



**VENTURA  
RIVER  
WATER DISTRICT**

409 Old Baldwin Road  
Ojai, CA 93023  
Phone (805)646-3403  
Fax (805) 646-3860

[www.VenturaRiverWD.com](http://www.VenturaRiverWD.com)

**DIRECTORS**

**President:**

Ed Lee

**Vice President:**

Bruce Kuebler

**Treasurer:**

Jack Curtis

**Directors:**

Peggy Wiles

Nathan Rosser

**GENERAL MANAGER**

Bert Rapp, P.E.

[Bert@VenturaRiverWD.com](mailto:Bert@VenturaRiverWD.com)

**OFFICE MANAGER**

Amy Joy Bakken

[Amy@VenturaRiverWD.com](mailto:Amy@VenturaRiverWD.com)

**FIELD SUPERVISOR**

Joe Zuniga

[Joe@VenturaRiverWD.com](mailto:Joe@VenturaRiverWD.com)

**ATTORNEY**

Lindsay Nielson, ESQ

[NielsonLaw@AOL.com](mailto:NielsonLaw@AOL.com)

# NOTICE OF REGULAR BOARD OF DIRECTORS MEETING

3:00 P.M. WEDNESDAY, SEPTEMBER 16, 2020

Meeting will be held via Zoom by phone & video conference. To attend/listen to the meeting please call Toll Free US 1 (888) 788-0099 or 1 (877) 853-5247 Meeting ID: 835 6071 4122 Password: 457140 Zoom Link: [Zoom Link](#)

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public, which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of 54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

## AGENDA

1. CALL MEETING TO ORDER
2. CONSENT AGENDA:
  - A. MINUTES AUGUST 19, 2020
  - B. ACCOUNTS PAYABLE AND ONLINE PAYMENTS FOR AUG 2020
  - C. REIMBURSEMENT DISCLOSURES FOR FY 2019/20
3. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA (LIMIT PER PERSON – 5 MINUTES)
4. APPROVAL OF UVGRA AUDITOR SERVICES AGREEMENT
5. BOARD REPORTS ON MEETINGS ATTENDED & UPDATE ON THE UPPER VENTURA RIVER GROUNDWATER AGENCY- BRUCE KUEBLER
6. GENERAL MANAGER'S REPORT ON WATER & DISTRICT STATUS
7. OLD & NEW BUSINESS
8. EXECUTIVE SESSION – A closed session will be held regarding:
  - a. Pending litigation pursuant to Government Code Section 54956.9 (b) (City of Ventura v. VRWD, CPF-14-513875, Friend of the Court filing, Channelkeeper), case update.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-3403 (Govt. Code Section 54954.1 and 54954.2(a)).

**VENTURA RIVER WATER DISTRICT  
MINUTES OF REGULAR MEETING AUGUST 19, 2020**

Directors present via Zoom video and teleconference were: Ed Lee, Jack Curtis, Peggy Wiles, Bruce Kuebler and Nathan Rosser. Also present were: Attorney Lindsey Nielson, General Manager/Board Secretary Bert Rapp and Office Manager Amy Joy Bakken. Public present were: Carl Enson, Jeanne Zolezzi and Perry Van Houten a reporter with the Ojai Valley News.

1. **CALL MEETING TO ORDER-** President Ed Lee gave the ground rules for running the virtual meeting called the meeting to order at 3:00 P.M.
2. **CONSENT AGENDA:**
  - A. **MINUTES JULY 15<sup>TH</sup>, 2020**
  - B. **FINANCIAL REPORTS FOR ONLINE PAYMENTS JULY 2020**

Bruce Kuebler moved for approval of the consent agenda, seconded Peggy Wiles and carried 5-0. (AYES: Jack Curtis, Bruce Kuebler, Ed Lee, Nathan Rosser and Peggy Wiles. NOES: None.)

3. **PUBLIC COMMENT (FOR ITEMS NOT ON THE AGENDA) –** None.
4. **APPROVAL OF UVRGA AUDITOR SERVICES AGREEMENT–**Bert Rapp stated that the Upper Ventura River Groundwater Agency (UVRGA) has changed it's Treasurer from an employee-bookkeeper to contractor-CPA. Therefore, they are now required by the Government Code to have one of the member agencies contract for the annual fiscal audit. Peggy Wiles made some recommendations for the agreement and there was general board discussion regarding the contract and some important suggested changes. This item will be postponed until the next month's Board meeting for further edits and approval. No action was taken on this item.
5. **APPROVAL OF UVRGA DATA SHARING AGREEMENT-** UVRGA is requesting VRWD's customer usage data for specific parcels as they are working to analyze extractions of groundwater from the basin. VRWD is required to provide this information per Government Code 6245.16, however confidentiality is of high importance . Bruce Kuebler added that the parcels selected are those that have a well and along with their connection to VRWD. There was additional conversation about how this data is used and why UVRGA needs it. Peggy Wiles asked if there was a way to provide the usage data without an APN which can be easily tied to an individual. Lindsey Nielson recommended providing the State Well Number only if that was a more confidential way to provide the data. General Manager Bert Rapp recommended that the Board authorize him to sign the Confidentiality Agreement with the Upper Ventura River Groundwater Agency after exploring the option of using the State Well Numbers. Peggy Wiles moved for approval of the recommended action with the caveat of providing the information in the most confidential manner possible, seconded Nathan Rosser and carried 5-0 (AYES: Jack Curtis, Bruce Kuebler, Ed Lee, Nathan Rosser and Peggy Wiles. NOES: None.)
6. **COMMENT ON CASITAS WATER RESOURCES PLAN-** Casitas Municipal Water District (CMWD) has published a draft of its Comprehensive Water Resources Plan and comments are due to Casitas by Monday, August 24<sup>th</sup>. A letter has been prepared by Bruce Kuebler and Bert Rapp with comments to submit. Bert Rapp and Bruce Kuebler reviewed some of the main points and had comments regarding the particulars of the agreement. The District expressed their viewpoints in the letter to CMWD which included the need for more information on the costs of the recommended plan, utilizing local options as much as possible, implementing a stronger conservation rate structure to help with demand, and many other points. General Manager Bert Rapp recommended that the Board review and approve the draft comment letter on the Casitas Comprehensive Water Resource Plan and authorize the Board President to sign the letter. There was some general board discussion regarding the letter. Peggy Wiles moved for approval of the recommended action, seconded Bruce Kuebler and

carried 5-0 (AYES: Jack Curtis, Bruce Kuebler, Ed Lee, Nathan Rosser and Peggy Wiles. NOES: None.)

- 7. SUBMITTAL OF BALDWIN PUMP STATION RELOCATION CONCEPT FOR VCWPD MATILIJA DAM REMOVAL ENVIRONMENTAL DOCUMENT CONSIDERATION-** The removal of the Matilija Dam will raise the river bottom elevation and hence the 100-year flood water elevation. Due to the increased flooding hazards, the Matilija Dam removal project is supporting other local projects to reduce flood impacts caused by the dam removal. The VRWD Baldwin Pump Station will be at increased risk of flood damage because of the dam removal. Bert Rapp discussed the aging out of the system and gave details of the proposed relocation plan. There was some general Board discussion regarding permitting, location, and funding. General Manager Bert Rapp recommended that the Board authorize the General Manager to submit the concept plan for elevating the Baldwin Pump Station out of the flood plain to the Ventura County Watershed Protection District for consideration of mitigation by the Matilija Dam project. Nathan Rosser moved for approval of the recommended action, seconded Jack Curtis and carried 5-0 (AYES: Jack Curtis, Bruce Kuebler, Ed Lee, Nathan Rosser and Peggy Wiles. NOES: None.)
- 8. APPROVAL OF 2 YEAR EXTENSION OF AUDITOR AGREEMENT-** In May of 2017, the District entered into a two-year agreement for audit services with Bartlett, Pringle and Wolf (BPW) with a possible two-year extension. Staff recommends implementing the two-year extension per the Engagement Letter. There was limited discussion regarding the acceptable performance of the BPW thus far. Bruce Kuebler moved for approval of the recommended action, seconded Jack Curtis, carried 5-0 (AYES: Jack Curtis, Bruce Kuebler, Ed Lee, Nathan Rosser and Peggy Wiles. NOES: None).
- 9. GOALS UPDATE FOR AUGUST 2020-** Bert Rapp reviewed the status of the District's goals set in January 2020. Peggy Wiles recommended that Bert Rapp could consider meeting with other General Manager's virtually as in-person meetings have been halted by COVID. Peggy Wiles also volunteered to review the monthly newsletter prior to it being sent out to customers. No action was taken on this item.
- 10. NOMINATION CSDA LAFCo REPRESENTATIVE-**Bert Rapp discussed the LAFCo representative nomination due by September 25, 2020. Jack Curtis recommended nominating Mary Anne Rooney for this position. Jack Curtis gave a summary of why he recommended her, including her knowledge and skill set. Bruce Kuebler moved for approval of the nomination of Mary Anne Rooney, seconded Jack Curtis, and carried 5-0 (AYES: Jack Curtis, Bruce Kuebler, Ed Lee, Nathan Rosser and Peggy Wiles. NOES: None).
- 11. BOARD REPORTS ON MEETINGS ATTENDED & UPDATE ON THE UPPER VENTURA RIVER GROUNDWATER AGENCY (UVRGA)-BRUCE KUEBLER –** Bruce Kuebler discussed the most recent meeting with UVRGA. They discussed a grant for getting funds from the Wildlife Conservation Board, which is a two-part grant. Part of it would help monitoring while developing the GSP and the second part would help to implement the GSP depending on the management actions we come up with. The grant doesn't require matching funds. Brian Bondy estimated \$2.7 million dollars in grant funding. There was some discussion in coming up with a matching grant, recommended at 5%. That cost would be in the out years, such as 2022/23/24 as they start to implement the GSP. In the past, The Wildlife Conservation Board has been very supportive. In terms of the GSP they adopted the goal and had their workshop with very little input from the public. They basically went ahead with adopted it as is except for one change. There was a good discussion about what it means with

