

**VENTURA RIVER WATER DISTRICT
FISCAL YEAR BUDGET
FYE 2022 (2021/2022)**

BUDGET FINAL DRAFT 06-16-21

REVENUES

BEGINNING CASH BALANCE:	July 1, 2020		July 1, 2021	
	\$ 1,805,669.00		\$ 2,808,307	CPI = 2.2%, 12 Months ended March 2021

Account Number	OPERATING REVENUES	BUDGET 2020-2021	TOTAL AS OF 4/30/2021	ESTIMATED THRU JUNE 2021	GENERAL MGR RECOMMENDED 2021-2022	Comments
40000	WATER SALES (Base Fees, Dwelling, Fire, Water)	\$ 2,330,000	\$ 2,245,688	\$ 2,945,688	\$ 2,700,000	Use 875 For 21/22 (FY 2020/21 Actual estimated at 880 AF)
40001	SERVICE INSTALLATIONS	\$ 1,000	\$ 1,281	\$ 1,281	\$ 1,000	Anticipate one new connection.
40002	DELINQUENT FEES	\$ 20,000	\$ 185	\$ 100	\$ 16,800	Late penalties and shutoffs suspended by Board March 2020. Anticipate eventual re-start of penalties, possibly Fall 2021
40005	PURCHASED WATER SURCHARGE	\$ -	\$ -	\$ -	\$ -	Not expecting Casitas water purchases this year
40009	CONSERVATION PENALTY FEES	\$ 30,000	\$ 41,124	\$ 57,124	\$ 45,000	

TOTAL OPERATING REVENUES	\$ 2,381,000.00	\$ 2,288,277.13	\$ 3,004,192.55	\$ 2,762,800.00
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Account Number	OTHER REVENUE	BUDGET 2020-2021	TOTAL AS OF 4/30/2021	ESTIMATED THRU JUNE 2021	GENERAL MGR RECOMMENDED 2021-2022	Comments
43000	CAPACITY CHARGE	\$ 1,091	\$ -	\$ -	\$ 4,365	Anticipate one new connection
41000	PROPERTY TAXES	\$ 55,000	\$ 44,720	\$ 63,664	\$ 50,000	Based on year to year actual
42000	INTEREST INCOME	\$ 40,000	\$ 2,358	\$ 8,358	\$ 15,000	LAIF Interest is running at .5%
45000	OTHER REVENUE	\$ -	\$ 1,543	\$ 4,000	\$ 5,000	TVI/Pro Equities Revenue varies
46000	SRF LOAN PROCEEDS	\$ -	\$ -	\$ -	\$ 1,205,000	SRF Planning funding \$1,200,000

TOTAL OTHER REVENUE	\$ 96,091	\$ 48,620	\$ 76,022	\$ 1,279,365
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TOTAL REVENUE	\$ 2,477,091	\$ 2,336,898	\$ 3,080,214	\$ 4,042,165
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**VENTURA RIVER WATER DISTRICT
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FYE 2022 (2021/2022)**

