

VENTURA RIVER COUNTY WATER DISTRICT  
REGULAR MEETING HELD JUNE 13, 2007

Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on June 13, 2007.

Vice President T. Jamison called the meeting to order at 5:30 o'clock p.m.

There were present Directors J. Curtis, M. Hanson, and T. Jamison. E. Lee and E. Ramseyer were absent. Also present were General Manager Matthew Bryant and, recording secretary/Office Manager Janet Schaefer and, Counsel Lindsay Nielson. Public present was Mr. George Galgas of 523 E Katherine Ave.

M. Hanson moved for approval of the minutes of the Special Board Budget Workshop meeting held May 8, 2007 and the Regular Board meeting held May 9, 2007, seconded by J. Curtis and carried.

J. Curtis moved for approval of the financial statements for April 2007 and the disbursements for May 2007. Accounts Payable check numbers 8313 – 8359, Trust check numbers-None and Payroll check numbers 4109 – 4121 totaling \$94,297 seconded by M. Hanson and carried.

Mr. George Galgas addressed the Board regarding his letter dated May 15, 2007 requesting he be placed on the Agenda to be heard at the June 13, 2007 meeting. Mr. Galgas requested in his letter that the tape of the Public Hearing held April 27, 2007 be preserved for review of his comments, he felt his comments were not properly reflected in the Board Minutes as approved. Vice-President Jamison explained that VRCWD Minutes are not recorded verbatim. Mr. Galgas felt that the Minutes as approved portray him as negative and do not fully express his comments. Vice-President Jamison explained that the Minutes as recorded reflect the actions taken and are proper and accurate. After much discussion the Board felt that no correction was required. Mr. Galgas then questioned the attendees noted on the Minutes of April 27, 2007 and noted that Office Assistant Christy Welker was not reflected as present although she was at the meeting. Vice-President Jamison said that is a good point. M. Hanson moved to correct the Minutes of April 27, 2007 to reflect that Ms. Welker was present, seconded by J. Curtis and carried.

J. Curtis moved for approval of Resolution 2007-223 Increasing Budget Contingency and approving Budget Transfer #5, seconded by M. Hanson and carried by a roll call vote.

**Resolution No. 2007 – 223**

RESOLUTION OF THE BOARD OF DIRECTORS  
INCREASING BUDGET CONTINGENCY

WHEREAS, as of April 30, 2007 the District has realized unanticipated revenue of \$50,000; and

WHEREAS, the District experienced an unanticipated failure of Well # 2; and

WHEREAS, in order to meet the water demands of the customers and limit the amount of water purchased from outside sources the Board approved a project to drill a new well at an estimated cost of \$325,000; and,

WHEREAS, to accommodate this project the Board is increasing Contingency by \$50,000 funded by the unprojected revenue and backed by a \$100,000 Line of Credit at the Ojai Community Bank; and

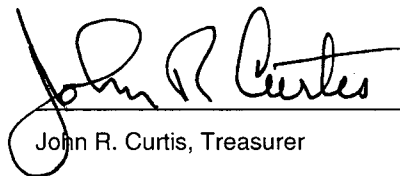
NOW, THEREFORE, BE IT RESOLVED, Budget Transfer # 5 accompanies this resolution.

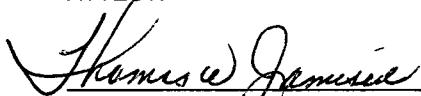
ADOPTED this 13<sup>th</sup> day of June 2007

AYES: Curtis, Hanson, Jamison

NOES: None

ABSENT: Lee, Ramseyer

  
\_\_\_\_\_  
John R. Curtis, Treasurer

ATTEST:  
  
\_\_\_\_\_  
Tom Jamison, Vice President

VENTURA RIVER COUNTY WATER DISTRICT  
BUDGET TRANSFER #5  
JUNE 13, 2007

**TO FUND: 1) REFLECT UNANTICIPATED REVENUE AT 4-30-07 AND MOVE IT TO CONTINGENCY FUND, 2) UNDER FUNDED UTILITIES EXPENSE, 3) THE COMPLETION OF THE 16" HDPE PIPELINE PROJECT, 4) WELL #4 PROJECT IT IS HEREBY REQUESTED TO TRANSFER:**

**1) TO: 93500000 APPROPRIATION CONTINGENCY PER BOARD RESOLUTION 2007-223 \$50,000**  
**1) FROM: REVENUE REALIZED IN EXCESS OF PROJECTED BUDGET @4-30-07 \$50,000 (A)**  
 51000000 PROPERTY TAX-SECURED REVENUE OVER BUDGETED AMOUNT \$22,800  
 52000000 PROPERTY TAXES-PRIOR REVENUE OVER BUDGETED AMOUNT \$1,500  
 52500000 INTEREST REVENUE OVER BUDGETED AMOUNT \$10,000  
 5400000 CAPITAL IMPROVEMENT REVENUE OVER BUDGETED AMOUNT \$6,000  
 54500000 WATER SALES REVENUE OVER BUDGETED AMOUNT \$9,700  
**TOTAL REVENUE OVER BUDGET TRANSFERRED TO CONTINGENCY (A) \$50,000**