depletion of interconnected service water. Basically, it has to show that groundwater pumping is causing a depletion of interconnected surface water. It is a detailed hydrogeological determination that applies to different parts of the river. They approved a contract with Rincon consultants, who work with Stillwater consultants, to do both studies at the same time which is much more efficient. No action was taken on this item.

**12. GENERAL MANAGER'S REPORT ON WATER & DISTRICT STATUS-** The aquifer is currently 4.5 feet above the 30-year average for August 1 at an elevation of 526.7 feet. Well #1 is pumping 962 GPM, down 18 GPM from last month. Well #2, #3, #4 were not online in July. Well #7 is pumping 766 GPM, down 16 GPM from last month. No supplemental water was purchased from Casitas. Sales dollars billed on July 31, 2020 amounted to \$263,705, over budget by \$16,899 for July. Water sold in July 2020 amounted to 38,765 HCF, a decrease of 38% below the 62,374 HCF sold in July 2013. On August 1, Lake Casitas level was at 42.6% of full capacity at elevation of 502.5 feet. The lake has decreased 1% or 1.4 feet and decreased 2,280 AF since last month. No action was taken on this item.

**13. OLD & NEW BUSINESS** – Peggy Wiles asked for an update on the Tico agreement. Bert Rapp indicated that Tico is making good progress at collecting signatures from their 38 shareholders.

**14. EXECUTIVE SESSION-** Ed Lee moved the meeting into executive session at 3:45 pm. Zoom attendees were moved to the waiting room. Ed Lee brought the meeting out of executive session at 4:26 pm. Ed Lee again moved the meeting into executive session at 5:15pm.

**Meeting adjourned at 5:32 pm**

Attested:

\_\_\_\_\_  
Ed Lee, President

\_\_\_\_\_  
Bruce Kuebler, Vice President

### Online A/P Payment Transactions - August 2020

<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
8/3/20	IRS	Federal Payroll Taxes	\$ 7,020.06
8/4/20	EDD	State Payroll Taxes	\$ 1,364.35
8/6/20	CALPERS	Classic	\$ 3,063.34
8/6/20	CALPERS	UAL-Classic	\$ 2,655.10
8/6/20	CALPERS	PEPRA	\$ 724.47
8/6/20	CALPERS	UAL-PEPRA	\$ 148.85
8/7/20	CALPERS	457	\$ 895.23
8/12/20	Mechanics Bank	Monthly Fees	\$ 600.33
8/14/20	ACWA JPIA	August & September Group Health	\$ 17,849.62
8/17/20	IRS	Federal Payroll Taxes	\$ 5,837.49
8/17/20	EDD	State Payroll Taxes	\$ 1,072.05
8/17/20	TIAA	Ricoh Printer Lease	\$ 160.88
8/26/20	CALPERS	Classic	\$ 3,063.34
8/26/20	CALPERS	457	\$ 1,410.55
8/26/20	CALPERS	PEPRA	\$ 724.47
8/26/20	CALPERS	GASB Reporting Fee	\$ 700.00
<b>Total Online A/P Payments</b>			<b>\$ 47,290.13</b>

### Voided Checks

<b>Check Number</b>	<b>Vendor</b>	<b>Reason</b>	<b>Amount</b>
16422	n/a	Add'l stub for chk 16421	\$ -

**Ventura River Water District**  
**AP Check Register (Current by Bank)**  
 Check Dates: 8/1/2020 to 8/31/2020

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
<b>BANK ID: RABOTR - RABOBANK</b>					<b>10004</b>
2915	08/17/20	P	JKAPP	JOE KAPP REAL ESTATE	\$102.33
<b>BANK RABOTR REGISTER TOTAL:</b>					<b>\$102.33</b>
<b>BANK ID: RBOGEN - OPERATING ACCOUNT</b>					<b>10005</b>
16390	08/17/20	P	300	AQUA-FLO SUPPLY	\$120.60
16391	08/17/20	P	330	AT&T	\$520.55
16392	08/17/20	P	345	AT&T MOBILITY	\$342.46
16393	08/17/20	P	750	CASITAS MUNICIPAL WATER DIST	\$8,991.57
16394	08/17/20	P	790	CHASE CARD SERVICES	\$2,332.07
16395	08/17/20	P	1010	COUNTY OF VENTURA	\$303.46
16396	08/17/20	P	1020	COUNTY OF VENTURA	\$170.00
16397	08/17/20	P	10111	DATA PROSE	\$1,091.96
16398	08/17/20	P	1390	FAMCON PIPE & SUPPLY, INC.	\$8,130.62
16399	08/17/20	P	1391	FERGUSON WATERWORKS #1083	\$4,684.34
16400	08/17/20	P	1393	FGL, INC.	\$1,653.00
16401	08/17/20	P	10067	FIREMASTER	\$272.00
16402	08/17/20	P	10109	GENERAL PUMP COMPANY	\$70,504.00
16403	08/17/20	P	10134	HERUM CRABTREE SUNTAG	\$3,409.35
16404	08/17/20	P	1730	KELLY CLEANING & SUPPLIES	\$250.00
16405	08/17/20	P	10050	MATILJA PURE WATER SYSTEMS	\$18.00
16406	08/17/20	P	1950	MEINERS OAKS HARDWARE	\$24.64
16407	08/17/20	P	2025	MITEC SOLUTIONS LLC	\$598.73
16408	08/17/20	P	2200	OILFIELD ELECTRIC & MOTOR	\$5,579.20
16409	08/17/20	P	2450	OJAI VALLEY NEWS	\$80.00
16410	08/17/20	P	2400	OJAI VALLEY SANITARY DISTRICT	\$117.28
16411	08/17/20	P	3175	SDRMA	\$23,801.60
16412	08/17/20	P	3550	UNDERGROUND SERVICE ALERT	\$83.02
16413	08/17/20	P	3555	UNIVAR USA INC	\$1,191.52
16414	08/17/20	P	3575	USA BLUE BOOK	\$1,717.51
16415	08/17/20	P	10123	ZACHARIAS HUNT	\$1,666.66
16416	08/31/20	P	10094	BADGER METER	\$4,411.63
16417	08/31/20	P	10105	CITIES DIGITAL	\$100.91
16418	08/31/20	P	1000	CONTINENTAL UTILITY SOLUTIONS	\$220.00
16419	08/31/20	P	1391	FERGUSON WATERWORKS #1083	\$4,689.41
16420	08/31/20	P	1393	FGL, INC.	\$538.00
16421	08/31/20	P	1410	FRANK'S INC.	\$15,043.33
16422	08/31/20	V 8/31/20	1410		
16423	08/31/20	P	1950	MEINERS OAKS HARDWARE	\$174.46
16424	08/31/20	P	2025	MITEC SOLUTIONS LLC	\$14,345.38
16425	08/31/20	P	2060	MOVE N' LUBE	\$233.33
16426	08/31/20	P	3175	SDRMA	\$685.20
<b>BANK RBOGEN REGISTER TOTAL:</b>					<b>\$178,095.79</b>
<b>GRAND TOTAL :</b>					<b>\$178,198.12</b>

\* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application ; "E" - EFT  
 \*\* Denotes broken check sequence.

