

VENTURA RIVER COUNTY WATER DISTRICT
REGULAR MEETING HELD FEBRUARY 12, 2014

Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River County Water District was held at 409 Old Baldwin Road, Ojai, California on February 8, 2014.

Directors present were J. Curtis, M. Hanson, T. Jamison, B. Kuebler, and E. Lee. Also present were General Manager/Board Secretary Bert Rapp, recording secretary/Office Manager Janet Schaefer, and Counsel Lindsay Nielson. Public present was Mr. George Galgas.

1. CALL MEETING TO ORDER – President T. Jamison called the meeting to order at 3:00 o'clock p m.
2. PLEDGE OF ALLEGIANCE – Led by J. Schaefer.
3. CONSENT AGENDA – A. MINUTES FOR THE REGULAR MEETING OF JANUARY 8, 2014.

B. FINANCIAL EXPENDITURES FOR JANUARY 2014 AND FINANCIAL REPORT FOR
DECEMBER 2013.


C. B. Kuebler commented that the Minutes for January 8, 2014 should have reflected the goals that were to be added to the General Manager's 2014 goal list. 1. Phased drought plan; 2. Continue the goal of obtaining the instrument and training to get coordinates of District infrastructure; 3. Review the Personnel Policies, By Laws & Rules & Regs every 5 years beginning in mid-2015. B. Kuebler moved for approval of the Consent Agenda with the amended Minutes. Seconded by M. Hanson and carried 5-0.

4. PUBLIC COMMENT – None
5. LAFCO BOUNDARY & ANNEXATION RESOLUTION 2014-286. – B. Rapp reported that two errors were found on Exhibit D for Resolution 2013-281 and presented Resolution 2014-286 to correct them. J. Curtis moved for approval of Resolution 2014-286, seconded by M. Hanson and carried by a unanimous roll call vote.

BEGINNING OF RESOLUTION

CERTIFICATION

I hereby certify that the following is a true and correct copy of Ventura River County Water District's Resolution No. 2014-286, Initiating Proceedings for the a Sphere of Influence Amendment and Change of Organization, adopted by the Ventura River County Water District Board of Directors on February 12, 2014.


BERT J. RAPP, SECRETARY
VENTURA RIVER COUNTY WATER DISTRICT

2-12-14
DATE

RESOLUTION NO. 2014 – 286

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
VENTURA RIVER COUNTY WATER DISTRICT
INITIATING PROCEEDINGS FOR A

SPHERE OF INFLUENCE AMENDMENT
AND
CHANGE OF ORGANIZATION

TO THE VENTURA RIVER COUNTY WATER DISTRICT

WHEREAS, the Ventura River County Water District desires to initiate a proceeding for the adjustment of boundaries specified here in;

NOW THEREFORE, the Ventura River County Water District does hereby find, resolve and order as follows:

1. This proposal is made, and it is requested that proceedings be taken, pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, commencing with section 56000 of the California Government Code.
2. The reason for the proposal is to detach territories no longer served by the District, annex in territories as needed to provide water service to the affected territory and to revise the Sphere of Influence where necessary to reflect the preceding revisions.