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EXPENSES (Part 1 of 2)						
Account Number	OPERATING EXPENSES	BUDGET 2020-2021	TOTAL AS OF 4/30/2021	ESTIMATED THRU JUNE 2021	GENERAL MGR RECOMMENDED 2021-2022	Comments
50000	WATER PURCHASES & CASITAS BASE FEES	\$ 126,940	\$ 97,310	\$ 128,448	\$ 154,734	Casitas Costs, base fees + usage, 12% rate increase 7/1/21 + Casitas Adjudication
50001	UVRGA PUMP FEE	\$ 70,000	\$ 56,624	\$ 73,612	\$ 67,920	Upper Ventura River Groundwater Agency Pump Fee (858 AF @ \$79.16)
60000	SALARIES	\$ 653,000	\$ 480,589	\$ 576,708	\$ 650,000	Possible merit increases for 3 employees for improved water certifications.
60001	PTO ACCRUAL		\$ 45,767	\$ 54,924	65,000	PTO Accrual for employees. Payout at separation.
60002	SOCIAL SECURITY & MEDICARE	\$ 49,955	\$ 38,277	\$ 45,936	\$ 49,725	Social Security 6.2%, Medicare 1.45% (employer)
60004	STATE PAYROLL TAXES (SUI, ETT)	\$ 2,000	\$ 833	\$ 900	\$ 1,000	Only applies to the first \$7,000 of employee wages
60005	PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$ 81,000	\$ 70,339	\$ 84,408	\$ 94,263	Employer contribution of 8.65% & 7.59% plus UAL . Employees paying their portion of 7.0% & 6.75%. Includes a \$4K contingency.
60008	GROUP HEALTH INSURANCE	\$ 139,360	\$ 100,631	\$ 121,091	\$ 130,000	Projected to be no increase in group health insurance rates for 21/22
60009	WORKERS COMPENSATION INSURANCE	\$ 28,000	\$ 20,520	\$ 25,000	\$ 28,000	SDRMA
60010	LIABILITY INSURANCE	\$ 35,500	\$ 30,160	\$ 45,240	\$ 43,858	Cal Mutual JPRIMA \$43,858 FY 2022
60011	BOARD MEMBER COMPENSATION	\$ 13,000	\$ 8,320	\$ 9,984	\$ 13,000	12 regular meetings, 2 Special Meetings, 4 committee meetings
60012	CONTRACT LABOR	\$ 81,445	\$ 61,642	\$ 73,968	\$ 81,445	Costs came down in 20/21 (fewer unexpected leaks). Keep at 81k in case needed. Cross Connection Control \$1,445
60014	PROFESSIONAL SERVICES (Audit, Engr, Draft, Etc)	\$ 40,000	\$ 39,823	\$ 40,214	\$ 55,500	Audit \$13K , Engr & Drafting Services \$20K, Zworld GIS 20K Support
60016	FUEL	\$ 15,500	\$ 12,486	\$ 14,400	\$ 16,800	The price of gas is going up and may continue to rise as demand increases
60017	VEHICLE MAINTENANCE	\$ 12,000	\$ 5,959	\$ 7,152	\$ 12,000	Vehicle maintenance costs remain low
60018	OFFICE MAINTENANCE	\$ 56,000	\$ 38,921	\$ 46,704	60,000	CUSI/CYMA \$1191+1195+3000= \$5,386 LogMeln/Splashtop: \$150 , ESRI Cloud GIS 10k , LF Annual+Monthly Online Backup \$2,109 , Fire Extinguisher Maint \$383 , MiTec \$20k , Zoom (\$100/mo + \$149.9/year= \$1350)
60019	FIELD EQUIPMENT MAINTENANCE	\$ 50,000	\$ 14,110	\$ 16,932	\$ 50,000	Motor-Panel Insp & Maint \$5,600 , Clay Valve Maint \$3K , Itron Annual \$2,089 , ClearSCADA \$2,030 , Win911 (SCADA Call outs) \$495 , Generator maint. \$1,000 , SCADA \$10K , LogMeln \$350 , Maint. Well/Bster pump \$25K
60020	METER REPLACEMENT & MAINTENANCE	\$ 62,600	\$ 56,108	\$ 62,600	\$ 64,505	120 meters per year (20 yr mtr life) = \$55,000 per year. Monthly Beacon = \$0.89/mtr (770 + 120 = 890)*.89*12= \$9,505.20 FY 21/22)
60021	EQUIPMENT RENTAL	\$ 5,000	\$ (55)	\$ 100	\$ 5,000	Equipment, postage machine rental \$332/yr. (5K based on year to year actual)
60022	WATER SYSTEM MAINTENANCE	\$ 95,000	\$ 73,962	\$ 85,000	\$ 105,000	Monitoring; pipe, fittings; \$9K chlorine, fittings Division of Drinking Water \$10K/Yr, every 3 yrs = +\$10K for Sanitary Survey (2022). County Encroachment Permit \$1,200 + Actual\$?, SWRCB annual permit \$10,00, NPDES permit \$400, Uniforms, Recording Groundwater rights/usage \$250, DigAlert, Annual APCD Fee for Emergency Generators \$1,246, Weed abatement \$10,000
60024	DISTRICT LEGAL COUNSEL	\$ 17,000	\$ 6,963	\$ 8,352	\$ 17,000	\$250 per hour + Occasional Employment Attorney @ \$350/hr
60025	DEPRECIATION	\$ 350,000	\$ -	\$ 350,000	\$ 350,000	Completed projects to be added to depreciation calculation
TOTAL OPERATING EXPENSES		\$1,983,300	\$1,259,290	\$1,871,673	\$2,114,751	