**VENTURA RIVER WATER DISTRICT  
EMPLOYEE REIMBURSEMENTS FY20**

<b>Employee Name</b>	<b>Date</b>	<b>Amount</b>	<b>Description</b>
Bert Rapp	5/15/2020	\$ 200.00	Tesla battery purchase
Martin Joe Zuniga	6/15/2020	\$ 27.14	457 Loan refund
<b>Total EE Reimbursements</b>		<b>\$ 227.14</b>	

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## VENTURA RIVER WATER DISTRICT

**DATE:** September 16, 2020  
**TO:** Board of Directors  
**FROM:** Bert J. Rapp, P.E. General Manager  
**SUBJECT:** APPROVAL OF UVGRA AUDITOR SERVICES AGREEMENT

### **SUMMARY**

At the August 19<sup>th</sup> Meeting the Board reviewed an agreement with the Upper Ventura River Groundwater Agency (UVRGA) to contract for auditor services. The Board requested edits to the agreement and they have been made and approved by the Upper Ventura River Groundwater Agency.

### **RECOMMENDED ACTIONS**

The General Manager recommends that the Board take the following actions:

1. Approve the attached draft Agreement for providing audit services to the Upper Ventura River Groundwater Agency and authorize the Board President to sign the agreement.
2. Authorize the General Manager to sign the audit agreement with Bartlett Pringle and Wolf, LLP to conduct audit services for UVRGA.
3. Approve Budget Transfer #1 in the amount of \$12,000 to cover the reimbursable expense of providing the audit for UVRGA.

### **ANALYSIS**

Follow up from August 19<sup>th</sup> meeting: The edits made to the Audit Services agreement are shown tracked in red.

Section 2.3: text was added to indicate UVRGA was responsible for the accuracy of their reports. Along with an explanation of the language in the Auditors standard engagement letter clarifying the "you" applies to UVRGA. This approach was perceived as better than having the auditor change their standard engagement letter with each future contract.

Section 2.4: The Board asked to change the 45 days in section 2.4 for payments to 30 days but this would not work for UVRGA so it was not changed.

**BACKGROUND**

The Upper Ventura River Groundwater Agency needs one of the member agencies to contract with an auditor to conduct the annual audit. The Upper Ventura River Groundwater Agency uses Bartlett Pringle and Wolf (BP&W) to conduct their audit. The Ventura River Water District also uses BP&W to conduct our audit.

The Ventura River Water District can assist the Upper Ventura River Groundwater Agency by contracting with the auditor. The attached agreement calls for the VRWD to be reimbursed for staff time and auditor costs.

The Ventura River Water District would be responsible for selecting the auditor so in future years when VRWD is requesting proposals we would get cost proposals to audit both agencies. This may lead to a lower auditing cost for VRWD because of the larger scope of work and contract.

The UVRGA has the right to approve the cost of the audit prior to VRWD awarding a contract to an auditor.

**FISCAL SUMMARY**

No negative fiscal impact is anticipated associated with the contract for audit services for UVRGA.

Budget Transfer #1 recognizes the additional \$12,000 for the reimbursable expense of conducting the audit for UVRGA.

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

E. Lee \_\_\_\_\_ B. Kuebler \_\_\_\_\_ N. Rosser \_\_\_\_\_ J. Curtis \_\_\_\_\_ P. Wiles \_\_\_\_\_

**FISCAL AUDIT SERVICES AGREEMENT**  
**BY AND BETWEEN**  
**UPPER VENTURA RIVER GROUNDWATER AGENCY**  
**AND**  
**VENTURA RIVER WATER DISTRICT**

This Fiscal Audit Services Agreement (“Agreement”) is made and entered into this 19<sup>th</sup> day of August, 2020 (“Effective Date”), by and between Upper Ventura River Groundwater Agency ("UVRGA") and Ventura River Water District (VRWD). UVRGA and VRWD are sometimes individually referred to herein as "Party" and collectively as "Parties."

**1. RECITALS.**

- A. Whereas, pursuant to the Joint Exercise of Powers Act of 2000, UVRGA was created by and among Casitas Municipal Water District, City of San Buenaventura, County of Ventura, Meiners Oaks Water District, and VRWD, for the purpose of establishing a groundwater sustainability agency for the Upper Ventura River Groundwater Basin; and,
- B. Whereas, VRWD is a county waterworks district formed under Division 12 of the California Water Code and supplies potable water to Casitas Springs, Live Oak Acres, Los Encinos, Oak View and Mira Monte areas of the Ojai Valley and a portion of the City of Ojai; and,
- C. Whereas, VRWD is a Member of the Joint Exercise of Powers Agreement (“JPA”) for UVRGA; and,
- D. Whereas, Government Code § 6505.5 requires the auditor of one of the contracting parties or of a county in which one of the contracting parties is located to be designated as auditor of the JPA agency when a certified public accountant has been designated as treasurer of the JPA agency; and,
- E. Whereas UVRGA designated Carrie Troup, a Certified Public Accountant, as its Treasurer via minute order on January 24, 2020; and,
- F. Whereas UVRGA now desires to designate VRWD to contract with an as its auditor to perform audit services for the fiscal year 2019-2020.

NOW THEREFORE, for valuable consideration the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

## 2. TERMS.

**2.1 Incorporation of Recitals.** The Recitals are hereby incorporated and made a part of the Agreement as if set forth herein.

**2.2 Responsibilities of VRWD.** VRWD shall perform an audit of UVRGA's financial statements and complete the State Controller's Report for fiscal year 2019-2020 (July 1, 2019 through June 30, 2020) within the applicable statutorily required timeframes ("Audit Services"). The Audit Services shall be performed by a qualified auditor of VRWD's choice, except that VRWD must obtain UVRGA's approval of estimated fees prior to VRWD's initiation of the Audit Services.

**2.3 Responsibilities of UVRGA.** UVRGA is responsible for the accuracy of its reports shall make a good faith effort to comply with all reasonable requests made by VRWD and auditor necessary for timely completion of the Audit Services. The audit services agreement that VRWD will enter into to conduct the audit of UVRGA will refer to "you" with regard to providing documents, letters from attorneys, completing reports etc. Such references to "you" in the audit services agreement shall apply to UVRGA when applicable. UVRGA shall accept the completed audit and submit to the appropriate agencies, as required by law.

**2.4 Reimbursement.** UVRGA shall reimburse VRWD for all reasonable costs for the performance of its obligations under this Agreement, including auditor fees and VRWD staff labor to contract for and manage the audit. VRWD shall invoice UVRGA on a schedule of its choosing. UVRGA shall pay invoices within forty-five (45) days of the date of the invoice. A late charge at the rate of one and one-half percent (1½%) per month, or the highest rate allowed by applicable law, whichever is lowest, will be added to all amounts outstanding after said forty-five (45) days.

## 2.5 General Provisions.

2.5.1 **Term.** The term of this Agreement shall be from August 13, 2020 to June 30, 2023 ("Term"). No later than one (1) month prior to the expiration of this Agreement, the Parties may, by mutual, written consent, extend the term of this Agreement.

2.5.2 **Delivery of Notices.** All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

UVRGA: Upper Ventura River Groundwater  
202 W. El Roblar Dr.  
Ojai, CA 93023  
ATTN: Executive Director  
Email: BBondy@UVRGroundwater.org

VRWD: Ventura River Water District  
409 Old Baldwin Road  
Ojai, CA 93023  
ATTN: General Manager  
Email: Bert@VenturaRiverWD.com

Such notice shall be deemed made when personally delivered or, if mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

2.5.3 Indemnification. To the fullest extent permitted by law, each Party shall indemnify, defend and hold the other party, its directors, officials, officers, employees, volunteers and agents harmless from any and all third party claims, demands, liens, liability, losses, lawsuits and costs, including reasonable attorneys' fees and costs, including expert witness costs, property damage and any other damages of any sort whatsoever (collectively, "Claims") that may in any way arise from or in connection with the performance of its obligations under this agreement. The indemnifying party shall not be liable for any special, incidental or consequential damages related to Claims, such as loss of use, loss of profits or revenue, or other similar claims whether based in contract or tort, including negligence or strict liability. This indemnity shall not apply to any claims brought by a Party for default of this Agreement, or for claims brought by a Party or any third party where the underlying injury or damages is finally determined by a court of competent jurisdiction to arise solely from the gross negligence or willful misconduct of the indemnified party. This Section shall survive the expiration or termination of this Agreement.

