

**VENTURA RIVER WATER DISTRICT
MINUTES OF REGULAR MEETING OCTOBER 21, 2020**

Directors present via Zoom video and teleconference were: Ed Lee, Jack Curtis, Peggy Wiles, Bruce Kuebler and Nathan Rosser. Also present were: Attorney Lindsey Nielson, General Manager/Board Secretary Bert Rapp and Office Manager Amy Joy Bakken. Public present were: Harrison Sternberg of Time Value Investments (TVI) and Jeanne Zolezzi of Herum/Crabtree/Suntag.

1. CALL MEETING TO ORDER- President Ed Lee called the meeting to order at 3:00 P.M.

2. CONSENT AGENDA:

- A. MINUTES SEPTEMBER 16, 2020 and SEPTEMBER 25, 2020
- B. MAY AND JUNE FINANCIALS
- C. ACCOUNTS PAYABLE AND ONLINE PAYMENTS FOR SEPT 2020

Bruce Kuebler moved for approval of the consent agenda, seconded Peggy Wiles and carried 4-0. (AYES: Bruce Kuebler, Ed Lee, Nathan Rosser and Peggy Wiles. NOES: None ABSENT: Jack Curtis.)

3. PUBLIC COMMENT (FOR ITEMS NOT ON THE AGENDA) – None.

4. REVIEW OF INVESTMENTS IN CERTIFICATES OF DEPOSIT–Bert Rapp and Harrison Sternberg of TVI led a discussion regarding the option to invest in additional certificates of deposit. The District currently has \$500,000 invested in 3-4-year CD's. Harrison recommended the District invest additional monies into CD's. There was lengthy commentary regarding interest rates, current balance, benefits of investing, etc. One of the main concerns of the Board members was the ability to access the funds if needed for emergency or other District purposes. Harrison indicated the District's CD's were somewhat liquid and could be cashed in without fees or penalty prior to maturity, if needed. Nathan Rosser moved for approval to invest \$225,000 in a 4-year CD and \$225,000 in a 5-year CD, seconded Bruce Kuebler and carried 3-1. (AYES: Bruce Kuebler, Ed Lee and Nathan Rosser. NOES: Jack Curtis. ABSENT: Peggy Wiles.)

5. APPROVAL OF RESOLUTION 2020-333 APPOINTING UVRGA DIRECTOR AND ALTERNATE- Every two years the District needs to designate the representative and alternate to serve on the Upper Ventura River Groundwater Agency. The previous appointments have been Director Bruce Kuebler as primary and General Manager Bert Rapp as alternate. Both persons are willing to serve. Jack Curtis moved for approval to adopt Resolution 2020-328 designating Director Bruce Kuebler as primary representative and General Manager Bert Rapp as alternate to the Upper Ventura River Groundwater Agency, seconded Nathan Rosser and carried 4-0 (AYES: Jack Curtis, Bruce Kuebler, Ed Lee and Nathan Rosser. ABSENT: Peggy Wiles.)

6. RESULTS OF SPINNGER LOGGING OF WELL #2 & #3 AND RECOMMENDED PLUGGING OF LOWER PORTIONS OF THE WELLS-Bert Rapp reviewed the results of the spinner log tests on Wells #2 and #3. The water quality in both wells at depth have very high TDS (total dissolved solids) making it undesirable for use. High nitrate water is found in the shallow area of Well #3. 95% of the water production is in the shallow part of the wells, the top 100-150 feet. Bert presented diagrams of each well showing TDS and Nitrate levels as well as the proposed elevations for plugging. The plugging of the wells would also reduce future maintenance costs by about \$3,200 per year. The plugging of the wells can be completed by District staff at a cost of about \$1,400. Future work for Wells #2 and #3 would include a new pump, column pipe and electrical panel at a cost of about \$65,000 per well, proposed to be budgeted in FY 2021/22. **Recommended Action:** The General Manager recommends that the Board authorize the General Manager to install gravel and clay plugs in the bottoms of Well #2 & #3 at a cost of about \$1,400. Bruce Kuebler moved for approval of the

recommended action, seconded Jack Curtis and carried 4-0. (AYES: Jack Curtis, Bruce Kuebler, Ed Lee and Nathan Rosser. ABSENT: Peggy Wiles.)

7. **AUTHORIZATION TO ADVERTISE FOR PROPOSALS TO MAINTAIN SCADA SYSTEM** –The District's SCADA integrator, John Wilson, passed away unexpectedly on October 10th. John worked for Byrd Electronics and handled the District's SCADA needs for the past six years. Byrd Electronics does not have another integrator that knows the District's system. **Recommended Action:** The General Manager recommends that the Board authorize the General Manager to prepare a Request for Proposals and advertise for companies interested in providing SCADA integration cost proposals to the District. Jack Curtis moved for approval of the recommended action, seconded Bruce Kuebler and carried 4-0 (AYES: Jack Curtis, Bruce Kuebler, Ed Lee and Nathan Rosser. ABSENT: Peggy Wiles.)

8. **BOARD REPORTS ON MEETINGS ATTENDED & UPDATE ON THE UPPER VENTURA RIVER GROUNDWATER AGENCY (UVRGA)-BRUCE KUEBLER**-Bruce Kuebler gave an update about the recent activities of UVRGA. The GSP continues to be worked on. Comments were prepared in regard to the City of Ventura Adjudication's proposed physical solution. Brian Bondy and the UVRGA attorney have been participating in the meet and confer process and are trying to clarify the relationship between the physical solution and the GSP. They are submitting recommended language to the City of Ventura regarding the physical solution to ensure it is viewed separately from the GSP. One of the big issues was the makeup of the management committee. The UVRGA felt that either both groundwater agencies should have a seat on the committee or neither should. No action was taken on this item.

9. **GENERAL MANAGER'S REPORT ON WATER & DISTRICT STATUS**- The aquifer is currently 8 feet above the 30-year average for October 1 at an elevation of 519.6 feet. Well #1 is pumping 958 GPM, down 18 GPM from last month. Well #2, #3, #4 & #6 were not online in September. Well #7 is pumping 728 GPM, down 18 GPM from last month. No supplemental water was purchased from Casitas. Sales dollars billed on September 30, 2020 amounted to \$321,095, over budget by \$72,230 for September. Water sold in September 2020 amounted to 45,075 HCF, a decrease of 29% below the 63,102 HCF sold in September 2013. On September 1, Lake Casitas level was at 41.1% of full capacity at elevation of 500.1 feet. The lake has decreased 0.6% or 1.0 feet and decreased 1,445 AF since last month. No action was taken on this item.

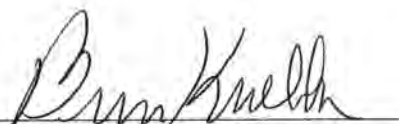
10. **OLD & NEW BUSINESS** – None.

11. **EXECUTIVE SESSION**- Ed Lee moved the meeting into executive session at 4:18 pm to discuss pending litigation. Ed Lee brought the meeting out of executive session at 4:35 pm. No action was taken on this item.

Meeting adjourned at 4:41 pm

Attested:


Ed Lee, President


Bruce Kuebler, Vice President