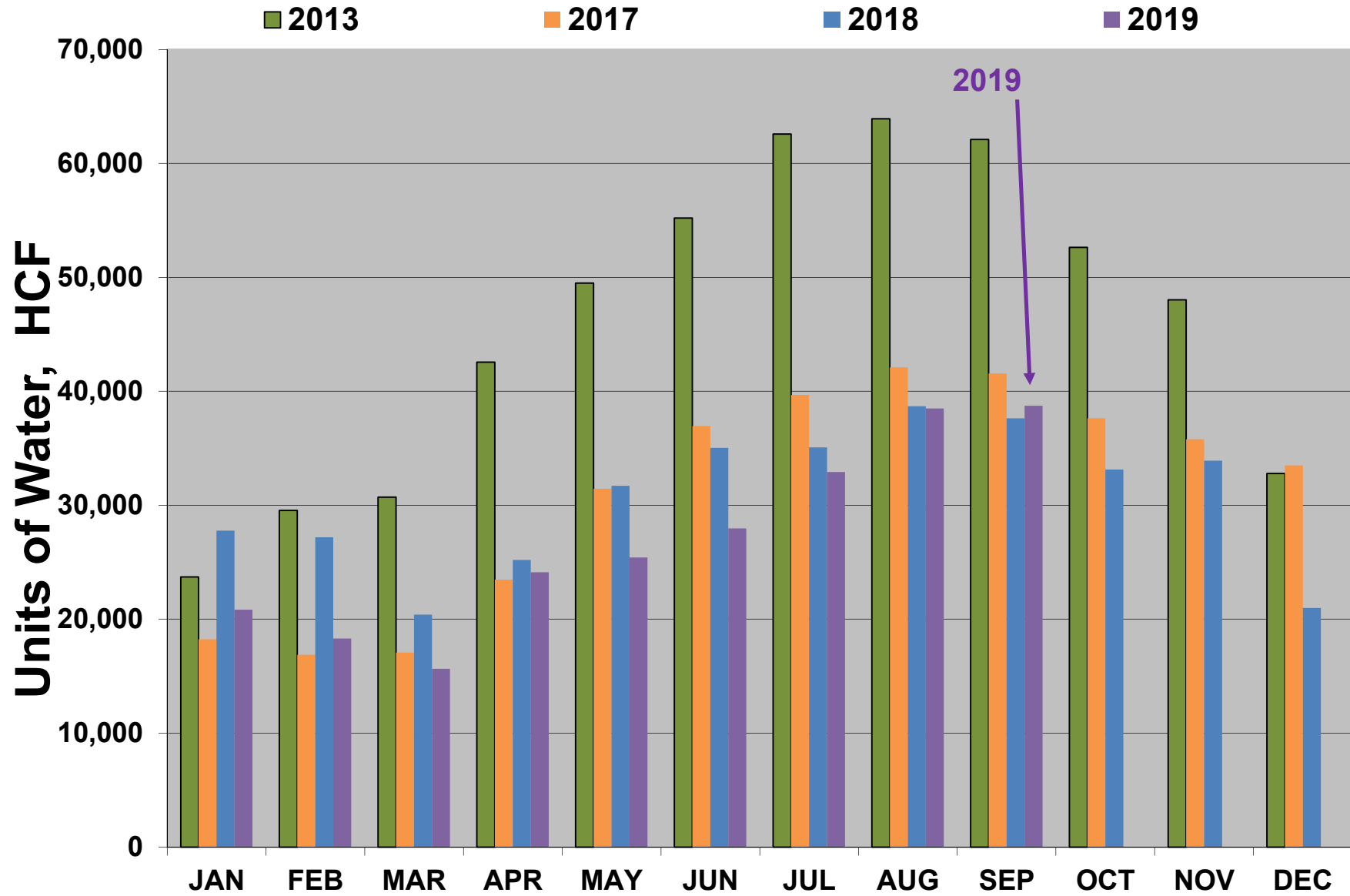
AQUIFER LEVEL BELOW REFERENCE VRWD WELL # 2 FIRST DAY OF THE MONTH

- 30 Yr AVG
- ◆ 2013
- ◆ 2018
- Aquifer Full
- 2015
- Nitrate Blending
- Well #3 Shut Off
- × 2016
- 2019
- 2014
- ◆ 2017
- Well #2 & #4 Shut Off