2.5.4. Right of Termination. UVRGA or VRWD may terminate this Agreement on 30 days' written notice, with or without cause. In the event of termination of this Agreement, all documents prepared by VRWD in its performance of this Agreement shall be delivered to UVRGA within ten (10) days of the delivery of the termination notice to VRWD. Any use of uncompleted documents without specific written authorization from VWRD shall be at UVRGA's sole risk and without liability or legal expense to VWRD.

2.5.5 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements.

2.5.6 Governing Law and Venue. This Agreement shall be governed by the laws of the State of California. Venue shall be in Ventura County.

2.5.7 Time of Essence. Time is of the essence for each and every provision of this Agreement.

2.5.8 Assignment or Transfer. Neither Party shall assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the other Party. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

2.5.9 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to UVRGA and VRWD include all respective elected and appointed officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

2.5.10 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

2.5.11 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

2.5.12 No Third-Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

2.5.13 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

2.5.14 Attorneys' Fees. If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorneys' fees and all other costs of such action.

2.5.15 Authority to Enter Agreement. Each Party has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

2.5.16 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

IN WITNESS THEREOF, the Parties have executed this Agreement by their duly authorized representatives as of the date first shown on first page.

**"UVRGA":**  
**UPPER VENTURA RIVER**  
**GROUNDWATER AGENCY**

**"VRWD":**  
**VENTURA RIVER WATER DISTRICT**

By: \_\_\_\_\_  
Bryan Bondy, Executive Director

By: \_\_\_\_\_  
Ed Lee, President

ATTEST:

By: \_\_\_\_\_  
Clerk of the Board

By: \_\_\_\_\_  
Bert J. Rapp, Secretary

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Keith Lemieux , Agency Counsel

By: \_\_\_\_\_  
Lindsay Nielsen, Agency Counsel

VENTURA RIVER WATER DISTRICT  
**BUDGET TRANSFER #1**  
 August 19, 2020  
**Contracting for UVRGA Audit**  
**FY 2020/21**

IT IS HEREBY REQUESTED TO TRANSFER:

<b>FROM:</b>			<b>Comments</b>
	Operating Reserves	\$12,000	Current balance = \$140,000 - \$12,000 = \$128,000

TO:

60024	Professional Services (Audit, Engr. Drafting)	\$12,000	Contract for Audit services for UVRGA and be reimbursed, no net cost to VRWD
	Total	\$12,000	





August 11, 2020

Bert J. Rapp  
Ventura River Water District  
409 Old Baldwin Road  
Ojai, CA 93023

Dear Bert:

Bartlett, Pringle & Wolf, LLP ("BPW") appreciates the opportunity to work with you. To minimize the possibility of a misunderstanding between us, we are setting forth pertinent information about the services we will perform for you. This letter is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide.

#### **Audit Services**

As requested by Upper Ventura River Groundwater Agency and pursuant to the Fiscal Audit Services Agreement By and Between Upper Ventura River Groundwater Agency and Ventura River Water District dated August 19<sup>th</sup> 2020, the Ventura River Water District has engaged us to audit the Upper Ventura River Groundwater Agency. We will audit the financial statements of Upper Ventura River Groundwater Agency (the Agency) as of and for the years ended June 30, 2020 and 2021, which comprise the statement of net position and related statements of revenue, expenses and changes in net position, and cash flows for the years then ended, and the related notes to the financial statements.

Accounting standards generally accepted in the United States of America call for certain required supplementary information (RSI) to accompany the basic financial statements. The Governmental Accounting Standards Board also considers this information a necessary part of financial reporting as it provides perspective to the basic financial statements. Therefore, as part of this engagement, we will apply limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will primarily consist of inquiries of management regarding their methods of measurement and presentation. However, we will not express an opinion or provide any assurance on this RSI as our limited procedures do not provide us with sufficient evidence to do so under our professional standards. Consequently, the financial statements we present to you will include the following required RSI that will not be audited and, as such, our report will disclaim an opinion on this RSI:

- Management's Discussion and Analysis

The statement we present to you will include the following additional information that will be subject to the auditing procedures applied in our audit of the basic financial statements and for which we will render an opinion:

- Statement of Net Position
- Statement of Revenues, Expenses and Changes in Net Position
- Statement of Cash Flows

Our engagement will also include the preparation of the annual Special District Report to the State Controller for the years ended June 30, 2020 and 2021.

### **Objective**

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the additional supplementary information referred to above when considered in relation to the financial statements taken as a whole.

Our audits will be conducted in accordance with GAAS and the Minimum Audit Requirements of the State Controller's Office. Our professional standards as defined by GAAS require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement and are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America.

### **Audit Procedures**

Our audits will involve performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements and will include tests of the accounting records of the Agency and other procedures we consider necessary. The procedures we determine necessary will depend on our professional judgment as auditors and will be based, in part, on our assessment of the risks of material misstatement of the financial statements, whether from errors, fraudulent financial reporting, misappropriations of assets, or violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. An audit also includes evaluating the appropriateness of accounting policies used, and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If we deem it appropriate, our procedures will also include tests of documentary evidence supporting the transactions recorded in the accounts, may include tests of the physical existence of inventories, and will include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals and third parties (e.g., creditors or financial institutions). As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of each audit, we will also request certain written representations from you

about the financial statements and related matters. These representations will include acknowledging our assistance with the preparation of your financial statements, the supplementary information, and notes accompanying these documents, and that you have reviewed and approved these documents, approved their release, and that you have accepted responsibility for them.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk exists that some material misstatements may not be detected by our firm, even though our audits are properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors that come to our attention, and we will inform you, or the appropriate level of management, of any fraudulent financial reporting or misappropriation of assets that comes to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

In making our risk assessments, we will consider internal controls relevant to the preparation and fair presentation of the Agency's financial statements in order to design audit procedures that are appropriate in the circumstances. However, our audit procedures are not designed for the purpose of expressing an opinion on the effectiveness of your internal control. In accordance with our professional standards, we will communicate in writing to the appropriate level of management and those charged with governance matters concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audits.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will also perform tests of the Agency's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audits will not be to provide an opinion on overall compliance and we will not express such an opinion. Management maintains the responsibility for identifying and ensuring that the Agency complies with applicable laws, regulations, contracts, and other agreements.

As this engagement is not designed to be a fraud audit, management understands and accepts the inherent limitations of the audit services described in this agreement.

Our responsibility as auditors is, of course, limited to the period covered by our audits and does not extend to any other periods.

Danna D. McGrew is the engagement partner for the audit services specified in this letter. Her responsibilities include supervising Bartlett, Pringle & Wolf, LLP's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

### **Responsibilities of Management and Those Charged with Governance**

As part of our engagement, we may advise you about appropriate accounting principles and their application; however, the management of the Agency acknowledges and understands that the final responsibility for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America remains with you. This responsibility includes the financial statements, all accompanying information, and the representations that accompany them. As such, the management of the Agency is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. Other management responsibilities include maintaining adequate records, selecting and applying accounting principles, and safeguarding assets.

Management is also responsible for the preparation and fair presentation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). You agree that you will confirm your understanding of your responsibilities with respect to the supplementary information in your representation letter. You further agree to include our report on the supplementary information in any document that contains and indicates that we have reported on such supplementary information. In addition, you also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon.

By your signature below, you also acknowledge that the management of the Agency is responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements, and all accompanying information, that are free from material misstatement, whether due to fraud or error. This responsibility includes the fair presentation in the financial statements of the respective financial position of the Agency and the respective changes in financial position and where applicable, cash flows, in conformity with accounting principles generally accepted in the United States of America. In addition, management is also responsible for having appropriate programs and controls in place to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the organization that involves management, employees who have significant roles in internal control, regulators, and others where fraud could have a material impact on the financial statements. The management of the Agency is also responsible for informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Agency received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the Agency complies with applicable laws and regulations and for taking timely and appropriate actions to remedy any fraud, illegal acts, or violations of contracts and agreements. You agree that you will confirm your understanding of your responsibilities as defined in this letter to us in your representation letter.

Management's responsibilities also include designating qualified individuals with suitable skill, knowledge, and/or experience to be responsible and accountable for overseeing financial statement preparation and any other non-attest services we perform as part of this engagement, as well as evaluating the adequacy and results of those services and accepting responsibility for them.

You further acknowledge and understand that management is responsible for providing us with access to all information management is aware of that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters; for the accuracy and completeness of the information that is provided to us; and for informing us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements. This responsibility also includes providing us with any additional information that we may request from management for the purpose of each audit; as well as allowing us unrestricted access to individuals within the organization from whom we may determine it necessary to obtain audit evidence, including access to your designated employees who will type all confirmations we request.

