

VENTURA RIVER COUNTY WATER DISTRICT
REGULAR MEETING HELD NOVEMBER 9, 2011

1372

Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on November 9, 2011.

There were present Directors J. Curtis, M. Hanson, T. Jamison, E. Lee and E. Ramseyer. Also present were General Manager/Board Secretary Bert Rapp, Office Manager/recording secretary Janet Schaefer, Field Supervisor R. Klassen, and Counsel Lindsay Nielson. Representing Streit & Peters, CPA was Mr. Chuck Peters. Public present were Rene Roth, Rene Rapp and Andrew Rapp.

1. CALL MEETING TO ORDER - President J. Curtis called the meeting to order at 5:30 o'clock p.m.
2. PLEDGE OF ALLEGIANCE – Led by L. Nielson.
3. CONSENT AGENDA
 - A. MINUTES FOR THE MEETING OF OCTOBER 12, 2011
 - B. FINANCIAL REPORT FOR SEPTEMBER 2011 AND EXPENDITURES FOR OCTOBER 2011
 - C. PUBLIC DISCLOSURE – A public disclosure was made regarding a payment to employee Bert Rapp on October 27, 2011, check number 10953, in the amount of \$126.42. This payment was to reimburse him for property owner mailing labels purchased from the County of Ventura for the Proposition 218 protest legal notice.

T. Jamison moved for approval of the consent agenda, seconded by M. Hanson and carried.
4. PUBLIC COMMENT - ITEMS NOT ON THE AGENDA – None.
5. DRAFT AUDIT REPORT AND MANAGEMENT LETTER FOR THE YEAR ENDED JUNE 30, 2011 – Mr. Chuck Peters CPA presented the audit report with no errors or omissions noted. Mr. Peters answered questions from the Board and discussed the revised Management Letter and the District's internal control structure. E. Ramseyer moved for approval of Resolution 2011-264 accepting the Audit Report for the fiscal year ended June 30, 2011, seconded by M. Hanson and carried by a unanimous roll call vote.

RESOLUTION #2011 – 264

RESOLUTION TO ACCEPT THE AUDIT REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2011

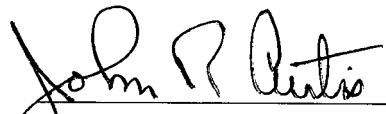
The Board of Directors of Ventura River County Water District hereby resolve to accept the District's audit report for the year ended June 30, 2011, as prepared by Streit & Peters, CPA.

PASSED, APPROVED AND ADOPTED this 9th day of November 2011.

AYES: Curtis, Hanson, Jamison, Lee, Ramseyer

NOES: None

ABSENT: None


John R. Curtis, President

Attest:



Marvin L. Hanson, Treasurer

T. Jamison moved for approval of Resolution 2011 – 265 accepting the Management Letter for the fiscal year ended June 30, 2011, seconded by E. Lee and carried by a unanimous roll call vote.

RESOLUTION #2011 – 265

RESOLUTION TO ACCEPT THE MANAGEMENT LETTER FOR THE FISCAL YEAR ENDED JUNE 30, 2011

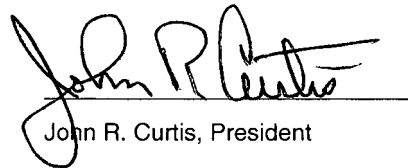
The Board of Directors of Ventura River County Water District hereby resolve to accept the District's Management Letter for the year ended June 30, 2011, as prepared by Streit & Peters, CPA.

PASSED, APPROVED AND ADOPTED this 9th day of November 2011.

