

VENTURA RIVER COUNTY WATER DISTRICT
REGULAR MEETING HELD MARCH 14, 2012

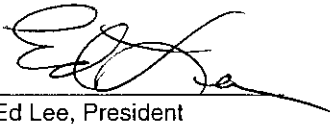
Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on March 14, 2012.

There were present Directors: J. Curtis, M. Hanson, T. Jamison, E. Lee and E. Ramseyer. Also present were General Manager/Board Secretary Bert Rapp, Office Manager/recording secretary Janet Schaefer, and Counsel Paul Huff. Representing Padre Associates, Inc. was Mr. Matt Ingamells. Public present was Mr. George Galgas.

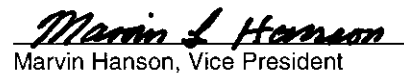
1. CALL MEETING TO ORDER - President E. Lee called the meeting to order at 5:30 o'clock p.m.
2. PLEDGE OF ALLEGIANCE – Led by J. Curtis.
3. CONSENT AGENDA – A. MINUTES FOR THE REGULAR MEETING OF FEBRUARY 8, 2012
 B. EXPENDITURES FOR FEBRUARY 2012 AND FINANCIAL REPORT FOR JANUARY 2012
 C. PUBLIC DISCLOSURE OF REIMBURSEMENT TO B. RAPP \$1,626.24 FOR TUITION, EXAM
 AND PURCHASE OF A JACK HAMMER
 M. Hanson moved for approval of the consent agenda, seconded by T. Jamison and carried.
4. PUBLIC COMMENT – None
5. PUBLIC HEARING – ADOPTION OF MITIGATED NEGATIVE DECLARATION VALLEY MEADOW DRIVE PIPELINE PROJECTS The public hearing was opened at 5:34 o'clock p.m. Staff stated that the Mitigated Negative Declaration was noticed to homeowners in the project area, The County of Ventura and the State Clearing House. Comments were received from the California Department of Transportation, Ventura County Public Works -Transportation, Ventura County Air Pollution Control District, Ventura County Public Works – Integrated Waste Management, California Fish & Game, U.S. Fish and Wildlife Service, Governor's Office of Planning and Research, Ventura County Resource Management Agency. Each individual comment was discussed including VRCWD response to the comment and planned mitigation measures to address each concern. The public hearing was closed at 5:45 o'clock p.m. T. Jamison moved for approval of the Mitigated Negative Declaration, seconded by E. Ramseyer and carried. Staff will file the Mitigated Negative Declaration with the County Clerk within 5 days. Mr. Ingamells left the meeting.
6. BUDGET TRANSFER #2 – To fund Capital Improvements and Operating Expenses exceeding the projected budget. J. Curtis moved for approval of Budget Transfer #2, seconded by T. Jamison and carried. **From:** 93700000 Capital Improvement Contingency \$20,000, Operating Contingency \$15,800 **To:** 75000000 Auto Equipment Maintenance \$2,800, 79000000 Legal \$10,000, 80300000 Meter Replacement \$3,000, 91500001 SCADA System Improvements \$20,000.
7. UPDATE PERSONNEL POLICY – Various sections of the Personnel Policy were recommended for change to clarify wording or intent. Proposed changes were discussed and some wording was further amended and clarified that District vehicles shall not be used for transporting family members. T. Jamison moved for approval of the proposed changes as amended, seconded by J. Curtis and carried.
8. APPROVAL OF WATER CONSERVATION BANNERS AND CONSERVATION LETTER – Staff presented examples of seven proposed water conservation banners at a cost of \$100 each that could be posted throughout the District and rotated periodically. Each proposed banner was discussed and four of the seven were selected as appropriate, with the text color on one to be changed to red for better visibility. J. Curtis moved for approval of four banners, seconded by T. Jamison and carried. The draft water conservation letter to customers was discussed and tabled.
9. GENERAL MANAGER'S REPORT – WELLS WATER PRODUCTION AND USAGE UPDATE - B. Rapp reported on wells, production, and usage. The static aquifer level at Well #2 on March 1, 2012 was 37.8 feet below surface. The level has dropped .07 feet since the first of last month, and is 13.4 feet below the 20-year average for March and 5.7 feet below the April 1st drought trigger that indicates purchased water may be required this summer.
10. ATTORNEY'S REPORT – EXECUTIVE SESSION – The meeting was adjourned to executive session at 6:43 o'clock p.m. to discuss employee performance evaluation of the General Manager. J. Schaefer and B Rapp left the meeting. B. Rapp rejoined the executive session from 6:48 o'clock p.m. to 6:58 o'clock p.m. then left the executive session. The executive session adjourned at 7:05 o'clock p.m.
11. OLD BUSINESS – B. Rapp reported that an audit contract for the fiscal years ending 2012 – 2017 with Streit & Peters, CPA will be presented at the April 2012 Board meeting.

12. NEW BUSINESS – AWA of Ventura County solicitation for sponsors for the Annual Water Symposium was discussed with no action taken. AWA of Ventura County will hold a Waterwise Breakfast on March 15, 2012 J. Curtis and B. Rapp will attend. AWA of Ventura County will conduct their 20th Annual Water Symposium on April 19, 2012 more information will be forthcoming. VCSDA will have a Special Events Dinner on April 3, 2012. CSDA Board of Directors call for nominations for Seat A was discussed. J. Curtis moved to nominate Elaine Freeman of Rancho Simi Recreation and Park District, seconded by E. Ramseyer and carried. A budget workshop meeting date was set for April 25th at 9:00 A.M.
13. MEETING ADJOURNMENT - There being no further action to come before this Board on motion duly seconded the meeting was adjourned at 7:22 o'clock p.m.

Attested:



Ed Lee, President



Marvin Hanson, Vice President