

VENTURA RIVER COUNTY WATER DISTRICT  
REGULAR MEETING HELD OCTOBER 9, 2002

Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on October 9, 2002.

President J. Curtis called the meeting to order at 5:30 o'clock P.M.

There were present Directors Jack Curtis, Marvin Hanson, Ed Lee, Tom Jamison and Eddie Ramseyer. Also present were the District's Counsel Lindsay Nielson, General Manager Matthew Bryant, recording secretary/Office Manager Janet Schaefer, Mr. Gary A. Porter-CPA and Mr. George Galgas of 523 E. Katherine Avenue.

M. Hanson moved for approval of the minutes of the Regular Board meeting held September 11, 2002 seconded by E. Lee and carried. J. Curtis and E. Ramseyer abstained.

E. Lee moved for approval of the financial statements for August 2002, and the disbursements for September 2002. Accounts Payable check numbers 5760 – 5798, Trust check numbers 2419 – 2420 and Payroll check numbers 3265 - 3276 totaling \$70,929.48 seconded by M. Hanson and carried.

Mr. Gary A. Porter presented the audit report for the fiscal year ended June 30, 2002 and discussed the Management Letter and future GASB 34 compliance and Infrastructure Funding Study.

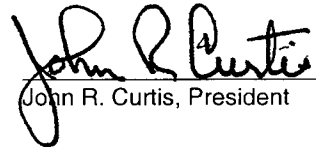
E. Ramseyer moved for approval of Resolution 2002-186 accepting the Audit report for the year ended June 30, 2002, seconded by T. Jamison and carried by a unanimous roll call vote.

**RESOLUTION # 2002-186  
RESOLUTION TO ACCEPT THE AUDIT REPORT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2002**

The Board of Directors of Ventura River County Water District hereby resolve to accept the District's audit report for the year ended June 30, 2002, as prepared by Porter & Company, CPA's

PASSED, APPROVED AND ADOPTED this 9<sup>th</sup> day of October 2002.

AYES: Curtis, Hanson, Jamison, Lee, Ramseyer  
NOES: None  
ABSENT: None

  
John R. Curtis, President

Attest:  
  
Ed Lee, Vice President

E. Lee moved for approval of Resolution 2002-187 accepting the Management Letter for the year ended June 30, 2002, seconded by M. Hanson and carried by a unanimous roll call vote.

**RESOLUTION # 2002-187  
RESOLUTION TO ACCEPT THE MANAGEMENT LETTER  
FOR THE FISCAL YEAR ENDED JUNE 30, 2002**

The Board of Directors of Ventura River County Water District hereby resolve to accept the District's Management Letter for the year ended June 30, 2002, as prepared by Porter & Company, CPA's

PASSED, APPROVED AND ADOPTED this 9<sup>th</sup> day of October 2002.

AYES: Curtis, Hanson, Jamison, Lee, Ramseyer  
NOES: None  
ABSENT: None

  
John R. Curtis, President

Attest:  
  
Ed Lee, Vice President

The meeting was adjourned at 6:15 O'clock P.M. for a brief break.

The meeting reconvened at 6:18 O'clock P.M.

The change in water treatment from Chlorine to Chloramines by Casitas MWD effective November 1, 2002 was discussed. The draft letter to customers regarding this change was discussed and approved for mailing. The letter will be sent out the week of October 21, 2002.

M. Bryant reported on the progress of the Parker Tank project. The electrical system to the booster pumps is in except for some of the control structure that will need to be completed before final inspection and turn on.

M. Bryant reported that he researched the "trigger" for further drought restrictions to water consumption. He discovered that the trigger for instituting the Water Waste and Conservation Ordinance 92-1 was a Water Shortage Emergency being declared by Casitas MWD. Staff and the committee felt there was no need for a meeting since Casitas has not exceeded their safe yield and are not in a state of emergency. Therefore, voluntary water conservation by VRCWD customers is appropriate since Casitas has plenty of water to meet customer demand.

M. Bryant reported on water production and usage. The water level in Well #2 on October 1st was 70.5' to water.

L. Nielson reported that the Hibberds are out of the country until next week and have not responded to the stipulation request for the pre-judgment interest judgment against VRCWD.

M. Bryant reported that the Parker family is waiting for a response from Casitas MWD regarding their request for release to annex to VRCWD. Staff was instructed to contact Ynez Parker La Dow and suggest she contact Jim Coultas directly to see if he can expedite her request.

The Staff request to allow a tour of VRCWD facilities by a local scout troop to aid in their merit badge program was approved.

M. Bryant reported that Staff will need to purchase a new test kit at a cost of \$700.00 to facilitate the new monitoring suggested by the State Health Department for the disinfection change to Chloramines by Casitas MWD.

E. Ramseyer moved to raise the threshold to \$1,000.00 for Capitalized Assets from the current \$200.00 threshold, seconded by M. Hanson and carried. Staff was instructed to inform the Board of large purchases.

L. Nielson stated for the record that Security issues may be discussed in Executive Session as per new legislation.

The meeting was adjourned for a brief break at 7:17 O'clock p.m.

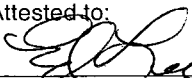
The meeting reconvened at 7:25 O'clock p.m.

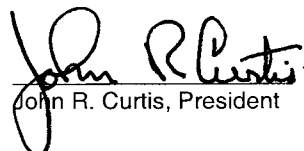
The meeting was adjourned to Executive Session to discuss Bio-terrorism security issues at 7:25 O'clock p.m.

The meeting reconvened at 7:35 O'clock p.m. no action was taken

There being no further business to come before this meeting on motion duly seconded the meeting was adjourned at 7:36 O'clock p.m.

Attested to:

  
Ed Lee, Vice President

  
John R. Curtis, President