AYES: Curtis, Hanson, Jamison, Lee, Ramseyer

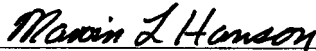
NOES: None

ABSENT: None



John R. Curtis, President

Attest:



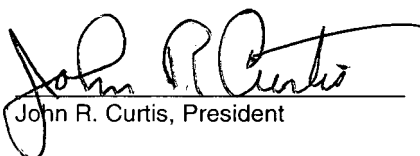
Marvin L. Hanson, Treasurer

6. APPROVAL OF DEMONSTRATION GARDEN AND BUDGET ALLOCATION – B. Rapp reported that a boy scout from Oak View Troop #503 would like to plant a Demonstration Garden in front of the District's office. Andrew Rapp, an Eagle Scout, addressed the Board explaining that he would like to achieve the Hornaday Conservation award. In order to achieve the award he would like to plant a demonstration garden that would show how to reduce water use with a beautiful garden. Andrew expressed that with his plan he hopes to have the garden designated as an Ocean Friendly Garden by the Surfrider Foundation. Andrew went over his plan for the Garden and the cost proposal, as well as donations to offset the cost. Andrew was requesting that the Board support a \$1,000 contribution. During discussion, Counsel L. Nielson and Director T. Jamison expressed that they would be willing to donate \$250 each to reduce the cost to the District. After discussion and review of the plans, Director M. Hanson moved for approval of the project with \$500 in support from the District to be funded from the Operating Supplies budget, seconded by T. Jamison and carried.

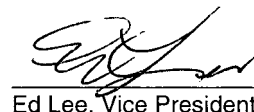
The meeting was adjourned for a break at 6:29 o'clock p.m. The meeting reconvened at 6:36 o'clock p.m.

7. GENERAL MANAGERS REPORT WELLS, WATER PRODUCTION & USAGE UPDATE - B. Rapp reported on wells, production, and usage. The static aquifer level at Well #2 on November 1, 2011 was 39.6 feet below surface. The level has dropped 2.0 feet since the first of last month, and is 12.3 feet above the 21-year average for November.
- B. Rapp reported that he met with Steve Walker representing Krotona Institute. Mr. Walker expressed that there are problems with the Krotona well and that he would like to explore establishing an emergency connection to VRCWD, and the possibility of connecting to VRCWD permanently. There was much discussion on this matter, no decisions were made.
- B. Rapp reported that the grading for an employee eating area was completed in the yard and an access path established.
- B. Rapp reported that he passed the Distribution 2 certification test and that the Utility Worker I, Mark Albertsen, passed the Distribution I certification test. Both the G.M. and the Utility Worker I will take their Treatment certification exams in about a week and a half.
- B. Rapp reported that Staff has been monitoring a leak on Valley Meadow Drive and have notified the customer of the need to make a repair to their line. Staff was instructed to send a certified letter to the owner of the property putting them on notice of the potential for a landslide and damage to District facilities if the leak is not repaired.
- B. Rapp reported that Well #1 failed a raw water bacteria test. Staff has taken the well out of service and is retesting and treating the well to obtain a clear test to allow the well to be put back in service. It was emphasized that this was a raw water sample (untreated) and there was no threat to public health and the distribution system itself is bacteria free.
8. ATTORNEY'S REPORTS – L. Nielson reported that he worked with Staff to review the SCADA System bid invitation. L. Nielson is watching the Supreme Court case regarding requiring an employee to take a lunch break after five hours of work.
9. OLD BUSINESS – E. Lee asked Staff if he has heard anything from Casitas MWD regarding a written commitment as to VRCWD's water allocation. B. Rapp responded that he spoke to Steve Wickstrum and Mr. Wickstrum understands the importance of this issue and hopes to meet in the next week or two. E. Lee expressed that this has been an ongoing request for several months and it is important that it be resolved in a timely manner.
10. NEW BUSINESS – B. Rapp reported 1) The AWA breakfast will be on November 17, 2011, B. Rapp, M. Hanson and L. Nielson will attend. 2) The ACWA HBA is accepting nominations for the unexpired position on the ACWA Health Benefits Authority Board of Directors. No action was taken
11. MEETING ADJOURNMENT - There being no further action to come before this Board on motion duly seconded the meeting was adjourned at 7:17 o'clock p.m.

Attested:



John R. Curtis, President



Ed Lee, Vice President