**VENTURA RIVER WATER DISTRICT
FISCAL YEAR BUDGET
FYE 2022 (2021/2022)**

BUDGET FINAL DRAFT 06-16-21

EXPENSES (Part 2 of 2)

Account Number	GENERAL & ADMINISTRATIVE EXPENSES	BUDGET 2020-2021	TOTAL AS OF 4/30/2021	ESTIMATED THRU JUNE 2021	GENERAL MGR RECOMMENDED 2021-2022	Comments
70001	UTILITIES	\$ 110,000	\$ 107,027	\$ 105,000	\$ 111,500	Edison, Sewer: \$1,500/yr
70002	TELEPHONE & INTERNET	\$ 14,300	\$ 11,147	\$ 13,380	\$ 14,300	Telephone, Internet Service, Cell Phones, Tablets for GIS
70003	LAFCO FEES	\$ 1,616	\$ 1,347	\$ 1,400	\$ 1,616	Annual LAFCO Fees. \$1,616 per LAFCO BUDGET
70004	BANK FEES AND MISCELLANEOUS	\$ 8,000	\$ 7,238	\$ 8,688	\$ 14,400	Wire transfers (\$50 ea), Check Returns (\$35 ea), fees for ACH & Positive Pay (\$800/mo) , fees for VANCO and RDC-Direct Send (\$100 + \$100 + .12/item)
70005	MEMBERSHIP, DUES, SUBSCRIPTIONS	\$ 21,200	\$ 20,252	\$ 24,300	\$ 25,000	AWA \$855, OVNews \$75, VCSDA \$175, ACWA \$10,000, Water Education Fund \$45, CSDA \$7,253, AWWA \$110, Engineering Registration \$150, CRWA \$1,180, AWA-CCWUC \$75, CalMutualWA \$500, VCAPCD \$1,246
70006	PUBLIC RELATIONS, EDUCATION	\$ 7,400	\$ 1,596	\$ 2,394	\$ 24,400	AWA Operators workshop \$100x3=\$300, AWA Symposium \$225, ACWA Annual Conference \$950 Registration + Travel \$400+Hotel \$600+ Meals \$100, Banners \$480 (\$120 ea), AWA meetings \$30 x 3 x 7 = \$630, AWA CCWUA \$30 x 2 x 5 = \$300, Employee Recognition \$500, Tuition Reimbursement \$17k
70007	LEGAL NOTICES & NEWSLETTERS	\$ 2,500	\$ -	\$ -	\$ -	Newsletter will now be a billing insert with the monthly water bill, bi-annually
70008	ELECTIONS	\$ 6,000	\$ 585	\$ 708	\$ -	\$4.1K contested 2016, \$600 Uncontested (two Board seats up for election Nov 2022)
70009	DIRECTORS TRAVEL & EDUCATION	\$ 5,000	\$ 323	\$ 1,284	\$ 5,000	Director Training, Education: AWA, VCSDA monthly mtgs
70010	SECURITY	\$ 4,500	\$ 3,190	\$ 3,828	\$ 4,500	Digital Security, per Feb 2019 Contract
70011	POSTAGE	\$ 11,000	\$ 7,929	\$ 9,516	\$ 11,000	Postage went up to .55 in 2020, Average monthly for billing is \$800*12=\$9,600 plus postage machine and miscellaneous mailings \$1,400
70012	OFFICE SUPPLIES	\$ 17,000	\$ 9,925	\$ 11,904	\$ 17,000	Printer cartridges,RICOH Printer \$1,800, form costs, office supplies, Janitor \$250/mo*12=\$3,000 , Data Prose bill printing costs + bill stuffers (\$300/mo + bill stuffers=approx \$5k)
70014	VENTURA RIVER WATERSHED ISSUES, CHANNELKEEPER LAWSUIT	\$ 55,000	\$ 28,951	\$ 44,740	\$ 55,000	Watershed Council \$1,500, Ventura Adjudication \$53,500
70016	NEW WATER RESOURCES	\$ -	\$ -	\$ -	\$ -	New Water Resources expense is not expected this fiscal year
70017	BAD DEBT EXPENSE	\$ 4,000	\$ -	\$ 2,000	\$ 4,000	Based on actual Year to Year.
70018	CONSERVATION	\$ 23,000	\$ -	\$ 15,000	\$ 25,000	Landowner Incentive Program, rainwater capture, grey water reuse, re-landscape

