

**VENTURA RIVER COUNTY WATER DISTRICT
SPECIAL MEETING HELD DECEMBER 16, 2009**

Pursuant to due and official notice, a special meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on December 16, 2009.

President T. Jamison called the meeting to order at 9:00 o'clock a.m.

There were present Directors J. Curtis, M. Hanson, T. Jamison, E. Lee, and E. Ramseyer. Also present were General Manager Matthew Bryant, and Operation Supervisor Russell Klassen. Representing Water Resource Engineering Associates (WREA) were Mr. Louis Nagy P.E., and Mr. Barney Caudill.

The Draft Water System Evaluation Study Including Hydraulic Model submitted by Water Resources Engineering Associates was discussed.

L. Nagy of Water Resource Engineering Associates opened the discussion by saying that the Ventura River County Water District's water system is far better off than most the small systems they have evaluated in Ventura County. He commended the Ventura River County Water District staff on their diligence, commitment, knowledge, and hard work.

Mr. Nagy explained that the VRCWD system was in overall good shape and did not find any great deficiencies. Current Fire Flow requirements were used, as the overall basis of the evaluation determining what areas would need future upgrades to meet these requirements. Mr. Nagy explained that the District was not obligated to make the upgrades in the near future only that when upgrades were made current Fire Flow requirements should be used in making any upgrades. Recommendations for those upgrades were included as part of the report.

Recommended Improvement Cost was submitted by WREA. The ten cost estimates were divided into two sections, Optional Work and Work for Compliance totaling \$3,325,758. The ten items: 1) Zone 1 Well 3 improvements 2) Zone 5 Well 5 Improvement – sand separator 3) Zone 5 Well 5 Improvements – Pump 4) Zone 1 Baldwin Booster Pump Station Improvements 5) Zone 1 Pipeline Improvements 6) Zone 2 Pipeline Improvements 7) Zone 3 Pipeline Improvements 8) Zone 5 Pipeline Improvements 9) Casitas Springs Zone Pipeline Improvements 10) Controls and SCADA Improvements were discussed.

Three methods in determining CAP Fees were submitted; 1) Value of existing Plant in Service to Number of Existing Services, 2) Project cost of New Facilities Required to Supply the Number of New Services Anticipated in the Next Five Years, 3) Replacement Cost New Less Depreciation Plus the Projected Cost of Facilities to Supply New Services, To Number of Existing and Proposed Services. VRCWD CAP Fees have not been raised since 1989. Until it is decided which method will be used to recalculate the fees, WREA is recommending current CAP fees should be raised approximately 160%, to \$3,680.

There being no further action to come before this meeting on motion duly seconded the meeting was adjourned at 12:20 o'clock p.m.

Attested:

Tom Jamison, President

John R. Curtis, Vice President