The Agency agrees that it will not include our reports, or otherwise make reference to us, in any public or private securities offering without first obtaining our permission. Any such request is also a matter for which separate arrangements will be necessary. After obtaining our permission, the Agency also agrees to provide us with printer's proofs or master of such offering documents for our review and approval before printing and with a copy of the final reproduced material for our approval before it is distributed. In the event our auditor/client relationship has been terminated when the Agency seeks our permission, we will be under no obligation to grant such permission or approval.

### **Written Report**

We expect to issue a written report upon completion of each audit of the Agency's financial statements. Our report will be addressed to the board of directors of the Agency. We cannot provide assurance that an unmodified opinion will be expressed on the financial statements. Circumstances may arise in which it is necessary for us to modify our opinion, add emphasis-of-matter or other-matter paragraphs, decline to express an opinion or withdraw from the engagement.

### **Information Security**

Bartlett, Pringle & Wolf, LLP is committed to the safe and confidential treatment of the Agency's proprietary information. Bartlett, Pringle & Wolf, LLP is required to maintain the confidential treatment of client information in accordance with relevant industry professional standards which govern the provision of services described herein. The Agency agrees that it will not provide Bartlett, Pringle & Wolf, LLP with any unencrypted electronic confidential or proprietary information, and the parties agree to utilize commercially reasonable measures to maintain the confidentiality of the Agency's information, including the use of collaborate sites to ensure the safe transfer of data between the parties.

In connection with this engagement, we may communicate with you or others via email transmission. We take reasonable measures to secure your confidential information in our email transmissions, including password protecting confidential documents. However, as email can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom it is directed and only to such parties, we cannot guarantee or warrant that email from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure or communication of email transmissions, or for the unauthorized use or failed delivery of email transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of sales or anticipated profits, or disclosure or communication of confidential or proprietary information.

From time to time and depending upon the circumstances, we may use third-party service providers to assist us in providing professional services to you. In such circumstances, it may be necessary for us to disclose confidential client information to them. We enter into confidentiality agreements with all third-party service providers and we are satisfied that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others.

### **Electronic Signatures and Counterparts**

Each party hereto agrees that any electronic signature of a party to this agreement or any electronic signature to a document contemplated hereby (including any representation letter) is intended to authenticate such writing and shall be as valid, and have the same force and effect, as a manual signature. Any such electronically signed document shall be deemed (i) to be "written" or "in writing," (ii) to have been signed and (iii) to constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files. Each party hereto also agrees that electronic delivery of a signature to any such document (via email or otherwise) shall be as effective as manual delivery of a manual signature. For purposes hereof, "electronic signature" includes, but is not limited to, (i) a scanned copy (as a "pdf" (portable document format) or other replicating image) of a manual ink signature, (ii) an electronic copy of a traditional signature affixed to a document, (iii) a signature incorporated into a document utilizing touchscreen capabilities or (iv) a digital signature. This agreement may be executed in one or more counterparts, each of which shall be considered an original instrument, but all of which shall be considered one and the same agreement. Paper copies or "printouts," of such documents if introduced as evidence in any judicial, arbitral, mediation or administrative proceeding, will be admissible as between the parties to the same extent and under the same conditions as other original business records created and maintained in documentary form. Neither party shall contest the admissibility of true and accurate copies of electronically signed documents on the basis of the best evidence rule or as not satisfying the business records exception to the hearsay rule.

### **Other Matters**

In accordance with the terms and conditions of this agreement, Upper Ventura River Groundwater Agency shall be responsible for the accuracy and completeness of all data, information and representations provided to us for purposes of this engagement. Because of the importance of oral and written management representations to the effective performance of our services, Upper Ventura River Groundwater Agency releases and indemnifies our firm and its personnel from any and all claims, liabilities, cost and expenses attributable to any misrepresentation by management and its representatives.

Our fees for these services will be based on the actual time spent at our standard hourly rates, plus travel and other out-of-pocket costs, such as report production, typing, and postage. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Billings become delinquent if not paid within 30 days of the invoice date. If billings are past due in excess of 90 days, at our election, we may stop all work until your account is brought current, or withdraw from this engagement. The Agency acknowledges and agrees that we are not required to continue work in the event of the Agency's failure to pay on a timely basis for services rendered as required by this engagement letter. The Agency further acknowledges and agrees that in the event we stop work or withdraw from this engagement as a result of the Agency's failure to pay on a timely basis for services rendered as required by this engagement letter, we shall not be liable for any damages that occur as a result of our ceasing to render services. Our fees for the 2020 and 2021 audits will be approximately \$12,500 and \$13,000, respectively. That estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. Accounting consulting will be billed at our hourly rates. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

When an engagement has been suspended at the request of management or those charged with governance and work on that engagement has not recommenced within 120 days of the request to suspend our work, Bartlett, Pringle & Wolf, LLP may, at its sole discretion, terminate this arrangement letter without further obligation to the Agency. Resumption of audit work following termination may be subject to our client acceptance procedures and, if resumed, will necessitate additional procedures not contemplated in this arrangement letter. Accordingly, the scope, timing and fee arrangement discussed in this arrangement letter will no longer apply. In order for Bartlett, Pringle & Wolf, LLP to recommence work, a new arrangement letter would need to be mutually agreed upon and executed.

Professional standards require us to be independent with respect to the Agency. Any discussions with our personnel regarding employment could pose a threat to our independence. Therefore, you agree to inform the engagement partner before having any such discussions so that we can implement appropriate safeguards to maintain our independence.

It is our policy to keep records related to this engagement for seven years. However, Bartlett, Pringle & Wolf, LLP does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by government or regulatory agencies.

By your signature below, you acknowledge and agree that upon the expiration of the seven-year period, Bartlett, Pringle & Wolf, LLP shall be free to destroy our records related to this engagement.

Should any litigation or adverse action (such as audits by outside organizations and/or threatened litigation, etc.), by third parties arise against the Agency or its officers subsequent to this engagement, which results in the subpoena of documents from Bartlett, Pringle & Wolf, LLP and/or requires additional assistance from us to provide information, depositions or testimony, the Agency hereby agrees to compensate Bartlett, Pringle & Wolf, LLP (at our standard hourly rates then in effect) for additional time charges and other costs (copies, travel, etc.), and to indemnify us for any attorney's fees to represent Bartlett, Pringle & Wolf, LLP.

In addition, you further agree that in the event our firm or any of its employees or agents is called as a witness or requested to provide any information whether oral, written, or electronic in any judicial, quasi-judicial, or administrative hearing or trial regarding information or communications that you have provided to this firm, or any documents and workpapers prepared by Bartlett, Pringle & Wolf, LLP in accordance with the terms of this agreement, you agree to pay any and all reasonable expenses, including fees and costs for our time at the rates specified in our engagement letter, as well as any legal or other fees that we incur as a result of such appearance or production of documents.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its applicable rules for resolving professional accounting and related services disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the applicable rules for resolving professional accounting and related services disputes of the American Arbitration Association, except that under all circumstances the arbitrator must follow the laws of California. Such arbitration shall be binding and final. In agreeing to arbitration, we both acknowledge that, in the event of a dispute over fees charged by the accountant, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution. The prevailing party shall be entitled to an award of reasonable attorneys' fees and costs incurred in connection with the arbitration of the dispute in an amount to be determined by the arbitrator.



Ventura River Water District

August 11, 2020

Page 9

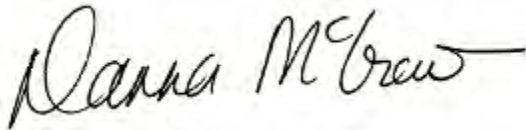
If any term or provision of this arrangement letter is determined to be invalid or unenforceable, such term or provision will be deemed stricken and all other terms and provisions will remain in full force and effect.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign this letter and return it to us in the enclosed self-addressed envelope.

Very truly yours,

**BARTLETT, PRINGLE & WOLF, LLP**

*Certified Public Accountants and Consultants*

A handwritten signature in black ink that reads "Danna McGrew". The signature is written in a cursive style with a long horizontal flourish at the end.

Danna D. McGrew

Partner

DDM/jf

Enclosures

Approved:

---

Signature

# VENTURA RIVER WATER DISTRICT

**DATE:** September 16, 2020  
**TO:** Directors  
**FROM:** Bert J. Rapp, P.E. General Manager  
**SUBJECT:** WATER AND DISTRICT UPDATE

## Wells & Production

The static aquifer level at Well #2 on September 1, 2020 was at elevation 522.8, the level dropped 4.5 feet since the first of last month. The aquifer is 6.9 feet above the 30 year average for September 1<sup>st</sup>.