3. The changes proposed by this resolution are described in the following table:

| PROPOSED BOUNDARY AND SPHERE OF INFLUENCE CHANGES | | | |
|---|--|---|-----------|
| APN | DESCRIPTION | ACTION | REFERENCE |
| 017-0-324-095 | One Single Family home site, currently within VRCWD Sphere of Influence | Annex into VRCWD Boundary | Exhibit A |
| 033-0-150-55 | Parker Tank & Pump Station Site, this site is currently occupied by a VRCWD facility but in the Casitas District | Annex into VRCWD Boundary | Exhibit B |
| 031-0-160-12 | 1109 N. Ventura Ave, when this home was constructed in 2009 it was served by Casitas. | Remove parcel from VRCWD Boundary & Sphere of Influence | Exhibit C |
| 031-0-160-13 | 10980 N. Ventura Ave, this home is served by Casitas. | Remove parcel from VRCWD Boundary & Sphere of Influence | Exhibit C |
| Multiple | Creek Road Area, 62 parcels in this area from Oaks Knoll Dr. to Tewa Ct. were transferred to Casitas IN 1994 and are no longer served by VRCWD | Remove parcels from VRCWD Boundary | Exhibit D |
| 033-0-270-605 | Parcel 033-0-270-605 11065 Creek Road is currently served by VRCWD, within the Boundary of VRCWD but outside the VRCWD Sphere of Influence. | Include parcel within VRCWD Sphere of Influence | Exhibit D |
| 033-0-270-67 | Parcel 033-0-270-67 is currently served by Casitas and is split by the VRCWD Sphere of Influence. | Remove parcel from VRCWD Boundary and Sphere of Influence | Exhibit D |
| 032-0-202-11 | Ventura Count Watershed Protection District, Burnham Road, Served with VRCWD water, VRCWD bills Casitas, Casitas bills VCWPD | Annex into VRCWD Boundary and Sphere of Influence | Exhibit E |
| 061-0-160-04 | Casitas Springs Well Site, there is a well on this site that no longer belongs to VRCWD | Remove parcel from VRCWD Boundary | Exhibit F |

4. It is desired that the owner of Parcel #017-0-324-095 be subject to the following terms and conditions:

The owner will pay the following associated with Parcel #017-0-324-095: all annexation costs, Project capital improvements and all connection related charges including Capital Improvement Fees; operations & maintenance will be paid by a monthly service charge, bonded indebtedness, if any, will be financed through property taxes on the annexed property.

5. Parcel #017-0-324-095 consists of 2.29 acres and is zoned "RO" within the City of Ojai.

6. The findings and determinations contained herein are based on the evidence, both oral and written, contained in the entire Administrative Record relating to the proposed Project, which includes, but is not limited to: (a) the taped transcripts of the presentations to the District Board regarding the Project and all documents submitted therewith, (b) all completed Project reports, all completed Project correspondence, and all finished Project data and documents located in the District's official files, and (c) all documents referenced in or relied upon in any of the above listed records. These findings and determinations constitute the independent findings and determinations of the District Board in all respects and are completely supported by the substantial evidence in the record as a whole. Any finding made by the District Board shall be deemed

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made, regardless of where it appears in this document. All of the language included in this document constitutes findings by the District Board, whether or not any particular sentence or clause includes a statement to that effect. The District Board intends that these findings be considered as an integrated whole, whether or not any part of these findings fail to cross reference or incorporate by reference, any other part of these findings. The administrative Record shall be maintained in the District's official files in the District's offices.

The District Secretary is directed to transmit a certified copy of this resolution to the Ventura Local Agency Formation Commission.

PASSED AND ADOPTED this 12th day of February 2014.

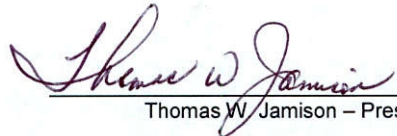
AYES: Curtis, Hanson, Jamison, Kuebler, Lee