TOTAL GENERAL AND ADMINISTRATIVE EXPENSES	\$ 290,516	\$ 199,509	\$ 244,142	\$ 312,716
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TOTAL EXPENSES	\$ 2,273,816	\$ 1,458,799	\$ 2,115,815	\$ 2,427,467
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BALANCE TO THE CIP (\$900,000 needed to for CIP)	\$ 203,275	\$ 878,098	\$ 964,399	\$ 1,964,698
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**VENTURA RIVER WATER DISTRICT
FISCAL YEAR BUDGET
FYE 2022 (2021/2022)**

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CAPITAL IMPROVEMENTS

Account Number	FIXED ASSETS	BUDGET 2020-2021	TOTAL AS OF 4/30/2021	ESTIMATED THRU JUNE 2021	GENERAL MGR RECOMMENDED 2021-2022	Comments
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STRUCTURES & IMPROVEMENTS

WATER SYSTEM IMPROVEMENTS

13010	Hydrant & Valve Replacement / Upgrade		\$ 16,904	\$ 12,000	\$ 305,000	16 Hydrants, 20 Valves (10 Infill Hydrants, 6 Replacement Hydrants)
13014	Well #6 (Well #5 Replacement)	\$ 15,000	\$ 8,236	\$ 6,500	\$ 15,000	Retaining wall, gravel pad (Postponed due to COVID-19)
13040	Mixing Valve South Alto Tank			\$ -	\$ 17,000	Modifications being made to existing valves then do South Tank in 2022.
13070	Santa Ana Blvd Fire Flow Upgrade	\$ 1,450,000		\$ 20,000	\$ 65,000	Construction in 2024
13057	Re-plumb Encino & Thomas PRV Vaults - Design	\$ 126,000	\$ 28,230	\$ 5,000	\$ 10,000	Construction in 2024
13061	Well #2 & 3 Pump & Pannel Replacement	\$ 160,000	\$ 145,246	\$ 150,000	\$ 160,000	Pump & Panel Replacement
13062	Add Solar powered vents to 4 water tanks	\$ 25,000	\$ 15,400	\$ 15,400	\$ 4,000	Solar vents to reduce corrosion (fans out of stock roll over to 2021/22.)
13074	Well Level Monitoring Well #1	\$ 4,000	\$ 5,432	\$ 5,432	\$ -	Pull wire to Well #1 & Integrate into SCADA
13080	New Aerial Flight of the District	\$ 3,700	\$ 3,700	\$ 3,700	\$ -	Updated Aerial Imagery
13081	In Stream Flow Grant - Pump Study Design Total = \$86,238	\$ 5,000			\$ -	Anticipate this plan will not go forward
13082	In Stream Flow Grant - Landowner Incentive Program Design = \$57,088	\$ 8,000			\$ 25,000	Re-landscaping, Rain Wtr Capture, Grey Water Program for VRWD
13078	Director Chairs & Visitor Chairs	\$ 5,600	\$ -	\$ -	\$ -	Director Chairs \$600 ea, Folding Chairs \$75 ea
13093	Concrete Ramp to Sand and Gravel Bins	\$ 20,000	\$ 20,125	\$ 20,125	\$ -	Project Complete
13094	Tico Mutual Annexation Project	\$ -	\$ 2,593	\$ 3,000	\$ 100,000	Project to be funded by payments from Tico Mutual pending SRF loan process
13095	Burnham Rd. Pressure Sustaining Valve	\$ 8,105	\$ 8,105	\$ 8,105	\$ -	Budget Transfer #3, project complete
13096	Baldwin Booster #3 Soft Start	\$ 35,000	\$ 8,835	\$ -	\$ 35,000	Delayed for Booster #3 motor repair, should occur in July
13097	Well #4, Clean, Depth Specific Sampling, plug bottom, replace pump				\$ 160,000	Clean, spinner log, plug bottom replace pump
13098	SRF Water Main Projects , Planning for Environmental, Engr, Easemts				\$ 912,000	
13099	SRF Tank & Pumping Projects , Planning for Environmental, Engr				\$ 185,000	
13100	SRF Solar Projects , Planning for Environmental, Engr				\$ 103,000	

AUTO EQUIPMENT

13089	General Manager Office Vehicle	\$ 40,000		\$ -	\$ 40,000	Replace 2002 Explorer with used electric vehicle
13101	Replace 2008 F-250 Worktruck			\$ -	\$ 45,000	Replace 2008 Ford F-250 work truck