Well #1 is pumping 974 gpm down 8 gpm from last month. Well #7 is pumping 746 gpm down 20 gpm from last month. Wells #2, #3, #4 & #6 were not on line in August. On the maximum days of the year, September 5<sup>th</sup> and 6<sup>th</sup>, when temperatures reached 114 degrees, the wells were pumping at 60% of capacity.

## Supplemental Water from Casitas

No supplemental water was purchased from Casitas.

## Usage

Sales dollars billed on August 31, 2020 amounted to \$279,307, \$19,045 over budget for August. Last year we billed \$271,352 during the same period. Water sold in August 2020 amounted to 41,752 HCF, a decrease of 33% below the 62,509 HCF sold in August 2013.

Charts are enclosed to depict the ground water status and water usage. On September 4, 2020, Lake Casitas level was 41.7% of full capacity at elevation 501.1, with storage of 99,207 101,451 AF. The lake has decreased 1.1% or 1.4 feet and decreased 2,244 AF since last month.

ET adjustment: The customer water budgets were unchanged for August.

**Electronic Billing** The number of customers using Auto-Payment and Online Payments increased from 894 to 1,017. Soon customers will be able to make credit card payments through a phone robot when the new billing system upgrade is complete. This will further increase the number of monthly payments made with no staff time to process the individual payments.

## Customer Complaint Log

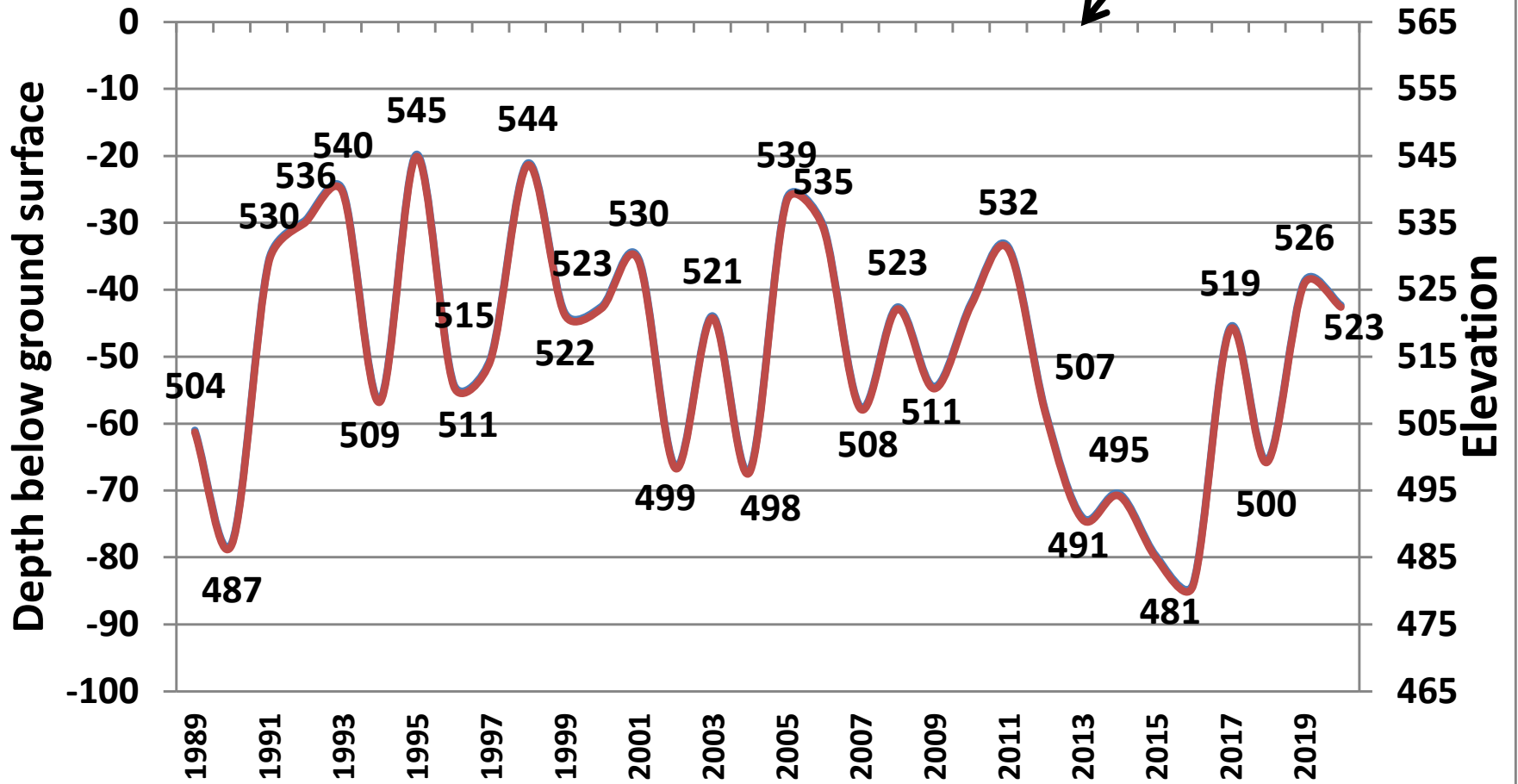
There were no Customer Complaints in August.

## Activities

Batteries for pump Stations: The Baldwin and Parker Tesla Battery Grant applications have been approved by Southern California Edison. If approved by the California PUC we will receive the grants and the batteries!!!