WATER LEVEL HYDROGRAPH

VRWD WELL SERVICE AREA WELL WATER PLUS SUPPLEMENTAL CASITAS WATER



**Chart 7
Ventura River WD Water Usage
Compared to 2013**

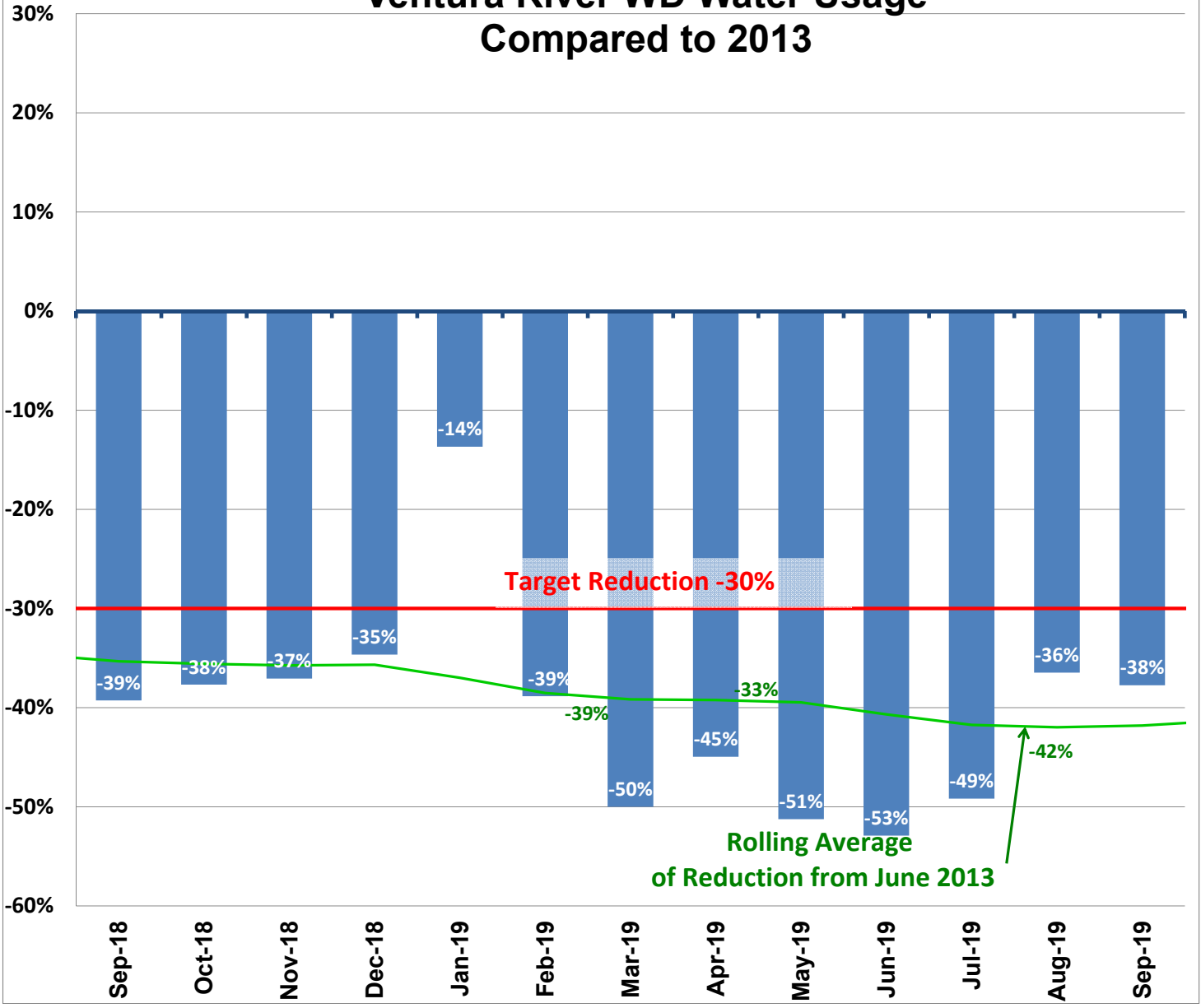
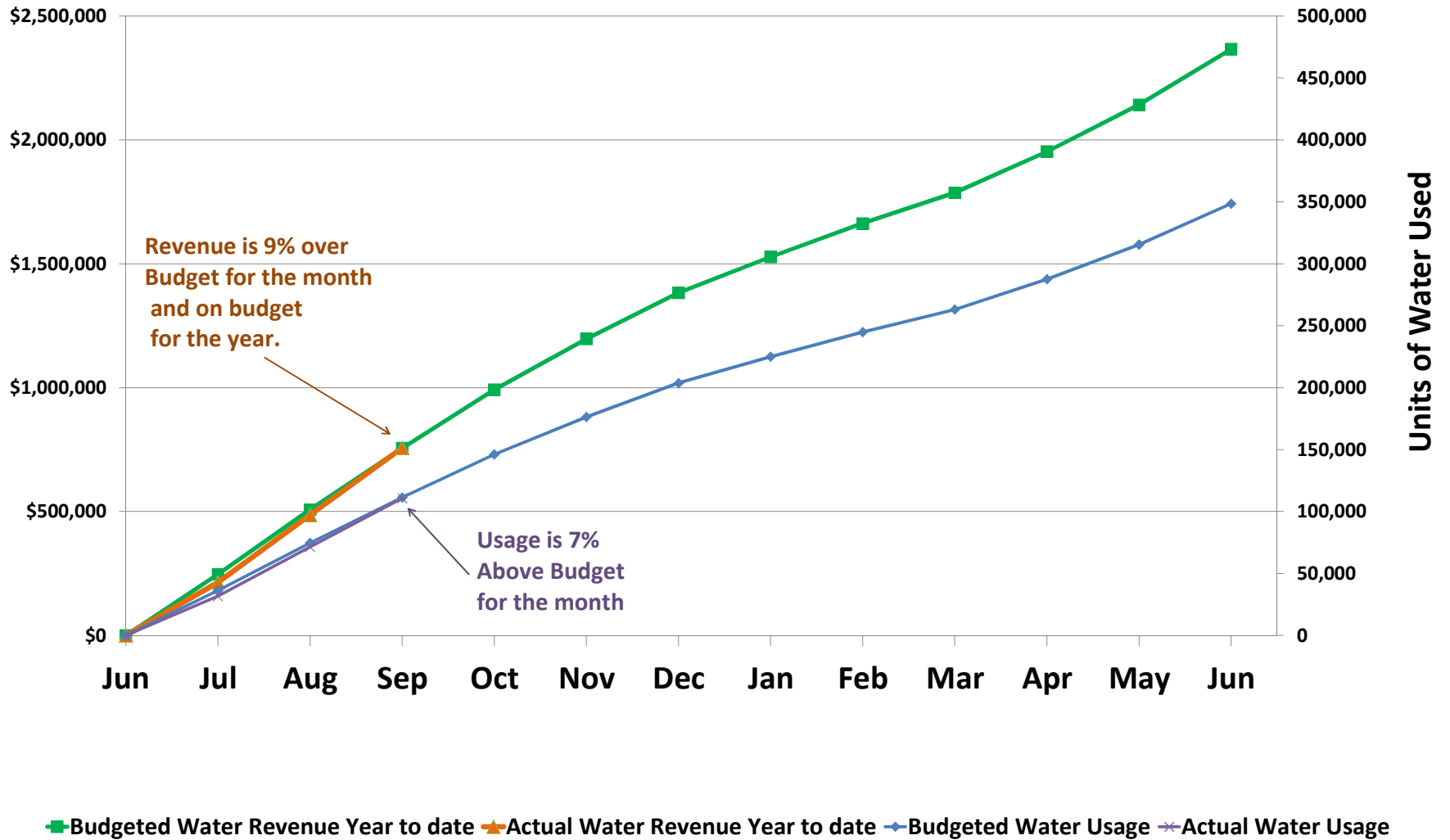