SHOP EQUIPMENT

13092	Valve Turn Machine Upgrade to add GPS for GIS	\$ 4,500		\$ -	\$ 4,500	This upgrade will provide the location of valves as they are exercised and import data to the GIS system.
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OFFICE EQUIPMENT

13054	Computer Upgrades	\$ 21,250	\$ 13,211	\$ 27,000	\$ 8,000	Three computers, Board Room laptop and scanner for front office.
13097	FDM upgrade to FCS for manual and radio reads	\$ -	\$ -	\$ -	\$ 20,000	Meter reading software is becoming obsolete and needs to be upgraded
13079	SCADA Software Upgrade	\$ 15,000	\$ 3,423	\$ 15,000	\$ -	Upgrade SCADA Software to be compatible with newest Windows
13091	Laptops or Tablets for Board of Directors meetings	\$ 7,000	\$ 1,684	\$ 3,000	\$ 7,000	Provide laptops or tablets for Directors once in person meetings resume or as needed
13071	Upgrade CBSW to UMS	\$ 15,000	\$ 17,093	\$ 17,500	\$ -	Project complete

INVESTMENT IN FIXED ASSET	\$ 1,968,155	\$ 298,216	\$ 311,762	\$ 2,220,500
DEPRECIATION (as revenue)	\$ 350,000		\$ 350,000	\$ 350,000
NET EXPENDITURES: Operating Expenses + Fixed Asset Investment	\$ 3,891,971		\$ 2,077,577	\$ 4,297,967
TOTAL NET INCOME (LOSS)	\$ (1,414,880)		\$ 1,002,638	\$ (255,802)

**VENTURA RIVER WATER DISTRICT
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BUDGET FINAL DRAFT 06-16-21

PROJECTED ENDING CASH BALANCE:	Budget:6/30/20		Estimated through 6/30/21	Proj: 6/30/2022
	\$ 390,789.11		\$ 2,808,306.58	\$ 2,552,504.78

PROJECTED ALLOCATIONS TO RESERVES	7/1/2021		7/1/2022
Allocation to Operating	\$ -		\$ -
Allocation to Water Sales Fluctuation Reserves	\$ -		\$ -
Allocation to CIP Reserves	\$ 2,808,306.58		\$ 2,552,504.78
Allocation to Emergency Reserves			

RESERVE FUNDS:	7/1/2020	Budget Trsfrs	Estimated 7/1/2021	7/1/2022
OPERATING Goal: 7% of Operating \$140,000 (covers expense fluctuations & vac/sick accruals)	\$ 140,000		\$ 140,000	\$ 140,000
WATER SALES FLUCTUATION Goal: \$300,000	\$ 300,000		\$ 300,000	\$ 300,000
CIP (Wtr Syst Imp) Goal: meet 10-year plan	\$ 585,842	\$ 24,000	\$ 1,917,026	\$ 1,362,505
CONSERVATION PENALTIES	\$ 29,827			\$ -
EMERGENCIES Goal : \$750,000	\$ 750,000		\$ 750,000	\$ 750,000
ENDING CASH BALANCE	\$ 1,805,669		\$ 2,808,307	\$ 2,552,505

Budget Transfers 2020/21	Amount	Accounts
#1 UVRGA Audit	\$ 12,000.00	60014
#2 Hydrant & Valves	\$ 12,000.00	13010

The final reserve numbers were set out at the close of FYE20 with presentation of the audit in December

PENALTY FEES - CONSERVATION & NEW WATER RESOURCES	7/1/2020		Est 7/1/21	7/1/2022
Total Penalty Fees Collected	\$ 29,827.00		\$ 57,123.55	\$ 45,000.00
Allocate to Water Conservation Grant	\$ (10,000.00)		\$ (15,000.00)	\$ (25,000.00)
Allocate to Watershed Coalition			\$ (1,000.00)	\$ (1,500.00)
Allocate to Smart Meter share for Conservation (13% of meter cost)			\$ (8,385.68)	\$ (8,385.68)
Allocate remaining to New Water (ie Well #6 \$97,245)			\$ (32,737.87)	\$ (10,114.32)
Allocation Rollover to Conservation Penalty Reserve	\$ 19,827.00		\$ -	\$ -