**2) FROM: 70500000 SALARIES EXPENSE \$10,000**  
**2) TO: 84000000 UTILITIES EXPENSE \$10,000**

**3) FROM: 91000000 STRUCTURES & IMPROVEMENTS \$10,000**  
**3) TO: 91500029 16" HDPE PIPELINE VALLEY MEADOW \$10,000**

**4) FROM: 75500000 OTHER EQUIPMENT MAINTENANCE \$3,700**  
 79000000 LEGAL \$19,500  
 80200000 CONTRACT LABOR \$15,000  
 93200000 OFFICE EQUIPMENT \$1,500  
 93500000 APPROPRIATION CONTINGENCY \$214,800

**4) TO: 91500031 WELL #4 \$254,500**

**4) FOOTNOTE: PREVIOUSLY TRANSFERRED \$70,500 FOR A TOTAL BUDGET FOR THE WELL OF \$325,000 A SAVINGS OF \$75,000 FROM THE ORIGINAL PROJECTION OF \$400,000 DUE TO A SHALLOWER DEPTH OF THE FINISHED WELL DUE TO NON WATER BEARING STRATUMS BELOW 140 FEET ORIGINAL DEPTH PROJECTION WAS 250 FEET.**

The call for nominations for the California Special District's Association Seat B was discussed. Staff was directed to send a letter of support to the Goleta Sanitary District Board supporting nomination of John Fox.

The draft Personnel Salary range charts were discussed. J. Curtis moved to approve the draft that separates the Office Manager and Field Supervisor positions, seconded by M. Hanson and carried. J. Curtis moved for approval of Resolution 2007-224 establishing the salary ranges for the fiscal year ending June 30, 2008, seconded by M. Hanson and carried by a roll call vote.

**Resolution No. 2007 - 224**

PERSONNEL SALARY RANGES FOR FY 2007 - 2008

WHEREAS, the Cost of Living as computed by the Bureau of Labor Statistics has increased by 4.0% in the local area, and in order to keep our employment opportunities complete in the labor market;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of Ventura River County Water District that the "PERSONNEL SALARY SCHEDULE" be increased to reflect 10% adjustment for the fiscal year beginning July 1, 2007.

ADOPTED this 13<sup>th</sup> day of June 2007

AYES: Curtis, Hanson, Jamison

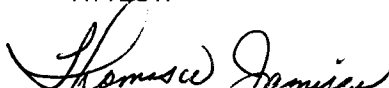
NOES: None

ABSENT: Lee, Ramseyer



John R. Curtis, Treasurer

ATTEST:



Tom Jamison, Vice President

The draft Budget for the fiscal year ending June 30, 2008 was discussed. J. Curtis moved for approval as presented, seconded by M. Hanson and carried.

M. Bryant reported on the progress of Well #4. The pump was installed on June 7, 2007. The well is being Chlorinated and pumped to waste so samples can be taken. Required sampling will take approximately 10 days and will be submitted to the State Health Department for approval and authorization to place the Well on-line.

M. Bryant reported that the plans for the new shop are being reworked to reflect minor electrical corrections and will be submitted a third time for approval by the County of Ventura.

M. Bryant reported that he checked on the status of the Help of Ojai West Campus CUP. The CUP is not complete. M. Bryant requested an information packet and the ability to comment before the final approval. Final approval is yet to come and may require a full environmental impact review. VRCWD will have time to review the CUP and comment.

M. Bryant reported on wells, production and usage. The aquifer level in Well #2 on June 1<sup>st</sup> was at 41'.3". The purchased water source was turned on at the Loma Drive connection on May 8, 2007 and at the Chaparral Road connection on May 21, 2007 due to the inability of the well system to meet customer demand. The Purchased Water Surcharge was applied to the May 31, 2007 billing at a rate of .07¢ per unit. Customers have been asked to reduce consumption by 20% and not to water outside between noon and 5 o'clock p.m. Customers are doing better about not watering during restricted hours but consumption is up over the previous month. Staff noted that drought conditions continue and this is the driest year recorded since 1923.

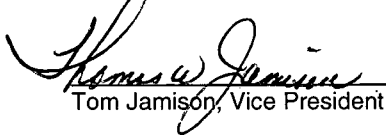
M. Bryant reported that a retirement luncheon will be held for Richard Hajas, General Manager of Camrosa Water District on Thursday June 21, 2007 from 11:30 o'clock a.m. to 1:30 o'clock p.m. at Camrosa. M. Bryant, and J. Curtis, and M. Hanson will attend.

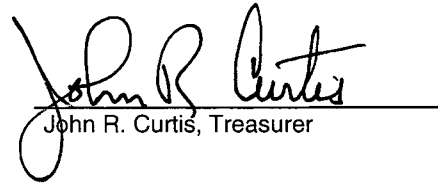
M. Bryant reported that Casitas MWD has selected long time employee Steve Wickstrum as their new General Manager. The Board is pleased with this selection and expressed the hope for a good working relationship.

M. Bryant reported that the AWA of Ventura County will hold a Waterwise Breakfast on June 21, 2007 the subject is "Welcome to the Ventura County Watershed Protection District 2007".

There being no further action to come before this meeting on motion duly seconded the meeting was adjourned at 6:42 o'clock p.m.

Attested:

  
Tom Jamison, Vice President

  
John R. Curtis, Treasurer