

**VENTURA RIVER WATER DISTRICT
REGULAR MEETING HELD MARCH 11, 2015**

Pursuant to due and official notice, a regular meeting of the Board of Directors of the Ventura River Water District was held at 409 Old Baldwin Road, Ojai, California on March 11, 2015.

Directors present were J. Curtis, M. Hanson, T. Jamison, B. Kuebler and E. Lee. Also present were General Manager/Board Secretary B. Rapp, Legal Counsel P. Huff. Public present were Mr. George Galgas.

1. **CALL MEETING TO ORDER** – President J. Curtis called the meeting to order at 3:02 o'clock p. m.

2. **PLEDGE OF ALLEGIANCE** – Led by M. Hanson.

3. **CONSENT AGENDA** –

- a. FINANCIAL EXPENDITURES FOR FEBRUARY 2015, FINANCIALS FOR AUGUST 2014.
- b. MINUTES FOR REGULAR MEETING FEBRUARY 11, 2015
- c. AUTHORIZATION TO WRITE OFF \$309 TO BAD DEBT EXPENSE

T. Jamison moved for approval, seconded by B. Kuebler and carried 5-0.

4. **PUBLIC COMMENT** – none.

5. **DISCUSSION OF ADDITIONAL DWELLING METER POLICY** – B. Rapp presented six scenarios of types of 2nd dwelling units and requested Board direction on which scenarios would require installation of a separate meter, paying the Capital Improvement Fee (CIF) and paying the monthly Base Rate. An additional refinement is to prorate the CIF and the monthly Base Rate to be more proportional to the typical water usage of 2nd units. After much discussion the Board directed that the General Manager return to the Board with an update of the Rules and Regulations to require separate meters, CIF and monthly Base Rate when the 2nd unit is a separate structure apart from the primary dwelling unit. In addition the CIF and monthly Base Rate are to be prorated for 2nd units. The monthly Base Rate will be about \$3.00 and the CIF about \$1,000 for 2nd units. Changes to the rates would occur the next time the District does a rate revision.

6. **AUTHORIZATION TO ADVERTISE FOR BIDS FOR WELL #7 DRILLING AND DISCUSSION OF DESIGN** – B Rapp presented the costs for developing Well #7; described that with the anticipated \$350,000 revenue shortfall due to conservation the project is now \$100,000 underfunded; reviewed the current status of the drought; discussed the probability of the drought continuing and the option of financing the project. B Rapp recommended that if the Board did not desire to consider financing the well that the District should not advertise for bids until revenues stabilize. B. Kuebler noted that if the customers increase conservation, less Casitas water would be purchased and therefore the potential savings from the new well may

be reduced and may not offset finance costs. T. Jamison recommended that the decision to move forward with Well 7 be postponed to until some future time when the finances are sufficient. The Board reached consensus that no action would be taken on this item at this time.

7. **GROUNDWATER SUSTAINABILITY AGENCY** – B. Rapp reported that the draft MOU and agreement for legal services are ready for approval. E. Lee recommended that B. Kuebler be the primary voting representative for VRWD. M. Hanson moved for approval of the following actions:

1. Approve the Memorandum of Understanding for defining funding and responsibilities related to forming a Groundwater Sustainability Agency.
2. Approve the Agreement for Legal Services with Brownstein Hyatt Farber and Schreck in the amount of \$40,000 and authorize the Board President to sign the agreement after it is approved by the five agencies signing the MOU.
3. Designate the following persons to be the voting representative on the GSA subcommittee in the following priority:
 - a. Bruce Kuebler, Director
 - b. Ed Lee, Vice President
 - c. Bert Rapp, General Manager

The motion was seconded by B. Kuebler and approved unanimously.


8. **GENERAL MANAGERS REPORT ON WELLS, WATER STATUS** - B Rapp reported that static water in Well #2 was 64.5 feet below the surface on 3/1/15. Well #1 is pumping at 750 GPM. Wells #2 & 4 are not pumping due to low water levels. Well #3 can be operated but is not needed due to low demand at the present time. No Notice of Violation letters were issued in February. No penalties have been assessed. The customers used 37% less water in February 2015 compared to February 2014.

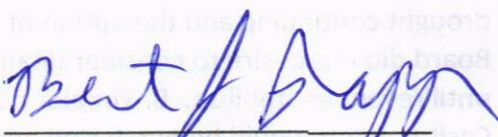
9. **OLD & NEW BUSINESS – AWA**– B. Kuebler, J. Curtis & B. Rapp will attend the AWA meeting on Groundwater Sustainability Agencies.

10. **EXECUTIVE SESSION** - The meeting was adjourned to an Executive Session at 5:15 P.M. to conduct the annual review of the General Manager's performance. The Executive Session to review the Legal Counsel performance was not held. No actions were taken.

11. **Meeting Adjournment** – Meeting was duly adjourned at 5:30 P.M.

ATTESTED:


John R. Curtis, President


Bert J. Rapp, Secretary