

Draft

**VENTURA RIVER COUNTY WATER DISTRICT
REGULAR MEETING HELD JANUARY 14, 2009**

Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on January 14, 2009.

President T. Jamison called the meeting to order at 5:30 o'clock p.m.

There were present Directors J. Curtis, M. Hanson, T. Jamison, E. Lee, and E. Ramseyer. Also present were General Manager Matthew Bryant and, recording secretary Janet Schaefer, and Counsel Tina Cowdrey. Public present was Mr. Don Katich of 11864 Ventura Avenue and Mr. George Galgas of 523 E. Katherine Avenue.

M. Hanson moved for approval of the minutes of the regular Board meeting held December 10, 2008, seconded by E. Lee and carried.

E. Ramseyer moved for approval of the Financial Statements for November 2008 and the disbursements for December 2008 Accounts Payable check numbers 9184 - 9242, Trust checks –None, and Payroll check numbers 4397 - 4413 totaling \$122,481, seconded by J. Curtis and carried.

Mr. Don Katich of 11864 Ventura Avenue addressed the Board regarding his dispute of installation invoice 284. Mr. Katich paid an Installation Deposit of \$6,400 to install two (2) $\frac{3}{4}$ " meters at his property to serve a single family dwelling and a granny flat. The actual installation costs were \$10,606.14 for an overage of \$4,206.14. Mr. Katich felt that the overage from the estimate was excessive and requested relief. Staff explained that the overage was due to the job taking four (4) hours longer than anticipated and that the charges are strictly a pass through cost that has been paid by the District to the Contractor. Mr. Katich felt that VRCWD should have gotten a firm price from the Contractor for the estimate. Staff explained that installations are billed by actual time and materials and the Installation Deposit is based on an estimate only. Director E. Ramseyer expressed his displeasure with the estimate being so far off from the actual costs and felt Staff should have done a better job of estimating the project. After much discussion E. Ramseyer moved to deny the request for relief, seconded by E. Lee and carried. Mr. Katich left the meeting at 6:15 o'clock p.m.

The draft Request for Proposal for a Waster System Evaluation was reviewed. Staff was instructed to add an analysis of Capital Improvement Fees to the scope of work. Director E. Lee suggested that a cooperative of the water agencies in the valley to obtain water system evaluations with water conservation and water wheeling in the scope that may be funded through potential grant money. Staff will make the revision requested and speak to other agencies about a cooperative and potential grant money available and report back to the Board.

M. Bryant reported that the District has received a letter from Porter & Company CPA's that after more than 30 years of auditing he is merging his audit services to the firm Siebert, Botkin, Hickey & Associates. Mr. Porter will be taking a less active role in the day to day auditing services and will turn those duties over to the new firm. Mr. Porter will be available to give his knowledge and expertise for a smooth transition. Staff was instructed to write a Resolution of appreciation for Mr. Porter's many years of providing services to VRCWD.

Staff reported that the audit services contract with Mr. Porter expired at the fiscal year ending June 30, 2008. Staff will be sending out requests for proposals for audit services for the fiscal year ending June 30, 2009 in the next couple of months.

M. Bryant reported on wells, production, and usage. The aquifer level in Well #2 on January 1st was at 46.0' up 3.6' feet from last month.

M. Bryant reported on receipt of a letter from Glatfelter Claims Management denying the claim of Mr. Proud for damages as the result of a fender bender. The insurance adjuster determined that the claimant was actually at fault in the matter.

M. Bryant reported that the proposed agreement between the County of Ventura and the Church of the Living Christ in Meiner's Oaks for disposal of silt for the Matilija Dam Removal was not approved by the Board of the Church. Therefore, an alternative site for silt disposal will be required.

M. Bryant reported that the sale of the surplus 2001 Dodge truck produced a net gain of \$5,075 on the asset disposal as it had no book value.

J. Schaefer reported that Staff is thrilled with the capabilities and ease of use of the new electronic document management system. Staff has had the opportunity to incorporate the system into the day to day operations allowing for instant data retrieval. Staff will work incorporating archived files as time permits.

Under New Business M. Bryant reported that the AWA of Ventura County will hold its Waterwise Breakfast on January 15, 2009 the subject of discussion is "2009 Weather Outlook and Farming Implications." M. Bryant, J. Curtis, M. Hanson and T. Jamison will attend. AWA of Ventura County is having a "Day at the Races" on February 21, 2009. M. Bryant reported that he will attend the LAFCO meeting on January 21, 2009 for the agenda item regarding Sphere of Influence. The Ventura County Special District's Association Annual Dinner will be held January 30, 2009 at the Tower Club in Oxnard. Directors J, Curtis, M. Hanson and E. Ramseyer will attend.

There being no further action to come before this meeting on motion duly seconded the meeting was adjourned at 6:52 o'clock p.m.

Attested:

Thomas W. Jamison, President

John R. Curtis, Vice President