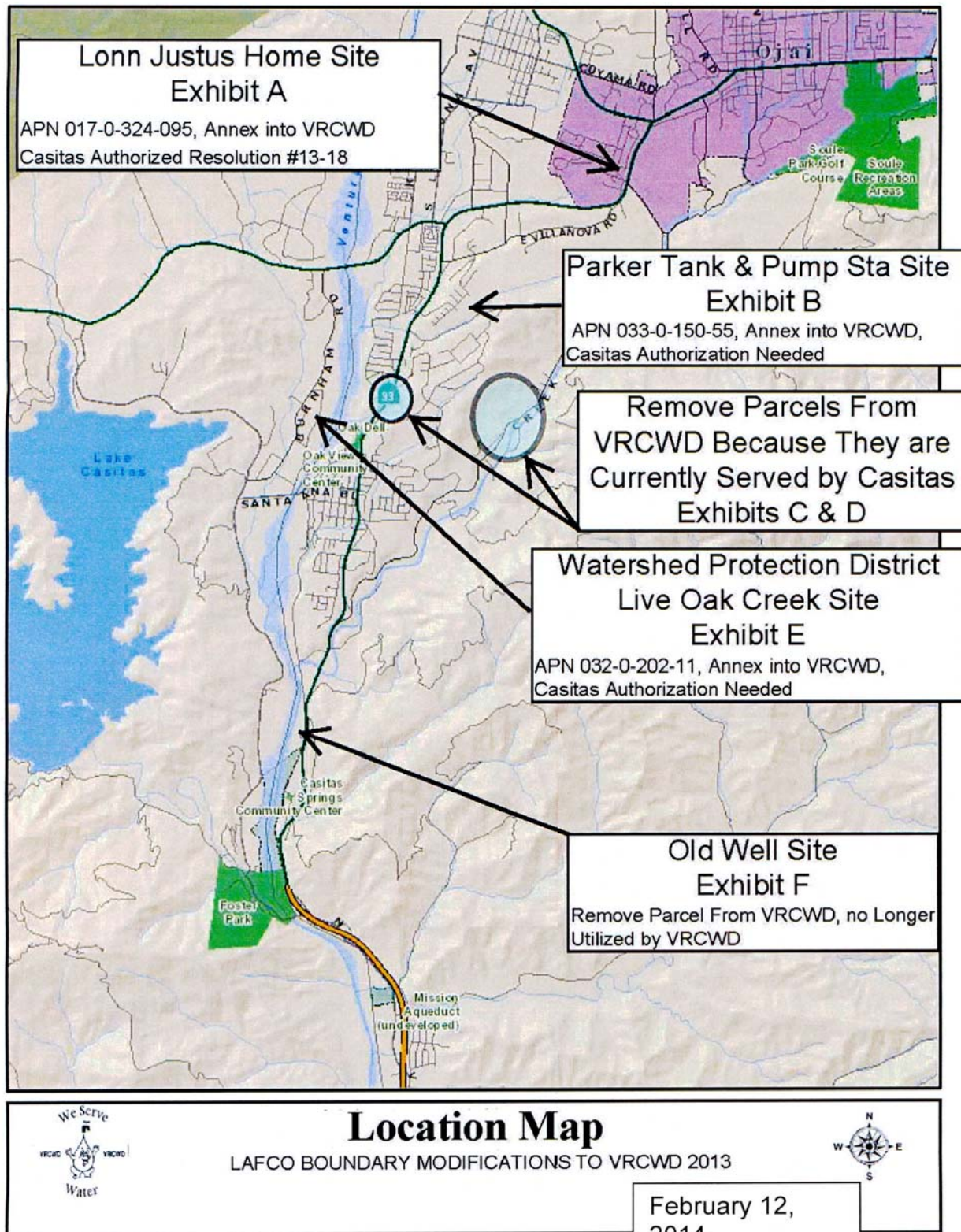
NOES: None

ABSENT: None

ATTEST:


Bert J. Rapp, P.E. – Secretary of the Board


Thomas W. Jamison – President





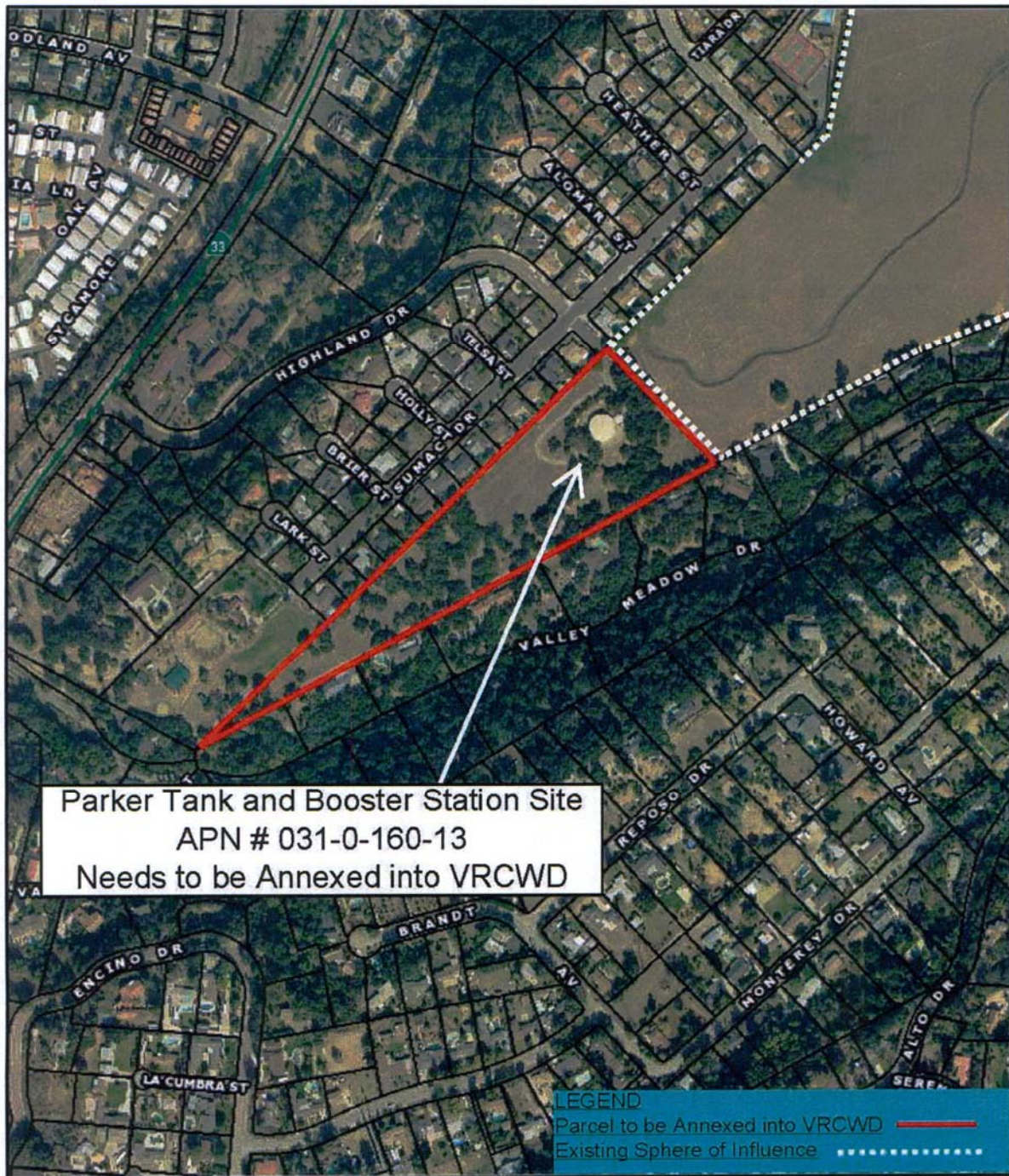
Lonu Justus Home Site

Annex Into VRCWD

Annexation approved by Casitas Resolution 13-18

EXHIBIT A



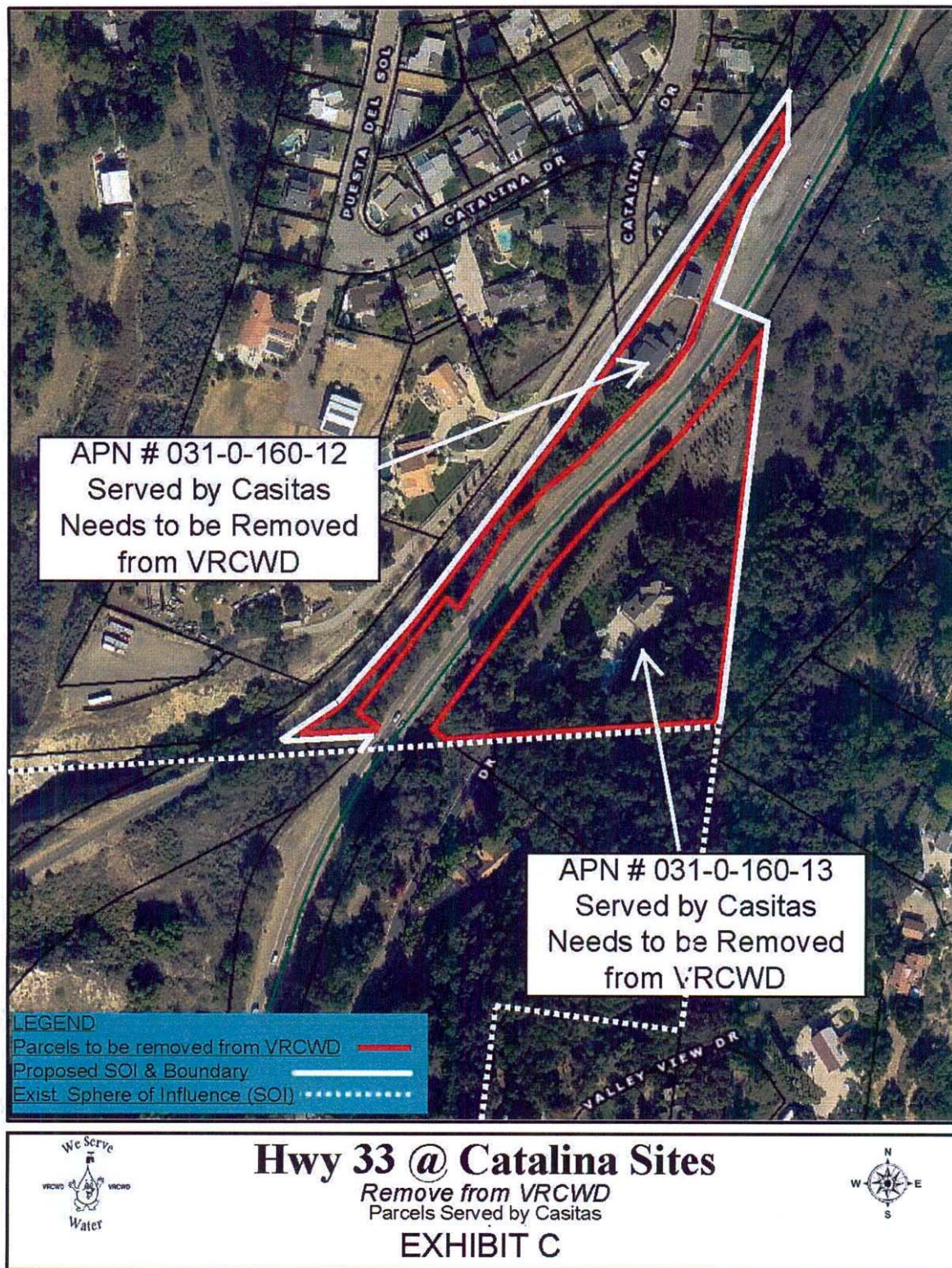


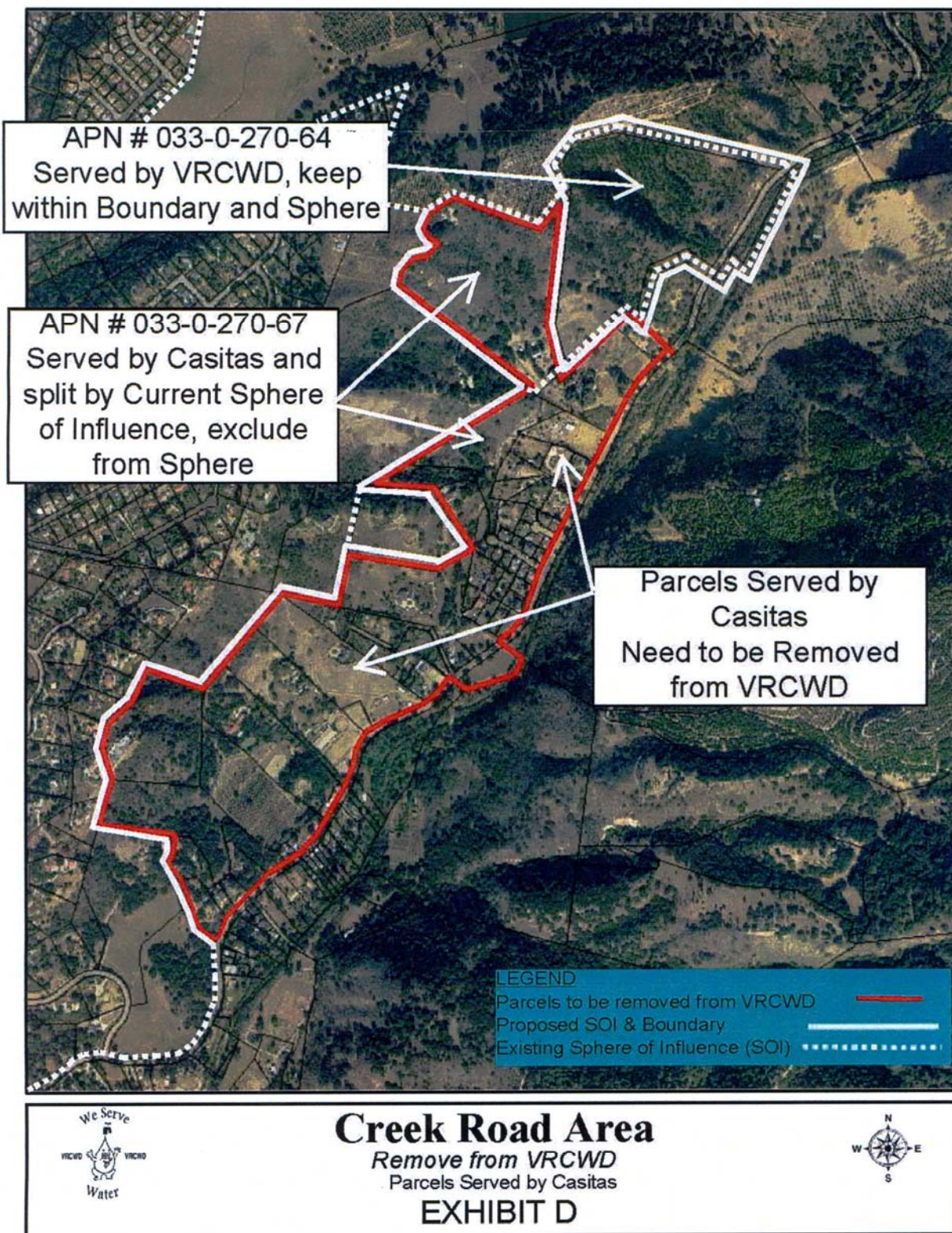
Parker Tank Site