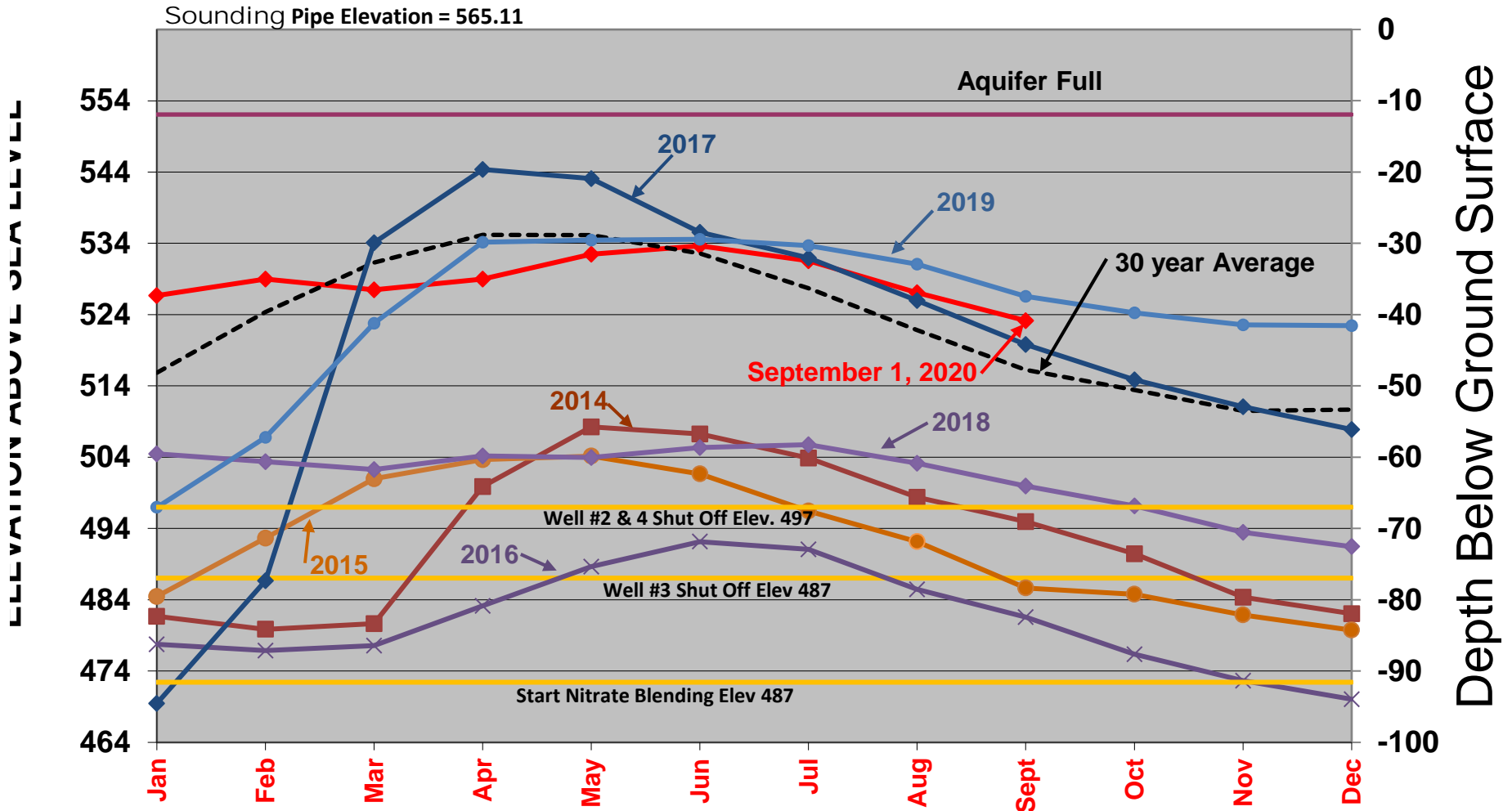
# DEPTH TO GROUND WATER IN WELL #2 ON THE FIRST OF SEPTEMBER

Sounding Point  
Elev 565.11  
Ground Elev 561



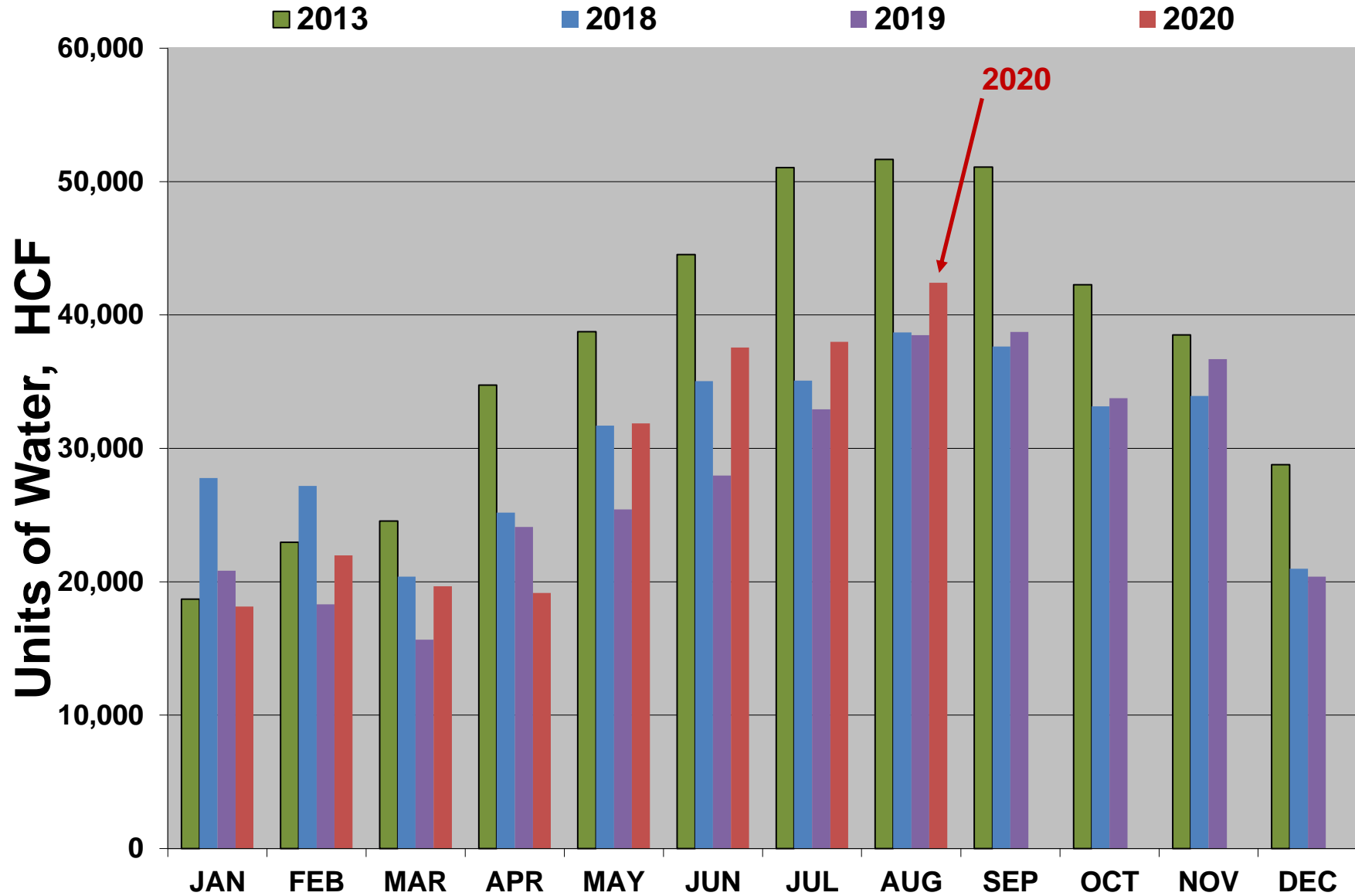
## AQUIFER LEVEL BELOW REFERENCE VRWD WELL # 2 FIRST DAY OF THE MONTH

- ◆ 2020
- 2014
- ◆ 2018
- 30 Yr AVG
- 2015
- Nitrate Blending
- Aquifer Full
- × 2016
- Well #3 Shut Off
- ◆ 2017
- Well #2 & #4 Shut Off