Chart 8 Water Revenues & Usage FY 2019/2020



VENTURA RIVER UPPER BASIN & LAKE CASITAS LEVELS October 1, 2019

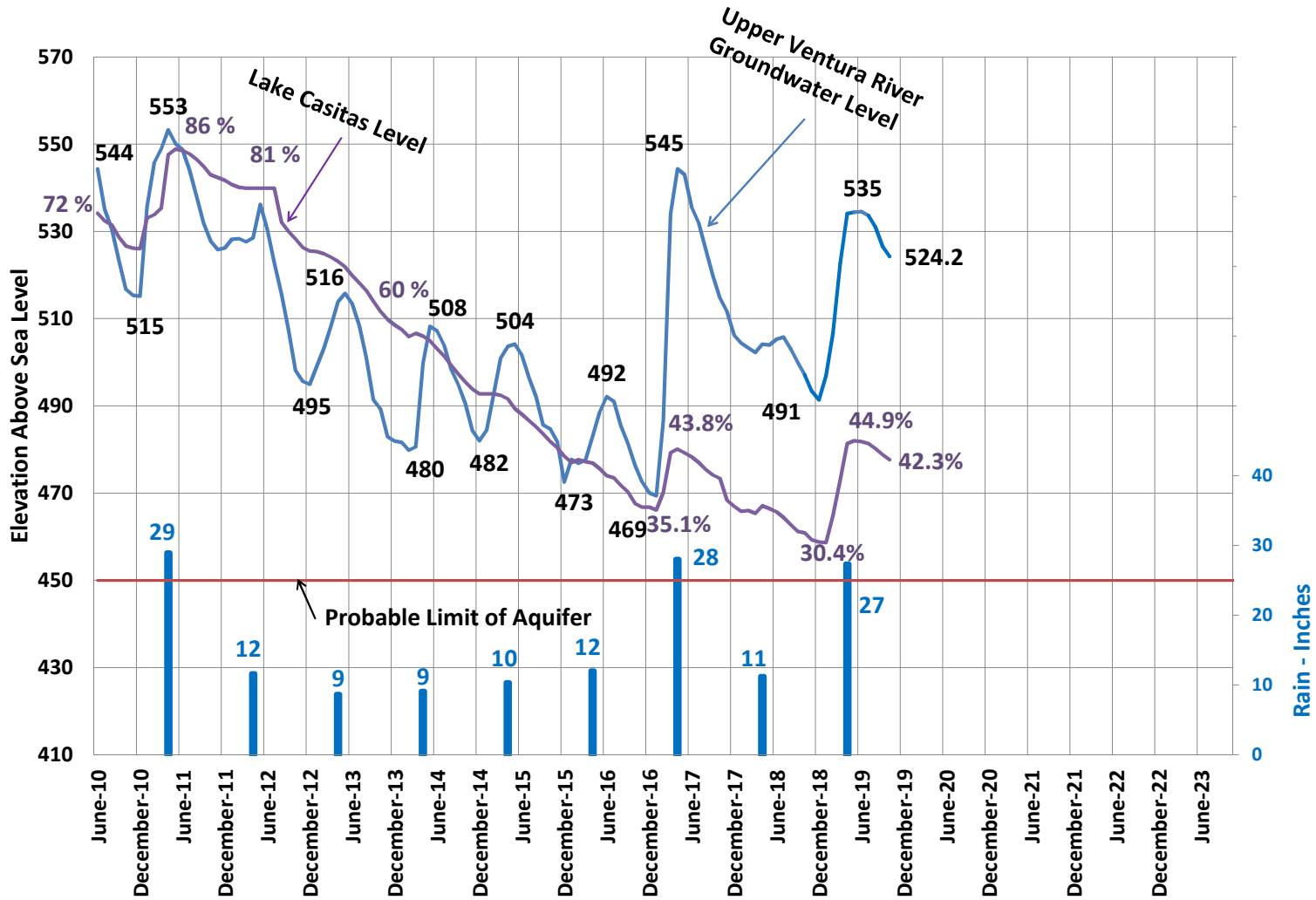


Chart 9

% of Well Capacity Used - 2019

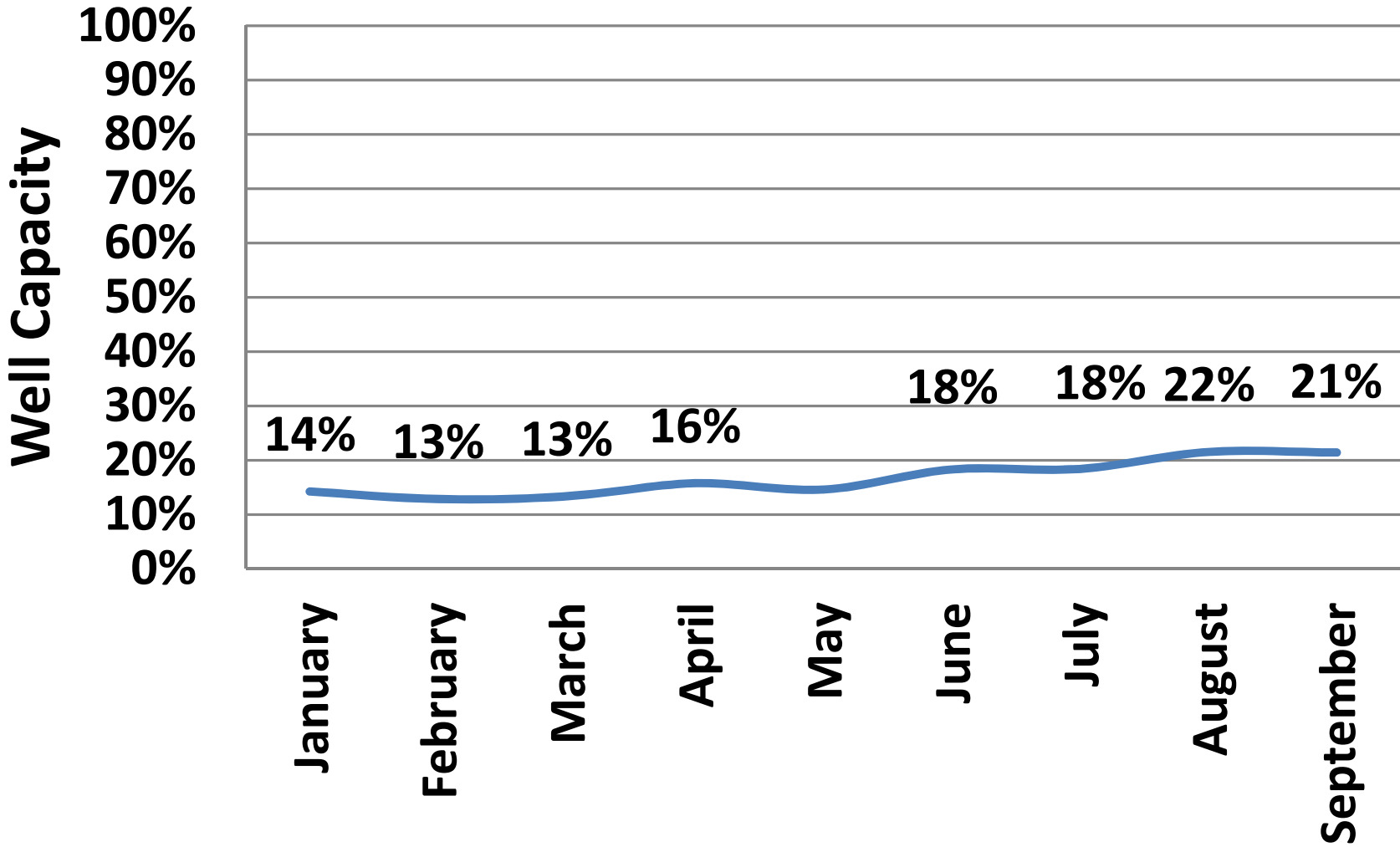


Chart 10

CUSTOMER COMPLAINT LOG

	PRESSURE		OTHER/		
DATE	LOCATION/ADDRESS	SERVICE or METER	MAIN - SYSTEM	DESCRIPTION	FINDINGS COMMENTS
9/12/2019	418 DESCANSO	X			MJZ-CUSTOMER REPORTED WATER IN METER BOX. MJZ CHECKED AND FOUND A LEAKING GASKET WHICH WAS REPAIRED.