Annex into VRCWD



EXHIBIT B

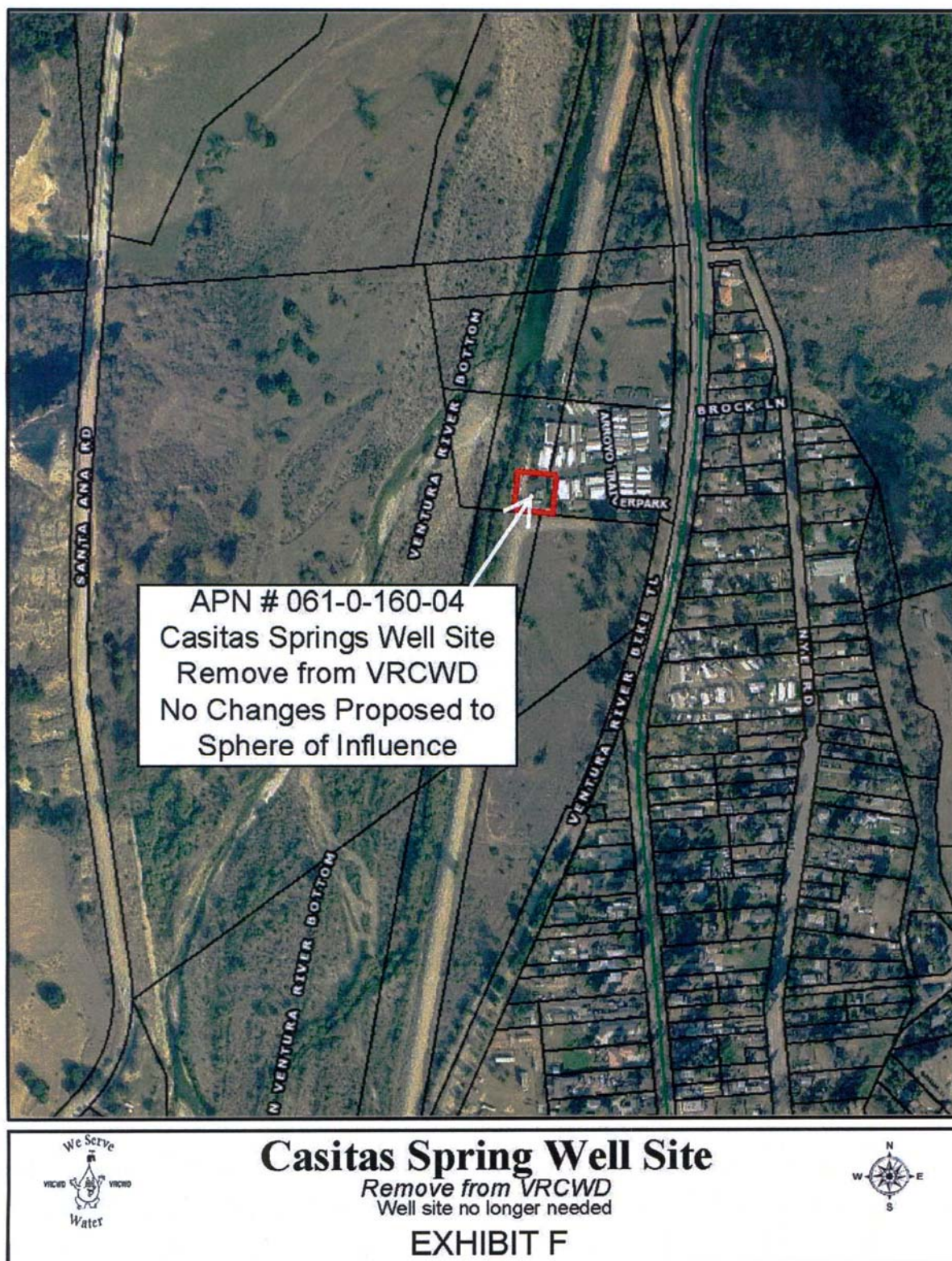






WPD Live Oak Creek *Annex into VRCWD* Watershed Protection District Site Served by VRCWD **EXHIBIT E**



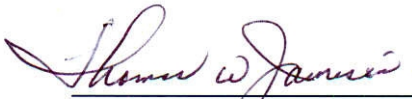



END OF RESOLUTION

6. MIDYEAR BUDGET REVIEW – B. Rapp presented a mid-year budget review. Revenues are projected to come in low by about \$83,000 largely because purchased water surcharges have been lower than anticipated due to improved performance in Well #1 after its rehabilitation. Staff is expecting a \$2,000 rebate from Southern California Edison for the work done on Well #1. Operating expenses are anticipated to be about \$138,000 lower than projected due to a projected reduction of \$100,000 in water purchases. Because of the number of leaks so far this year Operating Supplies and Contract Labor are running high and combined, could come in over budget by about \$85,000. Even with these overages the operating surplus is projected to be about \$55,000.

