

**VENTURA RIVER COUNTY WATER DISTRICT
SPECIAL MEETING HELD MAY 4, 2009**

Pursuant to due and official notice, a special meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on May 4, 2009.

President T. Jamison called the meeting to order at 1:00 o'clock p.m.

There were present Directors J. Curtis, M. Hanson, T. Jamison, E. Lee, and E. Ramseyer. Also present was General Manager, Matthew Bryant.

M. Bryant presented the current Personnel Payroll Schedule along with a comparison with other water and wastewater agencies from Ventura and Santa Barbara Counties. No changes were proposed.

M. Bryant submitted his recommendations for personnel salary increases. The Personnel Committee of M. Hanson and E. Ramseyer are recommending 3.0% Salary increase for all full-time employees for Fiscal Year 2009 – 2010.

M. Bryant presented the district's personnel policy for review. The Personnel Committee of M. Hanson and E. Ramseyer recommended the Board appoint a committee to work with staff at a later date to thoroughly review the policy for needed changes and updates. Staff was instructed to bring this item to board later in the year.

M. Bryant presented the Consumer Price Index cost of living percentage for March 2009. March 2009 CPI percent change for Urban Wage Earners and Clerical Workers was -1.6%. No COLA increase was proposed.

M. Bryant presented the three Proposals for the Water System Evaluation Study. The firms that submitted proposals were Water Resource Engineering Associates, Hawks & Associates, and Penfield & Smith. After discussion the Board recommended Water Resource Engineering Associates be award the project. The recommendation will be finalized at the May 13, 2009 regular meeting.

M. Bryant presented the draft budget for Fiscal Year 2009 - 2010. Budget committee of J. Curtis and E. Lee commented that any recommendations should come out of the entire board review at this workshop. The budget for the fiscal year ending June 30, 2010 will be on the agenda of the June 17, 2009 meeting for final approval.

M. Bryant presented the recommendation for a Capital Improvement Plan formulated by the Budget Committee of J. Curtis and E. Lee. The recommended plan will go before the Board for approval at the June 11, 2008 meeting.

M. Bryant presented the employee benefit survey staff had complied at the request of the Personnel Committee of E. Ramseyer and M. Hanson. The committee is recommending Board solicit proposals for complete salary and benefit survey.

There being no further action to come before this meeting on motion duly seconded the meeting was adjourned at 3:45 o'clock p.m.

Attested:

Tom Jamison, President

John R. Curtis, Vice President