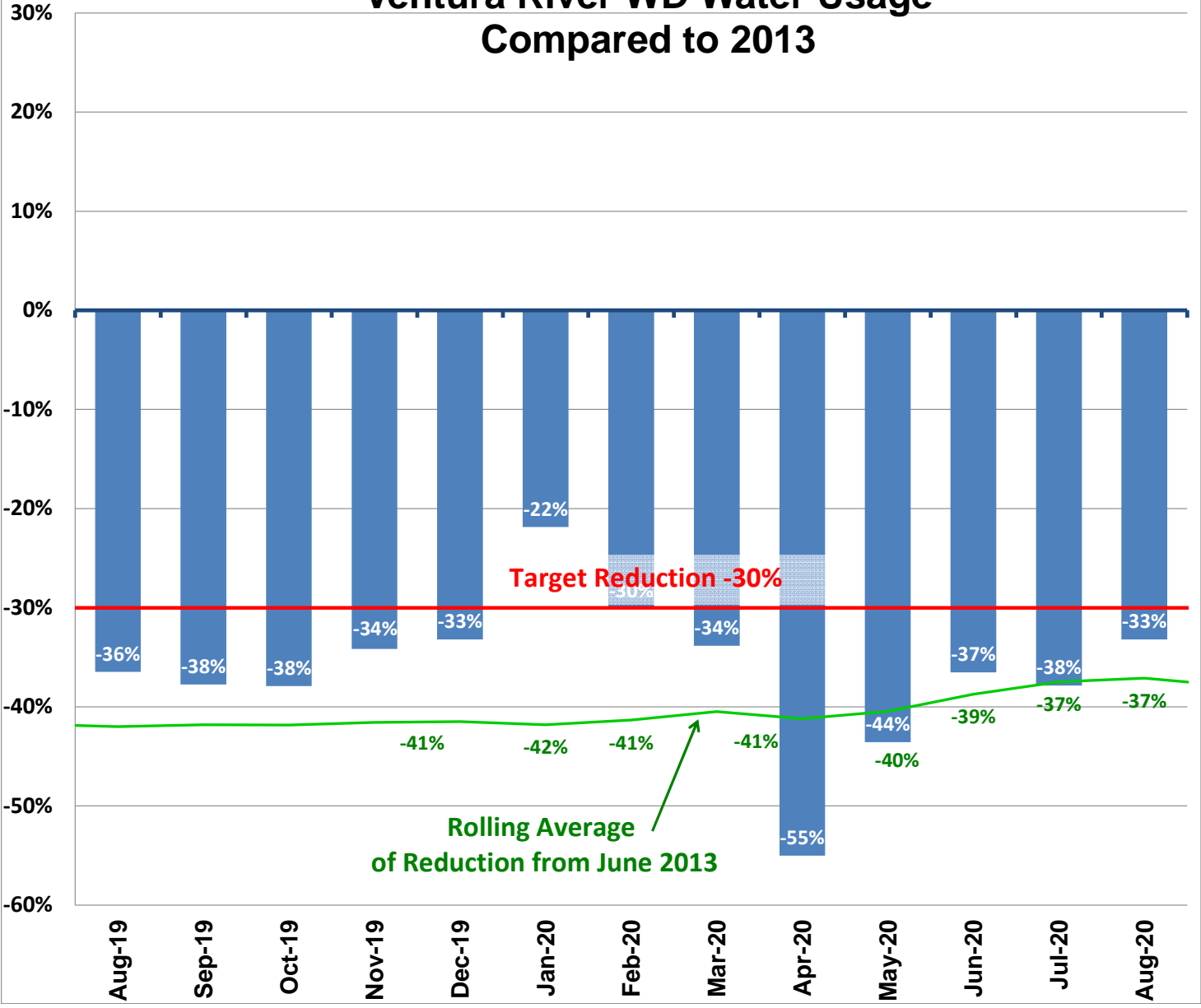


## WATER LEVEL HYDROGRAPH

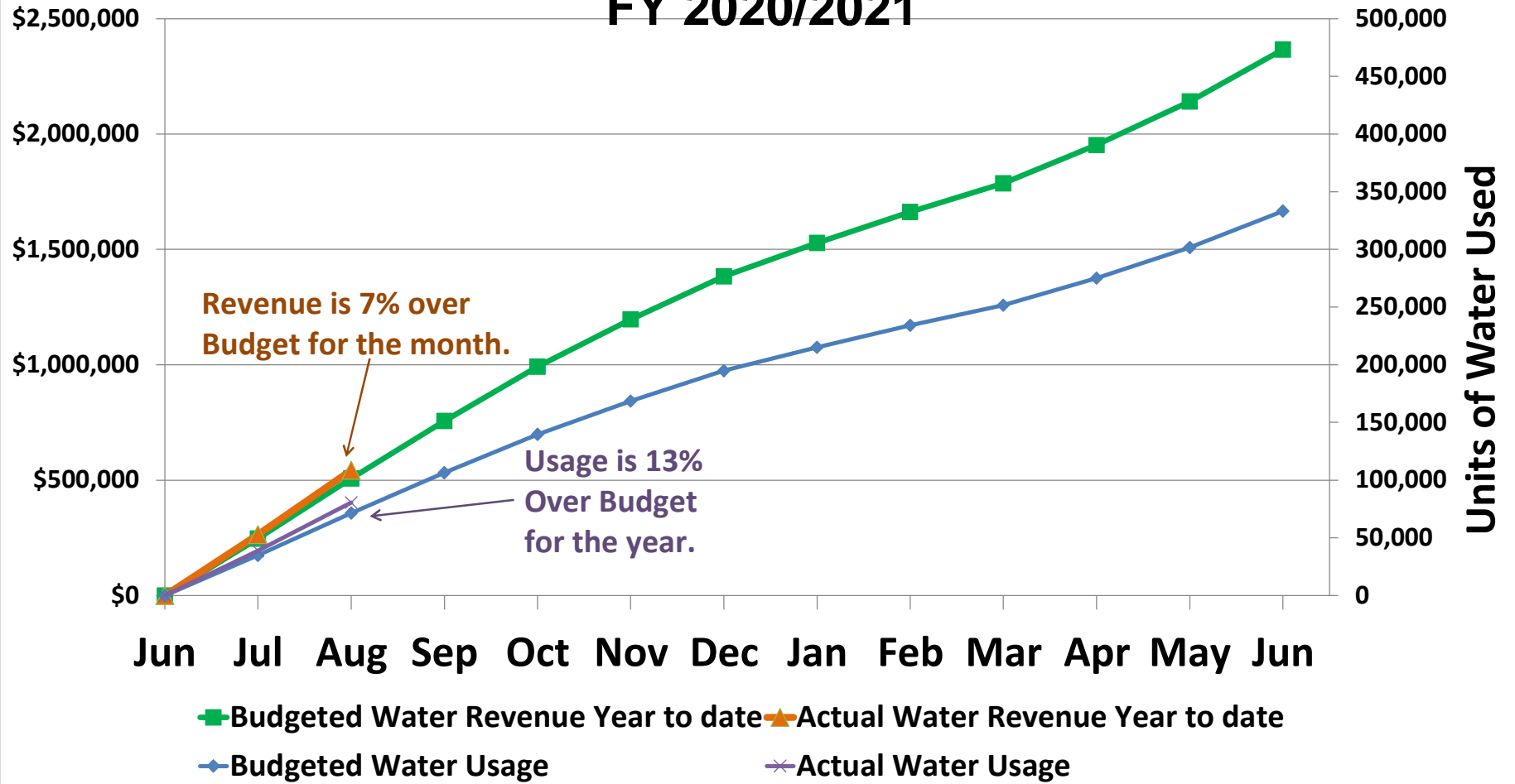
# VRWD WELL SERVICE AREA WELL WATER PLUS SUPPLEMENTAL CASITAS WATER



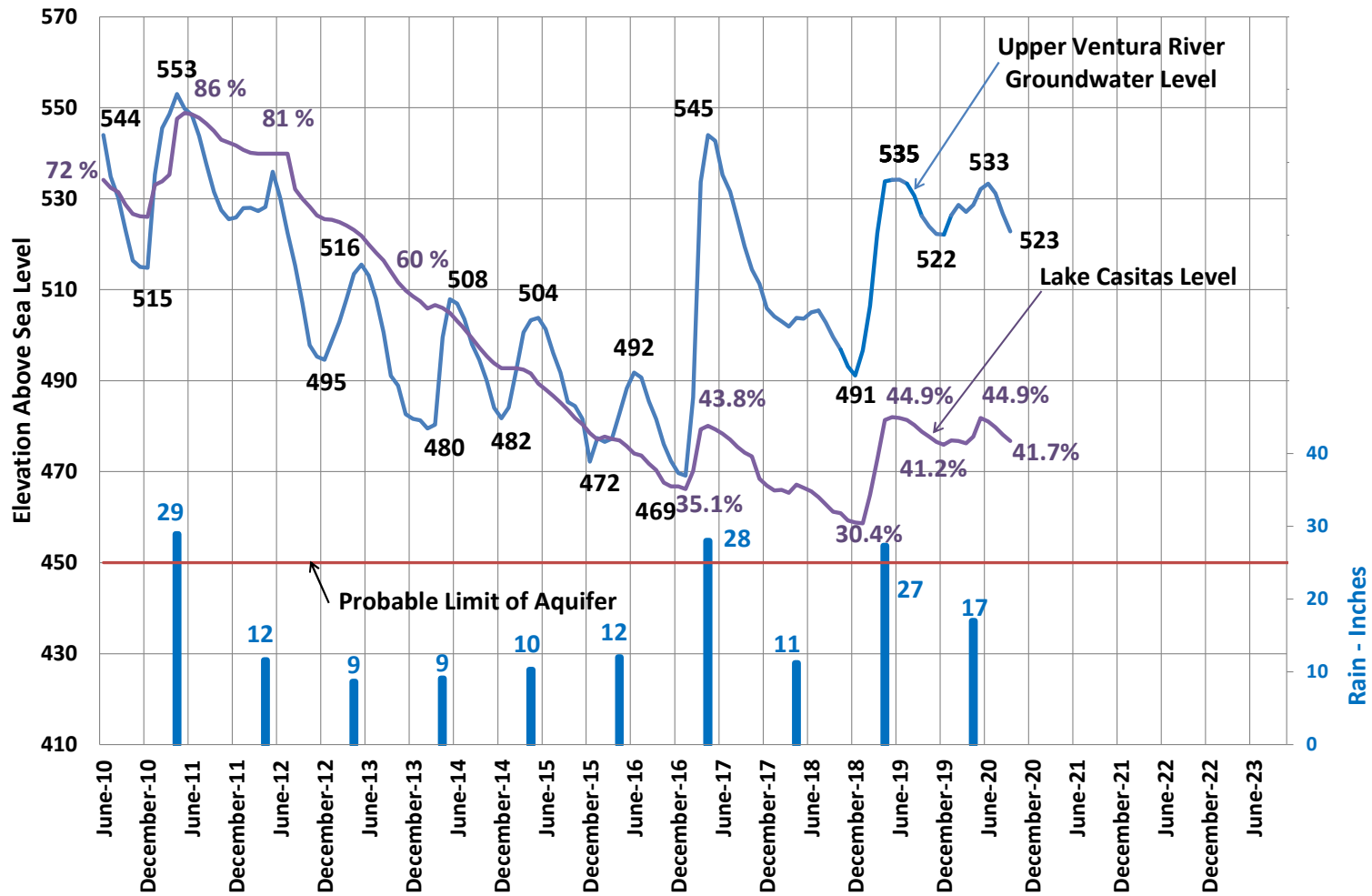
### Chart 7 Ventura River WD Water Usage Compared to 2013



## Chart 8 Water Revenues & Usage FY 2020/2021



## VENTURA RIVER UPPER BASIN & LAKE CASITAS LEVELS September 1, 2020



**Chart 9**