7. BUDGET TRANSFER – ELECTION & AUTOMATING THE 150 CAGE - Staff requested approval of Budget Transfer #4 to fund election costs exceeding the projected budget and the unexpected cost of automation of the Casitas connection at Old Baldwin Road due to the drought. From: 93500000 Operating Contingency Fund \$9,850, 93700000 Capital Improvement Contingency Fund \$15,000. To: 815000000 Election Supplies \$8,500, 91500001 SCADA Improvements \$11,000, 91500015 Valve Replacement \$4,000, 93000000 Shop & Maintenance Equipment \$1,350. B. Kuebler moved for approval of Budget Transfer #4 as presented, seconded by E. Lee and carried 5-0.
 8. SHARING MIXING VALVE PLANS – Staff requested permission to share plans for a tank mixing valve that was designed and built and installed in the North Alto Tank in 2013. The valve was found to be highly successful in reducing the temperature difference between the top and bottom of the tank. The Board approved sharing of the plans with other water districts and the American Waterworks Association Opflow magazine Gimmicks & Gadgets section.
 9. WELLS, WATER PRODUCTION & USAGE UPDATE – B. Rapp reported on wells, production, and usage. The static aquifer level at Well #2 on February 1, 2014 was 85.6 feet below the surface. The level has dropped 1.8 feet since the first of last month, and is 50.3 feet below the 25 year average for February. District wells cannot meet customer demand requiring the purchase of supplemental water since October 4, 2012. The Purchased Water Surcharge on the January 31, 2014 billing was 38 cents per unit. Wells #2, #3, and #4 have been shut down due to lack of production from low groundwater levels. Well #3 was turned off on December 24, 2013 leaving only Well #1 still in production. Well #1 is producing 686 GPM (Gallons Per Minute) down 22 GPM from last month. Nitrate levels in Well #1 continue to rise. Monthly testing of nitrates is being performed on Well #1 and the Baldwin tanks for the mixed water. If well water nitrates were to exceed the maximum contaminate level (MCL) staff has researched the cost to run a 4" line from the Casitas connection on Old Baldwin Road (150 Cage) to the Baldwin yard to enable blending to reduce the nitrates to an acceptable level. The cost is estimated at \$30,000 and will take two weeks to obtain the materials from Rain for Rent. Staff will prepare the plans and obtain an encroachment permit to be ready in the event that blending becomes necessary. B. Rapp presented a chart demonstrating the projected typical water bill in the event drought conditions continue requiring shut down of Well #1 and 100% purchased water from Casitas MWD. The typical water bill is expected to rise by about \$50 per month. The newsletter scheduled for May or June will include a comparison of interior water use vs. exterior water use, and the cost to maintain a lawn to encourage drought tolerant landscape alternatives. Director B. Kuebler noted an error in the Staff report on page 48 under usage, units sold January 2014 should have read 32,019 and increase of 16% above December 2013.
 10. ATTORNEY'S REPORTS – An executive session was tabled until the end of the meeting.
 11. OLD & NEW BUSINESS – Under Old Business B. Rapp reported that he met with the Managers of Casitas MWD and Meiners Oaks CWD regarding the drought. Steve Wickstrum of Casitas MWD said he has been busy with the drought and Golden State and does not have drought measures to review yet. B. Rapp told Mr. Wickstrum that our Board is very concerned with the allocation plan and is considering writing another letter to the Casitas Board asking for progress to be made. Mr. Wickstrum said it is on the top of his priority list and is just a matter of time to get it done. Director E. Lee expressed concern that waiting until the last minute will not allow VRCWD to plan and have input into the allocation plan before it is approved. Director B. Kuebler expressed concern that the public perception is that water agencies are behind in not coming out with anything strict with the magnitude of the drought conditions. B. Rapp reported that the cell tower sub-committee met and discussed various the broker suggestions and alternatives. No decision was made. B. Kuebler requested a copy of the General Manager's goals and objectives for the new year. Under New Business B. Rapp reported that there will be a Waterwise breakfast on February 20, 2014 the topic is "Regional Self Reliance". B. Rapp reported that he met with customer Priscilla Galgas who was concerned about drought conditions and customer outreach. Mrs. Galgas suggested a contest for drought banner slogans with the local schools the Board thought that was a good idea. B. Kuebler mentioned that a customer expressed concern to him about adequate fire flow in the Casitas Springs area. Staff explained that VRCWD has adequate fire flow and has helped Casitas Mutual Water Company in the past with fire flow.
- The meeting was adjourned for a break at 4:31 o'clock p.m. and resumed at 4:40 o'clock p.m.
- The meeting was adjourned to executive session at 4:40 o'clock p.m. to discuss personnel matters: annual review of the General Manager. J. Schaefer and G. Galgas left the meeting.
- The meeting reconvened at 6:08 o'clock p.m. no action was taken.
12. MEETING ADJOURNMENT - On motion duly seconded at 6:08 o'clock p.m. the meeting was adjourned to the next regularly scheduled meeting March 12, 2014 at 3:00 P.M.

Attested:


Thomas W. Jamison, President


John R. Curtis, Vice President